

# Program Change Request

APPROVED BY SENATE  
11/13/2023

EP.24.038\_FINAL  
Approved by EP 11/06/2023

Date Submitted: 05/03/23 10:45 am

## Viewing: **10KS5740MS & 10KS5740MSU** **: Agricultural Leadership, Education, & Communications, MS** **(on campus & online)**

Last approved: 04/19/21 3:42 pm

Last edit: 11/07/23 8:06 am

Changes proposed by: David Rosch

[Agricultural Leadership, Education, & Communications, MS](#)

Catalog Pages  
Using this  
Program

Proposal Type:

### In Workflow

1. U Program Review
2. 1342 Head
3. KL Committee Chair
4. KL Dean
5. University Librarian
6. Grad\_College
7. COTE Programs
8. Provost
9. Senate EPC
10. Senate
11. U Senate Conf
12. Board of Trustees
13. IBHE
14. HLC
15. DOE
16. DMI

### Approval Path

1. 05/03/23 4:12 pm  
Emily Stuby  
(eastuby):  
Approved for U  
Program Review
2. 05/03/23 5:39 pm  
Gary Ochs  
(garyochs):  
Approved for 1342  
Head
3. 05/05/23 1:42 pm  
Brianna Gregg  
(bjgray2):  
Approved for KL  
Committee Chair
4. 05/10/23 3:28 pm  
Anna Ball (aball):  
Approved for KL  
Dean
5. 05/23/23 12:46  
pm

- Chris Prom  
(prom): Approved  
for University  
Librarian
6. 09/06/23 2:36 pm  
Allison McKinney  
(agrindly):  
Approved for  
Grad\_College
7. 09/14/23 3:05 pm  
Suzanne Lee  
(suzannel):  
Rollback to KL  
Committee Chair  
for COTE  
Programs
8. 09/28/23 9:52 am  
Brianna Gregg  
(bjgray2):  
Approved for KL  
Committee Chair
9. 09/28/23 10:43  
am  
Anna Ball (aball):  
Approved for KL  
Dean
10. 09/29/23 3:30 pm  
Claire Stewart  
(clairest):  
Approved for  
University  
Librarian
11. 10/05/23 11:03  
am  
Allison McKinney  
(agrindly):  
Approved for  
Grad\_College
12. 10/05/23 1:15 pm  
Suzanne Lee  
(suzannel):  
Approved for  
COTE Programs
13. 10/12/23 10:15  
am  
Brooke Newell  
(bsnewell):  
Approved for

## History

1. Apr 19, 2021 by Andrea Ray (aray)

Major (ex. Special Education)

This proposal is  
for a:

[Revision](#)

## Administration Details

Official Program Name	Agricultural Leadership, Education, & Communications, MS (on campus & online)	
Diploma Title		
Sponsor College	Agr, Consumer, & Env Sciences	
Sponsor Department	Agricultural Leadership Education & Communication Program	
Sponsor Name	David Rosch, Director of <a href="#">Graduate Studies of</a> the Agricultural Leadership, Education, and Communications Program	
Sponsor Email	dmrosch@illinois.edu	
College Contact	Brianna Gregg, Office of Academic Programs	College Contact Email
	bjgray2@illinois.edu	
College Budget Officer	<a href="#">Nick Unser</a>	
College Budget Officer Email	<a href="mailto:nicku@illinois.edu">nicku@illinois.edu</a>	

List the role for rollbacks (which role will edit the proposal on questions from EPC, e.g., Dept Head or Initiator) and/or any additional stakeholders. Purpose: List here who will do the editing work if proposal needs rolled back. And any other stakeholders.

[David Rosch - dmrosch@illinois.edu](#)

Does this program have inter-departmental administration?

No

## Proposal Title

Effective Catalog Term      Fall 2024

Proposal Title (either Establish/Revise/Eliminate the Degree Name in Program Name in the College of XXXX, i.e., Establish the Bachelor of Science in Entomology in the College of Liberal Arts and Sciences, include the Graduate College for Grad Programs)

Revise the Master of Science in Agricultural Leadership, Education, & Communications in the College of Agricultural, Consumer and Environmental Sciences and the Graduate College

Does this proposal have any related proposals that will also be revised during the next 6 weeks? Consider Majors, Minors, Concentrations & Joint Programs in your department. Please know that this information is used administratively to move related proposals through workflow efficiently. Example: If you are revising the BS proposal and one related concentration within the next 6 weeks, "This BS proposal (key 567) is related to the Concentration A proposal (key 145)."

