

# Deactivation Proposal

Date Submitted: 09/05/24 10:17 am

Viewing: **1PKS5638MS : Sustainable Urban Management, MS**

Last approved: 08/24/22 3:48 pm

Last edit: 11/14/24 10:35 am

Changes proposed by: Nicole Turner

[Sustainable Urban Management, MS](#)

Catalog Pages  
Using this  
Program

Proposal Type:

## In Workflow

1. U Program Review
2. 1733 Committee Chair
3. 1733 Head
4. KR Dean
5. University Librarian
6. Grad\_College
7. COTE Programs
8. Provost
9. Senate EPC
10. Senate
11. U Senate Conf
12. Board of Trustees
13. IBHE
14. HLC
15. DOE
16. DMI

## Approval Path

1. 09/06/24 2:35 pm  
Donna Butler (dbutler):  
Approved for U Program Review
2. 09/06/24 4:02 pm  
Mary Margaret Edwards (mmedward):  
Approved for 1733 Committee Chair
3. 09/26/24 11:54 am  
Mark Doussard (mdouss1):  
Approved for 1733 Head
4. 10/22/24 8:38 am  
Nicole Turner (nicturn):  
Approved for KR

- Dean
5. 10/22/24 10:35 am  
Claire Stewart (clairest):  
Approved for University Librarian
  6. 11/13/24 3:51 pm  
Allison McKinney (agrindly):  
Approved for Grad\_College
  7. 11/13/24 4:05 pm  
Suzanne Lee (suzannel):  
Approved for COTE Programs
  8. 11/13/24 4:49 pm  
Brooke Newell (bsnewell):  
Approved for Provost

## History

1. Aug 24, 2022 by Mary Lowry (lowry)

Major (ex. Special Education)

This proposal is for a:

~~Revision~~

[Phase Down/Elimination](#)

## Administration Details

Official Program Name Sustainable Urban Management, MS

Diploma Title

Sponsor College Fine & Applied Arts

Sponsor Department Urban & Regional Planning

Sponsor Name [Dustin Allred](#)

Sponsor Email [dallred2@illinois.edu](mailto:dallred2@illinois.edu)

College Contact [Nicole Turner](#)

College Contact  
Email

[nicturn@illinois.edu](mailto:nicturn@illinois.edu)

College Budget Officer [Greg Anderson](#)

College Budget Officer Email [gnanders@illinois.edu](mailto:gnanders@illinois.edu)

List the role for rollbacks (which role will edit the proposal on questions from EPC, e.g., Dept Head or Initiator) and/or any additional stakeholders. Purpose: List here who will do the editing work if proposal needs rolled back. And any other stakeholders.

[KR Dean](#)

Does this program have inter-departmental administration?

No

## Proposal Title

Effective Catalog Term Fall 2025

Proposal Title (either Establish/Revise/Eliminate the Degree Name in Program Name in the College of XXXX, i.e., Establish the Bachelor of Science in Entomology in the College of Liberals Art and Sciences, include the Graduate College for Grad Programs)

Eliminate the Master of Science in Sustainable Urban Management in the College of Fine and Applied Arts and the Graduate College

Does this proposal have any related proposals that will also be revised during the next 6 weeks? Consider Majors, Minors, Concentrations & Joint Programs in your department. Please know that this information is used administratively to move related proposals through workflow efficiently. Example: If you are revising the BS proposal and one related concentration within the next 6 weeks, "This BS proposal (key 567) is related to the Concentration A proposal (key 145)."

## Program Justification

Provide a brief description of what changes are being made to the program.

The Department of Urban and Regional Planning (DURP) are requesting an elimination of this program.

Why are these changes necessary?

The Master of Science in Sustainable Urban Management program (MSSUM) has not generated enough students to either justify the resources spent on it or create dedicated courses and the kinds of cohort learning from them.

The program initially had a goal of admitting 10 students per year. Mid-career students were unable to relocate for a one-year period. The market for the program was quite limited. Exit interviews were conducted and the department learned that students attended when they had an institutional agreement, via their current employer, to cover the program and the costs of relocation, or when somebody already in the Champaign-Urbana area had a single year to spare. Both of these populations can be served with the Master of Urban Planning program.

