

APPROVED BY SENATE

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SC.25.08

December 9, 2024

UNIVERSITY OF ILLINOIS URBANA-CHAMPAIGN SENATE  
SENATE EXECUTIVE COMMITTEE  
(Final; Action)

SC.25.08 Determine the Composition of, and Procedures for Selecting Members of, the Search Committee to Advise the President on the Selection of a Chancellor

**BACKGROUND**

The following excerpts from University *Statutes* and Senate governing documents provide guidance on determining the composition of, and procedures for selecting members of, the search committee to advise the President on the selection of a chancellor.

University *Statutes*, Article I, Section 5, Paragraph 2:

On the occasion of the appointment of a new chancellor/vice president, or a formal review of an incumbent chancellor/vice president, the president shall have the advice of a committee selected by the senate of the university concerned.

Senate *Constitution*, Article VI, Section 12:

When the Senate selects members of a search committee, faculty senators shall nominate and elect faculty members of the committee, academic professional senators shall nominate and elect academic professional members of the committee, and student senators shall nominate and elect student members of the committee in separate votes.

Senate *Bylaws*, Part F:

6. Appointment and Formal Review of the Chancellor

The Senate shall determine the composition of a committee to advise the President on the appointment of a new chancellor, or on a formal review of an incumbent chancellor as initiated by the President via the *Statutes* Article I, Section 5. Such a committee shall include faculty, academic professional, and student members, elected in accordance with Article VI, Section 12 of the Senate *Constitution*, and other University of Illinois Urbana-Champaign constituencies as the Senate shall determine. Representatives of such University of Illinois Urbana-Champaign constituencies shall be nominated in consultation with representative bodies of those constituencies and shall be elected by the full Senate.

After reviewing the information above and the composition of and procedures for previously established search committees for a chancellor ([SC.16.03](#)) and a provost ([SC.17.10](#)), the Senate Executive Committee proposes a search committee of 15 members: eight faculty (one chair and seven additional faculty), three students (at least one undergraduate and at least one graduate or professional), two academic professionals, one civil service, and one dean or director.

## **RECOMMENDATION**

The Senate Executive Committee recommends approval of the following composition of, and procedures for selecting members of, the search committee to advise the President on the selection of a chancellor.

### **One (1) Faculty Chair**

1. Senate Committee on Committees nominates 2 faculty members.
2. Senate Executive Committee nominates 2 additional faculty members.
3. Faculty senators elect 2 faculty members from among the Committee on Committees and Senate Executive Committee nominees.
4. The President selects 1 of the Senate elected faculty members as chair and the other will serve as a committee member.

### **Six (6) Faculty Members**

1. Senate Committee on Committees nominates 12 to 14 faculty members.
2. Faculty senators elect 6 faculty members with:
  - a. no more than 2 from the same college or similar division.
  - b. in accordance with the diversity requirements of Sec. 4.1 of the *University of Illinois Act* (110 ILCS 305).
    - If the 6 faculty members elected by the Senate do not meet the above criteria, then the female faculty member receiving the most votes, in addition to the minority faculty member receiving the most votes, will be added to the committee first, followed by the remaining 4 faculty members according to the vote tally, with no more than two from the same college or similar division.

### **Three (3) Student Members**

1. Senate Committee on Committees nominates 6 student members.
2. Student senators elect 3 students including:
  - a. at least 1 undergraduate student.
  - b. at least 1 graduate or professional student.
  - c. no more than 1 student from the same disciplinary college or equivalent unit.

## **Two (2) Academic Professional Members**

1. Senate Committee on Committees nominates 4 academic professional members in consultation with representatives of the Council of Academic Professionals.
2. Academic professional senators elect 2 academic professional members.

## **One (1) Civil Service Member**

1. Senate Committee on Committees nominates 2 civil service members in consultation with representatives of the Staff Advisory Council.
2. The full Senate elects 1 civil service member.

## **One (1) Dean or Director**

1. Senate Committee on Committees nominates 2 deans/directors in consultation with the Council of Deans.
2. The full Senate elects 1 dean or director.

## **Nominations and Election**

1. Senate Executive Committee determines the start and end times and dates of an online open nomination period (aka virtual floor nominations) which shall be held on consecutive calendar days and include at least 4 working days.
2. Senate Committee on Committees presents the full name and college of each of its nominees to the full Senate at the beginning of the open nomination period and works to ensure a representative and diverse pool of nominees for Senate consideration.
3. Senators, in accordance with Article VI, Section 12, of the Senate *Constitution*, may submit additional nominations during the open nomination period. All nominations submitted during this period must include the nominee's:
  - a. full name.
  - b. statement of willingness to serve if elected.
  - c. brief biographical sketch (150 words or less).
4. Senate Executive Committee determines the start and end times and dates of the online election which shall be held on 3 consecutive workdays following the open nomination period.

5. The full name, college/unit, and biographical sketch for each nominee, whether from Committee on Committees or during the open nomination period, shall be shared with the full Senate membership prior to the online election.
6. Ties shall be resolved by a run-off election on the 2 workdays following the election.

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