## Program Justification

Provide a brief description of what changes are being made to the program.

We have three overarching goals in revising this degree program. 1) To create a new "Teacher Licensure Option" to allow students the ability to apply for an Illinois state teaching license in the subject of agriculture at the time that they fulfill the requirements to graduate from the degree program. 2) To no longer require ALEC 595 – Capstone Curriculum Project within the "Capstone Option," as the material included within this course is redundant given its inclusion in parts in several other required courses. Instead, we wish to require AGCM 495 – Communicating Science, as the material within this course is highly relevant across the professional contexts to which ALEC graduate students aspire. As part of this shift, we propose to shift the name of the "Capstone Option" to "Practice Option" given that it no longer requires an ultimate capstone-style course. As a result of this name shift, we also propose changing the name of the "Thesis" option to a "Research" option to contrast with the new "Practice" option. 3) To expand the number of elective options available to students. Currently, only courses within ALEC, AGCM, AGED, and LEAD rubrics are allowed. Instead, we propose that any advisor-approved graduate-level coursework would be allowed to fulfill all elective credits within the "Research Option" and new "Teacher Licensure Option," and for all but five elective credits within the "Practice Option." These remaining five credits will continue to be necessary to earn from coursework within ALEC, AGCM, AGED, and LEAD rubrics. Because of the newly increased number of elective options, we no longer need to require "ALEC 540 - Volunteer Management" as a required course to ensure students complete 12 credit hours of 500-level coursework. As a final note, we have also cleaned up duplicate course comment titles.

Note: ALEC 510 has been approved, effective Fall 2024, and will show as course not found until the Academic Catalog rolls to the next Academic Year, in early 2024. See CIM Course approval document in Program of Study section.

Did the program content change 25% or more in relation to the total credit hours, since the 2020-2021 catalog. (<http://catalog.illinois.edu/archivedacademiccatalogs/2020-2021/>)

No

Why are these changes necessary?

Regarding #1: For several years, many ALEC (and AGED) students have been interested in attaining a teaching license in conjunction with their MS Degree. This change will eliminate the existing confusion for students between courses that are required for their degree and courses that are required for their teaching license. Regarding #2: This change will eliminate redundant work that students currently do, and provide the opportunity to take additional coursework to bolster their knowledge and skills. Regarding #3: The deactivated AGED MS Degree that the ALEC MS Degree replaced allowed for elective credit being earned outside the home department due to the vast diversity of professional goals possessed across AGED/ALEC graduate students. Currently, almost all ALEC graduate students petition to count outside courses. This change will eliminate the need to complete a petition for these situations.

## Instructional Resources

Will there be any reduction in other course offerings, programs or concentrations by your department as a result of this new program/proposed change?

No

Does this new program/proposed change result in the replacement of another program?

No

Does the program include other courses/subjects outside of the sponsoring department impacted by the creation/revision of this program?

Yes

Courses outside  
of the sponsoring  
department/interdisciplinary  
departments

~~HDFS 590 - Advanced Research Methods~~

~~HDFS 591 - Qualitative Methods~~

~~HDFS 594 - Intermed Statistical Analysis~~

SPED 517 - Disability Issues in SPED

EDPR 442 - Ed Prac in Secondary Ed

CI 473 - Disciplinary Literacy

Please attach any [EDPR 442 support ltr.docx](#)  
letters of [CI 473 letter of support.pdf](#)  
support/acknowledgement [SPED 517 letter of support.pdf](#)  
for any

Instructional  
Resources

consider faculty,  
students, and/or  
other impacted  
units as  
appropriate.

# Program Regulation and Assessment

## Plan to Assess and Improve Student Learning

*Illinois Administrative Code: 1050.30(b)(1)(D) Provision is made for guidance and counseling of students, evaluations of student performance, continuous monitoring of progress of students toward their degree objectives and appropriate academic record keeping.*

List the program's student learning outcomes. Each outcome should identify what students are expected to know and/or be able to do upon completing this program.