The 32-hour program has 4 required courses, 4 credit hours each (UP 504, 505, 512, 513). Two of those courses (8 hours-UP 512 and 513) have not been offered since spring of 2019 due to never having enough students to warrant. Course substitutions were regularly utilized. Therefore, students in the MSSUM have been completing an amended program which mirrors the MUP (Master of Urban Planning) program, with less total credit hours. The program learning outcomes were delivered through substitute courses, but the program ultimately was not offered as designed. UP 512 and UP 513 will be deactivated.

The two other required courses are also required in the MUP program (UP 504 and UP 505) and, therefore, there is no impact to the unit course offerings or faculty teaching assignments as a result of this program elimination. The remaining credit hours of the 32-hour program were elective hours.

DURP faculty initially discussed a temporary suspension of admission to the program, but ultimately voted to eliminate the MSSUM program on September 18, 2024 with a faculty vote of 12 in favor and none opposed. The department head, Marc Doussard, has discussed this elimination with Senior Assistant Dean Nicole Turner, Associate Dean Greg Anderson, Associate Dean Ollie Watts Davis, and Dean Jake Pinholster and has the support of the college.

The application was open through the Graduate College for Fall 2024, with 5 students admitted. None of the students accepted their offer of admission to the MSSUM, although one student shifted their application to the Master of Urban Planning (MUP), was admitted, and is currently in that program. Therefore, there are no current students in the MSSUM program.

#### MSSUM Enrollment History

FA 24: 0

FA 23: 5

FA 22: 2

FA 21: 3

FA 20: 2

FA 19: 2

Program launched for FA 19.

At this volume, the program was a) not hitting its intended targets, b) consuming staff time and resources we could not justify for the limited enrollment counts, and c) likely diverting students from the two-year Master of Urban Planning Program

Note: The UProgramReview feedback was initially about a temporary suspension for this program and was removed when the program revision changed to an elimination.

## Instructional Resources

Will there be any reduction in other course offerings, programs or concentrations by your department as a result of this new program/proposed change?

Yes

Please describe:

UP 512 and UP 513 will be deactivated. They have not been taught since spring of 2019 and are not needed courses for any other program.

Does this new program/proposed change result in the replacement of another program?

No

Does the program include other courses/subjects outside of the sponsoring department impacted by the creation/revision of this program?

No

## Program Regulation and Assessment

### Plan to Assess and Improve Student Learning

*Illinois Administrative Code: 1050.30(b)(1)(D) Provision is made for guidance and counseling of students, evaluations of student performance, continuous monitoring of progress of students toward their degree objectives and appropriate academic record keeping.*

List the program's student learning outcomes. Each outcome should identify what students are expected to know and/or be able to do upon completing this program.

Upon completion of the program students should be able to:

Understand the basic structures and functions of urban systems.

Able to perform general urban and regional analyses as well as know the major sources of urban and regional data.

Be comfortable working in multidisciplinary teams and solving complex urban problems.

Have a deeper level of understanding of a primary area of study focused on either Regional Systems and Informatics, Energy and Environment, or Governance and Community.

Describe how, when, and where these learning outcomes will be assessed.

Describe here:

Identify faculty expectations for students' achievement of each of the stated student learning outcomes. What score, rating, or level of expertise will signify that students have met each outcome? Provide rating rubrics as necessary.

Explain the process that will be implemented to ensure that assessment results are used to improve student learning.

Program

Description and

Requirements

Attach Documents

Is the career/profession for graduates of this program regulated by the State of Illinois?

No

## Program of Study

*Baccalaureate degree requires at least 120 semester credit hours or 180 quarter credit hours and at least 40 semester credit hours (60 quarter credit hours) in upper division courses" (source: <https://www.ibhe.org/assets/files/PublicAdminRules2017.pdf>). For proposals for new bachelor's degrees, if this minimum is not explicitly met by specifically-required 300- and/or 400-level courses, please provide information on how the upper-division hours requirement will be satisfied.*

### Catalog Page Text - Overview Tab

Description of program for the catalog page. This is not official content, it is used to help build the new catalog page for the program. Can be edited in the catalog by the college or department.

