

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

University Statutes and Senate Procedures
(Final; Action)

SP.02.04 Revisions to the *Bylaws* Part D.1 - Senate Council

BACKGROUND

This proposal derives from the Report of the Fifth Senate Review Commission and was among the recommendations included in the Report of the *ad hoc* Committee on the Implementation of the Report of the Fifth Senate Review Commission. It is recommended to change the title of "Senate Council" to "Senate Executive Committee." The change in title more closely reflects the function of this committee. It is also recommended to revise and clarify the duties of Senate Council. Senate Council concurs with these recommendations.

RECOMMENDATION

The Committee on University Statutes and Senate Procedures recommends approval of the revision to the *Bylaws*, Part D.1. Text to be deleted is indicated in [square brackets] and text to be added is underscored.

PROPOSED REVISION TO THE *BYLAWS*, PART D.1

1. Senate [Council] Executive Committee

(a) Duties

The Senate [Council] Executive Committee shall:

1. Initiate and guide the work of the Senate;
2. Coordinate the activities of the Senate committees, evaluate the functions of those committees, and conduct an annual review of the current status of *ad hoc* committees of the Senate, recommending appropriate action to the Senate;
3. Prepare the agenda for Senate meetings;
4. Inform the Senate concerning the charge and composition of each committee created by the campus or University administration;
5. Propose to the Senate a date and agenda for the annual meeting of the faculty;
6. Report to the faculty at the annual meeting;
7. Schedule and supervise organizing the Senate in accordance with Part A of these *Bylaws*;
8. Nominate members of the Committee on Committees;
9. Provide advice annually to the Chancellor on the appointment or reappointment of the Vice Chancellors;
10. Provide advice annually to the President on the reappointment of the Chancellor;
11. Review Campus Budget Oversight Committee (CBOC), Research Board, and Research Policy Committee nominees; and

12. Perform such other duties as the Statutes or Senate shall specify.

(b) Membership

The Senate [Council] Executive Committee shall be composed of (a) a Chair and a Vice-Chair, elected by ballot by and from among the membership of the Senate, who shall be the presiding officers of the Senate [Council] Executive Committee, (b) seven faculty senators elected by and from among the faculty chairs of the standing and *ad hoc* committees of the Senate, (c) three students, including at least one undergraduate and at least one graduate or professional student, all of whom shall be elected by and from among the student senators, (d) one of the Senate's representatives to the University Senates Conference, elected by the Senate to serve on the [Council] Executive Committee, and (e) the campus faculty member of the Faculty Advisory Committee to the Board of Higher Education *ex officio* with vote. In the event of a vacancy in the Chair position, the Vice-Chair will immediately succeed to the position of Chair. In the event of a vacancy in the Vice-Chair position, an election by the Senate of a Vice-Chair will be conducted at the next meeting of the Senate in accordance with the provisions in Part A, Section 5(d). From the time the Vice-Chair position becomes vacant and until a Vice-Chair has been elected and certified, that sitting member of the [Council] Executive Committee with longest university service will serve as interim Vice-Chair. Any other vacancy on the Senate [Council] Executive Committee shall be filled by the same procedure utilized in selecting the vacating member.

- (c) The officers and members of the [Council] Executive Committee shall be elected for terms of one year. The chair shall be released from other academic duties for one-half time, with this appointment funded from campus resources.
- (d) The Chair of the Senate [Council] Executive Committee, or the Vice-Chair at the request of the Chair, or a [Council] Executive Committee member designated by the Chair with the advice of the [Council] Executive Committee, shall establish and maintain liaison with the offices of the President of the University and the Board of Trustees on matters of major concern to the Senate.
- (e) During the summer months, the Senate [Council] Executive Committee is authorized to act for and on behalf of the Senate on urgent matters that require immediate attention, with the stipulation that, before taking any such action, the [Council] Executive Committee shall seek the advice of those senators present on campus. Any such emergency action taken by the [Council] Executive Committee shall be reported to the Senate at the first regular meeting of the Senate following such emergency action.

UNIVERSITY STATUTES AND SENATE PROCEDURES

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