The ~~proposed~~ learning outcomes for the M.S. ~~Degree, adapted from the pre-existing learning outcomes of the current AGEDM.S. Degree~~ Degree, are:

1. Recognize, characterize, and apply theories of teaching and learning across a variety of formal and non-formal educational contexts
2. Apply leadership and strategic communications strategies in professional and community settings
3. Employ a cycle of planning, implementation, assessment, evaluation, and analysis in training and programming initiatives
4. Evaluate scholarship within the contexts of food, agriculture, natural resources, and environmental sciences.
5. Support the creation of high-quality scholarship in the fields of food, agriculture, natural resources, or environmental sciences.

We plan on assessing and then evaluating these learning outcomes in a variety of ways:

- Student course feedback: We plan on employing both formal classroom teaching feedback (e.g. ICES) as well as informal feedback processes (e.g. post-semester reflections), inviting students to evaluate the degree to which their courses and instructors are supporting their learning vis-à-vis the above outcomes.
- Summative evaluation: We plan on inviting students who are on the cusp of graduating with the M.S. degree to share their feedback on the degree to which their program of study overall has supported their development of increased capacity related to the above learning outcomes.
- Professional attainment: We recognize that the above learning outcomes are helpful in a professionally focused graduate program largely to the degree that learning results in professional success. Therefore, we plan to contact, to the extent possible, recently graduated alumni to assess the degree to which their degree has supported attainment of their professional goals (e.g. employment in an advanced field, job promotion, etc.).

The Agricultural Leadership, Education, and Communications Program is forming an external advisory board in FY21, made up of alumni and professionals with strong ties to the sectors that employ ALEC graduates. We plan on sharing the results of our assessment and evaluation efforts at each annual meeting of this board, which will be designed to help ALEC faculty use these results to make improvements to improve student learning. We also plan to share our evaluation results with those in the Office of the Provost interested in academic effectiveness and learning outcomes assessment.

Describe how, when, and where these learning outcomes will be assessed.

Describe here:

In the three semesters that the ALEC MS Degree has existed, the plan for systemic assessment of these newly-created learning outcomes are still be formulated.

Learning outcome #1, #3, and #4 are directly addressed as central foci within three separate graduate courses, where student grades are a reflection of learning and skill mastery.

In addition, each full-time enrolled graduate student meets individually with the Director of the MS Degree (currently Dave Rosch) to discuss progress related to these outcomes and course advising that would result in successful completion of these outcomes in the unique context related to each student. In addition, all completing/graduating students receive a qualitative questionnaire at the end of their completing semester inviting them to provide self-reported feedback regarding their mastery of these learning outcomes.

Identify faculty expectations for students' achievement of each of the stated student learning outcomes. What score, rating, or level of expertise will signify that students have met each outcome? Provide rating rubrics as necessary.

As stated above, most of the ALEC MS Degree learning outcomes are directly reflected in individual course assessments, where student grades are a reflection of their learning and skill mastery of these outcomes. However, those individual courses are not the only spaces/instances where students can develop these skills. Program-wide assessment plans and rubrics are still being developed, as the degree program has been in existence for less than two academic years.

Explain the process that will be implemented to ensure that assessment results are used to improve student learning.

The Graduate Faculty in ALEC are trained in and teach courses specifically focused on program development, assessment, and evaluation, and meet regularly (several times per academic year) to discuss the strategic direction of this new degree program. In large part because of the data that has been collected to date and the consistent discussions that have occurred, this program revision has been proposed.

Program

Description and

Requirements

Attach Documents

Is the career/profession for graduates of this program regulated by the State of Illinois?

Yes ~~No~~

If yes, please describe.

Only applicable for students interested in earning a license to teach agriculture courses in public schools. Regulated by the Illinois State Board of Education.

## Program of Study

*Baccalaureate degree requires at least 120 semester credit hours or 180 quarter credit hours and at least 40 semester credit hours (60 quarter credit hours) in upper division courses" (source: <https://www.ibhe.org/assets/files/PublicAdminRules2017.pdf>). For proposals for new bachelor's degrees, if this minimum is not explicitly met by specifically-required 300- and/or 400-level courses, please provide information on how the upper-division hours requirement will be satisfied.*

Revised programs [ALEC MS Revision - Side-by-Side - Sept 2023.xlsx](#)  
[ALEC 510 CIM Course Approved October 4 2023.pdf](#)

Attach a revised Sample Sequence (for undergraduate program) or college-level forms.