Statement for

Programs of

Study Catalog

Course List

Code	Title	Hours
<a href="#">UP 504</a>	Urban History and Theory	4
<a href="#">UP 512</a>	Urban Skills & Applications I: Colloquium	4
<a href="#">UP 505</a>	Urban and Regional Analysis	4
<a href="#">UP 513</a>	Urban Skills & Applications II: Chicago Practicum	4
Primary Area of Study: Students will pick one (Regional Systems and Informatics, Energy and Environment, Governance and Community		12
Elective Hours		4
Total Hours		32

## Other Requirements

Course List

Code	Title	Hours
------	-------	-------

Other requirements may overlap

Minimum GPA:	3.0
--------------	-----

Corresponding

MS Master of Science

Degree

## Program Features

Academic Level Graduate

Does this major have transcribed concentrations? No

What is the typical time to completion of this program?  
1 year

What are the minimum Total Credit Hours required for this program?  
32

What is the required GPA? 3.0

CIP Code 303301 - Sustainability Studies.

Is This a Teacher Certification Program?  
No

Will specialized accreditation be sought for this program?  
No

## Delivery Method

This program is available:

On Campus - Students are required to be on campus, they may take some online courses.

## Admission Requirements

Desired Effective Admissions Term Fall 2025

Is this revision a change to the admission status of the program?

Yes

Please describe the admission status change, whether suspension or resumption of the admission status:

The elimination of this program will stop all admissions to the program.

Provide a brief narrative description of the admission requirements for this program. Where relevant, include information about licensure requirements, student background checks, GRE and TOEFL scores, and admission requirements for transfer students.

## Phase Down/Elimination Enrollment

Does this program No  
currently have  
enrollment?

Describe how this revision or phase down/elimination will impact enrollment and degrees awarded. If this is an elimination/phase down proposal include the plans for the students left in the program.

There are no students currently enrolled in this program. As a one-year graduate degree, no students will graduate this year from the MSSUM.

Number of Students in Program (estimate)

Year One Estimate

5th Year Estimate (or when  
fully implemented)

Estimated Annual Number of Degrees Awarded

Year One Estimate

5th Year Estimate (or when  
fully implemented)

What is the                      Fall  
matriculation  
term for this  
program?

## Budget

Will the program or revision require staffing (faculty, advisors, etc.)  
beyond what is currently available?

No

Additional Budget  
Information

Attach File(s)

## Financial Resources

How does the unit intend to financially support this proposal?

Will the unit need to seek campus or other external resources?

No

Attach letters of  
support

What tuition rate do you expect to charge for this program? e.g, Undergraduate Base Tuition, or Engineering Differential, or Social Work Online (no dollar amounts necessary)

Are you seeking a change in the tuition rate or differential for this  
program?

No



Is this program requesting self-supporting status?

No

## Plan to Evaluate and Improve the Program

Plan to Evaluate  
and Improve the  
Program  
Attachments

## Budget Narrative

### Fiscal and Personnel Resources

*Illinois Administrative Code: 1050.30(a)(5): A) The financial commitments to support the unit of instruction, research or public service are sufficient to ensure that the faculty and staff and support services necessary to offer the unit of instruction, research or public service can be acquired and maintained; B) Projections of revenues necessary to support the unit of instruction, research or public service are based on supportable estimates of state appropriations, local tax support, student tuition and fees, private gifts, and/or governmental grants and contracts.*

#### Budget Rationale

Provide financial data that document the university's capacity to implement and sustain the proposed program and describe the program's sources of funding.

Is the unit's (Department, College, School) current budget adequate to support the program when fully implemented? If new resources are to be provided to the unit to support the program, what will be the source(s) of these funds? Is the program requesting new state funds? (During recent years, no new funds have been available from the state (IBHE) to support new degree programs).

## Faculty Resources

Will current faculty be adequate to provide instruction for the new program or will additional faculty need to be hired? If additional hires will be made, please elaborate.

Please address the impact on faculty resources including any changes in numbers of faculty, class size, teaching loads, student-faculty ratios, etc.

Two of the four required courses (UP 504 and UP 505) for the MSSUM are also required for the Master of Urban Planning in Urban Planning program and will continue to be offered as scheduled previously, with a minimally fewer amount of students but as the MUP is a larger program there is no concern over class size. The other two required courses (UP 512 and UP 513) have not been offered since 2019 and thus has no impact on faculty load and they will be deactivated. The remaining requirements are elective options.

