

UNIVERSITY OF ILLINOIS  
URBANA-CHAMPAIGN SENATE

University Statutes and Senate Procedures  
(Final; Action)

SP.17.07 Proposed Revision to *Standing Rule 13* – Formation, Termination, Separation, Transfer, Merger, Change in Status, or Renaming of Units

**BACKGROUND**

The Senate Committee on Educational Policy (EPC) requested a revision to *Standing Rule 13* to clarify an ambiguity in the current rules on submitting notification to EPC of a substantive change in department enrollment, faculty, or degree programs. Consistent with the charge (*Bylaws*, Part D.8a) to EPC that the committee “shall examine, and make recommendations, to the Senate concerning appropriate action on, educational policy matters,” EPC wishes to clarify that submitting proposals on substantive modifications to departments or colleges, or their associated curricula, programs or degrees, is required for any substantive change.

**RECOMMENDATIONS**

The Senate Committee on University Statutes and Senate Procedures recommends approval of the following revisions to *Standing Rule 13*. Text to be added is underscored and text to be deleted is ~~struck through~~:

**PROPOSED REVISION TO STANDING RULE 13**

**Formation, Termination, Separation, Transfer, Merger, Change in Status, or Renaming of Units**

1  
2 A. If a unit of academic governance or administration intends to make a significant change  
3 to the enrollment or faculty in a current degree, major, minor, concentration, or other  
4 educational program, it must first file with the Senate Committee on Educational Policy a  
5 statement proposal detailing its intent. ~~Any student, staff or faculty member or~~  
6 ~~administrator who believes such a change is being contemplated may also ask the~~  
7 ~~committee to determine whether the change would be of sufficient magnitude to require~~  
8 ~~submission.~~  
9

10 After receiving the ~~statement~~ proposal, the committee may require verification that the  
11 proposing unit has informed all affected units, faculty and enrolled students. The  
12 committee may solicit comments from these and additional parties. Upon review of these  
13 materials, the committee shall determine what further action is required, including a  
14 public hearing, periodic re-evaluation of the proposal’s progress, or further Senate action.  
15

16 For the purposes of this Standing Rule, “significant” changes shall ~~be~~ include those that  
17 are intended to last two years or more and that lead to ~~modification~~ an increase or  
18 decrease of faculty size by at least 25 percent or student enrollment by at least 25 percent  
19 (for programs with 100 or more students) or at least 50 percent (for programs with fewer  
20 than 100 students).  
21

22 Plans that seek would result in the eventual termination of a program require submission  
23 of a proposal requesting such termination and approval by the committee and the Senate  
24 before any action is taken to terminate admissions, transfer faculty or remove the  
25 program from a unit website or the campus Programs of Study.

26  
27 Any student, staff or faculty member or administrator who believes such a change is  
28 being contemplated may also ask the committee to determine whether the potential  
29 change would be of sufficient magnitude to require submission.

UNIVERSITY STATUTES AND SENATE PROCEDURES

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