Catalog Page Text - Overview Tab



Description of program for the catalog page. This is not official content, it is used to help build the new catalog page for the program. Can be edited in the catalog by the college or department.

The M.S. in Agricultural Leadership, Education, and Communications is a professional degree for training community and organizational developers, professional trainers, Extension agents, communications officers, educational assessment professionals, customer service specialists, and agriculture classroom teachers to address issues as they pertain to teaching and learning in and about food, agriculture, natural resources, and the environment. Students are typically interested in either furthering their career in Extension, agricultural organizations and community agencies, and agricultural classrooms in secondary education. ~~We For on-campus students studying full-time, we~~ also provide a degree option ~~work with students interested in gaining licensure~~ for students interested in gaining licensure for teaching agriculture in Illinois public schools ~~for for~~ grades 5-12. 9-12.

Agricultural Leadership, Education, and Communications can be pursued as an online degree. Please refer to: <https://alec.illinois.edu/graduate/online-ms> for more information.

#### Admission

We are looking for highly motivated students with strong academic records. Students with backgrounds in agriculture, education, behavioral or social sciences are especially encouraged to apply. The minimum undergraduate grade-point average for admission is 3.0 (A = 4.0). Applicants for the online/off-campus program are not required to take the Graduate Record Examination (GRE). International applicants from non-English-speaking countries must have official TOEFL scores of at least 575 (written version) or 233 (computer-based version) to be eligible for admission. To receive full consideration for admission (and financial aid opportunities if you are applying for the full-time, on-campus program), please apply by February 15 for possible admission the following fall semester. ~~We utilize a rolling~~ The admission process deadline for people applying to part-time online students is May 15 for the part-time online MS Degree. ~~following fall semester.~~

~~Previous transcripts of candidates admitted~~ ~~Each applicant's undergraduate transcript will be evaluated~~ for teacher licensure will be audited ~~completion of general education courses required~~ for completion ~~certification by the Illinois State Board~~ of required technical courses. ~~Education:~~ Coursework to address any deficiencies must be completed before entitlement for licensure.

~~Students with deficiencies may be admitted with the stipulation that these be met before completion of the master's program.~~ Financial Aid

We are committed to funding as many of full-time on-campus students who are making timely progress as possible. The duration and amount of our commitment varies. Funding may include fellowships, research assistantships, and/or teaching assistantships. These opportunities typically include stipends and tuition waivers. In some cases, fees are also waived. All applicants are automatically considered for all department funding opportunities; there is no separate application process. Federal and state financial aid is completely separate from the support provided by our department. For information regarding federal and state financial aid, please refer to

Statement for Programs of Study Catalog (this is what appears online here:  
[http://catalog.illinois.edu/graduate/aces/agricultural-education-  
ms/#degreerequirementstext](http://catalog.illinois.edu/graduate/aces/agricultural-education-<br/>ms/#degreerequirementstext)

Statement for  
Programs of  
Study Catalog

**This degree program lists three options: A Research option (that includes completing a Master's Thesis), a Practice Option, and Teaching Licensure Option (State of Illinois licensure course requirements may differ from what is listed below).**

~~This degree program can be completed either on campus or online, with or without a thesis, the requirements are listed below:~~ **Research Thesis Option**