Describe how the unit will support student advising, including job placement and/or admission to advanced studies. Will current staff be adequate to implement and maintain the new program or will additional staff be hired? Will current advising staff be adequate to provide student support and advisement, including job placement and or admission to advanced studies? If additional hires will be made, please elaborate.

Are the unit's current facilities adequate to support the program when fully implemented? Will there need to be facility renovation or new construction to house the program?

## Library Resources

Describe your proposal's impact on the University Library's resources, collections, and services. If necessary please consult with the appropriate disciplinary specialist within the University Library.

The elimination of this program will not impact the Library's resources, collections, and services needed.

If this is a graduate program, please discuss the intended use of graduate tuition waivers. If the program is dependent on the availability of waivers, how will the unit compensate for lost tuition revenue?

Budget Narrative

Fiscal and

Personnel

Resources

Attachments

## Personnel Budget

Please complete all lines below; all fields are required. For fields where there is no anticipated cost or need, enter 0 or NA.

Category	Year One	Year Five	Notes
----------	----------	-----------	-------

Faculty (FTE)			
---------------	--	--	--

Faculty (\$)			
--------------	--	--	--

Advising Staff (\$)			
---------------------	--	--	--

Graduate			
----------	--	--	--

Students (\$)			
---------------	--	--	--

Other Personnel			
-----------------	--	--	--

Costs			
-------	--	--	--

Budget Narrative

Attachments

## Facilities and Equipment

*Illinois Administrative Code: 1050.30(a)(4): A) Facilities, equipment and instructional resources (e.g., laboratory supplies and equipment, instructional materials, computational equipment) necessary to support high quality academic work in the unit of instruction, research or public service are available and maintained;*

*B) Clinical sites necessary to meet the objectives of the unit of instruction, research or public service;*

*C) Library holdings and acquisitions, owned or contracted for by the institution, that are necessary to support high quality instruction and scholarship in the unit of instruction, research and public service, are conveniently available and accessible, and can be maintained.*

Describe the facilities and equipment that are available, or that will be available, to develop and maintain high quality in this program. Summarize information about buildings, classrooms, office space, laboratories and equipment, and other instructional technologies for the program.

Will the program require new or additional facilities or significant improvements to already existing facilities?

~~No~~

Will the program need additional technology beyond what is currently available for the unit?

~~No~~

Are there other costs associated with implementing the program?

Facilities and  
Equipment  
Attachments

## Faculty and Staff

*Illinois Administrative Code: 1050.30(a)(3): A) The academic preparation and experience of faculty and staff ensure that the objectives of the unit of instruction, research or public service are met; B) The academic preparation and experience of faculty and staff, as evidenced by level of degrees held, professional experience in the field of study and demonstrated knowledge of the field, ensure that they are able to fulfill their academic responsibilities; C) The involvement of faculty in the unit of instruction, research or public service is sufficient to cover the various fields of knowledge encompassed by the unit, to sustain scholarship appropriate to the unit, and to assure curricular continuity and consistency in student evaluation; D) Support personnel, including but not limited to counselors, administrators, clinical supervisors, and technical staff, which are directly assigned to the unit of instruction, research or public service, have the educational background and experience necessary to carry out their assigned responsibilities.*

Describe the personnel resources available to develop and maintain a high quality program, including faculty (full- and part-time, current and new), staff (full- and part-time, current and new), and the administrative structure that will be in place to oversee the program. Also include a description of faculty qualifications, the faculty evaluation and reward structure, and student support services that will be provided by faculty and staff.

Summarize the major accomplishments of each key faculty member, including research/scholarship, publications, grant awards, honors and awards, etc. Include an abbreviated curriculum vitae or a short description.

Faculty and Staff  
Attachments

## EP Documentation

EP Control Number EP.25.036

Attach Rollback/  
Approval Notices

This proposal requires HLC inquiry No

## DMI Documentation

Attach Final  
Approval Notices

Banner/Codebook Name MS: Sustainable Urban Mgt-UIUC

Program Code: 1PKS5638MS

Minor Code	Conc Code	Degree Code	MS	Major Code
5638				

Senate Approval Date

Senate Conference Approval Date

BOT Approval Date

IBHE Approval Date

HLC Approval Date

DOE Approval Date

Effective Date:

Program Reviewer Comments **Mary Lowry (lowry) (09/06/24 11:54 am):** U Program Review Comments are attached in DMI Documentation section.