Course List

Code	Title	Hours
Required		24
<del>ALEC 400</del>	<del>Course ALEC 400 Not Found (Foundations and Pathways of Agricultural Leadership, Education and Communication)</del>	<del>3</del>
<del>ALEC 410</del>	<del>Program Planning, Implementation and Evaluation (Program Planning, Implementation, and Evaluation)</del>	<del>3</del>
<u>ALEC 500</u>	<u>Foundations of Agricultural Leadership, Education and Communications</u>	<u>3</u>
<del>ALEC 510</del>	<del>Course ALEC 510 Not Found</del>	<del>3</del>
<u>ALEC 505</u>	<u>Science and Art of Teaching and Learning</u>	<u>3</u>
<u>AGCM 495</u>	<u>Communicating Science</u>	<u>3</u>
<u>HDFS 590</u>	<u>Advanced Research Methods</u>	<u>4</u>
<u>HDFS 591</u>	<u>Qualitative Methods</u>	<u>4</u>
or <u>HDFS 594</u>	<u>Intermed Statistical Analysis</u>	
<u>ALEC 599</u>	<u>Thesis Research</u>	<u>4</u>
Electives	<del>Thesis requires 11 hours</del>	<del>11</del>
	<del>AGCM 430 Comm in Env Social Movements 3 hours</del>	
	<del>AGED 430 Youth Development Programs 4 hours</del>	
	<del>AGED 496 Beginning Agriculture Teachers Seminar 2 hours</del>	
	<del>AGED 498 Second Year Agriculture Teacher Seminar 1 hour</del>	
	<del>ALEC 540 Volunteer Management (Volunteer Management) 3 hours</del>	
	<del>LEAD 440 Interpersonal Intelligence for Professional Success 2 hours</del>	
	<del>LEAD 460 Critical Approaches to Leadership Practice 3 hours</del>	
	<del>LEAD 470 Leading Professional Organizations and Communities 2 hours</del>	
	<del>LEAD 480 Collaborative Leadership 3 hours</del>	
	<u>Electives: 8 credit hours. Any graduate-level coursework that can be applied to and relevant for professional goals.</u>	<u>8</u>
Total Hours		32

**Practice Capstone Option**

Course List

Code	Title	Hours
Required		15
<del>ALEC 400</del>	<del>Course ALEC 400 Not Found (Foundations and Pathways of Agricultural Leadership, Education and Communication)</del>	<del>3</del>

Code	Title	Hours
<del>ALEC 410</del>	<del>Program Planning, Implementation and Evaluation (Program Planning, Implementation, and Evaluation)</del>	<del>3</del>
<u>ALEC 500</u>	<u>Foundations of Agricultural Leadership, Education and Communications</u>	<u>3</u>
<u>ALEC 510</u>	<u>Course ALEC 510 Not Found</u>	
<u>ALEC 505</u>	Science and Art of Teaching and Learning	3
<del>ALEC 540</del>	<del>Volunteer Management (Volunteer Management)</del>	<del>3</del>
<u>ALEC 545</u>	Research Methods and Design	3
<del>ALEC 595</del>	<del>Capstone Curriculum Project (Capstone Seminar) Prereq ALEC 545</del>	<del>3</del>
<u>AGCM 495</u>	<u>Communicating Science</u>	<u>3</u>
Electives: 17 total credit hours. 5 or more credit hours of ALEC, LEAD, AGED, or AGCM coursework not listed above. Up to 12 credit hours from outside the ALEC Program that can be applied to and relevant for professional goals.		17
<del>AGCM 430</del>	<del>Comm in Env Social Movements 3 hours</del>	
<del>AGED 430</del>	<del>Youth Development Programs 4 hours</del>	
<del>AGED 496</del>	<del>Beginning Agriculture Teachers Seminar 2 hours</del>	
<del>AGED 498</del>	<del>Second Year Agriculture Teacher Seminar 1 hour</del>	
<del>LEAD 440</del>	<del>Interpersonal Intelligence for Professional Success 2 hours</del>	
<del>LEAD 460</del>	<del>Critical Approaches to Leadership Practice 3 hours</del>	
<del>LEAD 470</del>	<del>Leading Professional Organizations and Communities 2 hours</del>	
<del>LEAD 480</del>	<del>Collaborative Leadership 3 hours</del>	
Total Hours		32

## Teacher Licensure Option

### Course List

Code	Title	Hours
<u>ALEC 500</u>	<u>Foundations of Agricultural Leadership, Education and Communications</u>	<u>3</u>
<u>ALEC 510</u>	<u>Course ALEC 510 Not Found</u>	
<u>ALEC 505</u>	<u>Science and Art of Teaching and Learning</u>	<u>3</u>
<u>ALEC 545</u>	<u>Research Methods and Design</u>	<u>3</u>
<u>AGED 410</u>	<u>Grad Early Field Experience</u>	<u>2</u>
<u>AGED 510</u>	<u>Education Program Management</u>	<u>4</u>
<u>AGED 511</u>	<u>Grad Professional Dev in Ag Ed</u>	<u>1</u>
<u>CI 473</u>	<u>Disciplinary Literacy</u>	<u>3</u>
<u>SPED 517</u>	<u>Disability Issues in Special Education</u>	<u>4</u>
<u>EDPR 442</u>	<u>Educational Practice in Secondary Education</u>	<u>5</u>
<u>ELECTIVES: 1 credit hour. Any graduate-level coursework that can be applied to and relevant for professional goals.</u>		<u>1</u>
<u>Total Hours</u>		<u>32</u>

## **Other Requirements**

### Grad Other Degree Requirements

Requirement	Description
Other requirements and conditions may overlap	
Minimum Hours Required within the Unit	5
Minimum 500-level Hours Required overall:	12
Minimum GPA	3.0

Degree

## Program Features

Academic Level Graduate

Does this major have transcribed concentrations? No

What is the typical time to completion of this program?  
2.5 years

What are the minimum Total Credit Hours required for this program?  
32

What is the required GPA? 3.0

CIP Code 010801 ~~01.0801~~ - Agricultural and Extension Education Services. ~~01.0801~~

Is This a Teacher Certification Program?  
Yes

Will specialized accreditation be sought for this program?  
No

## Delivery Method

This program is available:

On Campus and Online - 2 program types. Students can receive the entire program either on campus or online. Students can choose to take courses in either modality.

Describe the use of this delivery method:

Because the majority of students are expected to be enrolled in the part-time online program, core coursework will be offered through online delivery. However, because full-time on-campus students expect a deeper and more comprehensive educational experience, a variety of elective coursework will only be available through on-campus in-person delivery.

## Admission Requirements

Desired Effective Admissions Term Fall 2024

Is this revision a change to the admission status of the program?

No

Provide a brief narrative description of the admission requirements for this program. Where relevant, include information about licensure requirements, student background checks, GRE and TOEFL scores, and admission requirements for transfer students.

We are looking for highly motivated students with strong academic records. Students with backgrounds in agriculture, education, behavioral or social sciences are especially encouraged to apply. The minimum undergraduate grade-point average for admission is 3.0 (A = 4.0). Applicants for the online/off-campus program are not required to take the Graduate Record Examination (GRE). International applicants from non-English-speaking countries must have official TOEFL scores of at least 575 (written version) or 233 (computer-based version) to be eligible for admission. To receive full consideration for admission (and financial aid opportunities if you are applying for the full-time, on-campus program), please apply by February 15 for possible admission the following fall semester.

## Enrollment

Describe how this revision or phase down/elimination will impact enrollment and degrees awarded. If this is an elimination/phase down proposal include the plans for the students left in the program.

We believe this will assist students with degree completion as well as make the program more attractive for prospective students.

Estimated Annual Number of Degrees Awarded

Year One Estimate	10	5th Year Estimate (or when fully implemented)	12
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What is the matriculation term for this program?  
Fall

## Budget

Are there budgetary implications for this revision?  
No

Will the program or revision require staffing (faculty, advisors, etc.) beyond what is currently available?  
No

Additional Budget Information

~~This degree program is simply replacing another.~~ We do not believe these changes will impact ~~anticipate~~ any budgets. ~~additional budgetary implications of this proposal.~~

Attach File(s)

## Financial Resources

How does the unit intend to financially support this proposal?

These changes are not expected to change the financial situation within ALEC in any way. ~~With the resources that it is currently placing in the AGED MS degree program that is being phased out.~~

Will the unit need to seek campus or other external resources?

No

Attach letters of support

What tuition rate do you expect to charge for this program? e.g, Undergraduate Base Tuition, or Engineering Differential, or Social Work Online (no dollar amounts necessary)

Are you seeking a change in the tuition rate or differential for this program?

No

Is this program requesting self-supporting status?

No

## Faculty Resources

Please address the impact on faculty resources including any changes in numbers of faculty, class size, teaching loads, student-faculty ratios, etc.

We do not anticipate this significantly impacting faculty resources. The Director of Graduate Studies will assist students through advising in identifying courses that will satisfy the degree requirements.

## Library Resources

Describe your proposal's impact on the University Library's resources, collections, and services. If necessary please consult with the appropriate disciplinary specialist within the University Library.

Library collections, resources, and services are sufficient to support the requested change.

## EP Documentation

EP Control Number            EP.24.038

Attach Rollback/Approval Notices            [ep24038\\_email\\_to\\_and\\_response\\_from\\_sponsor\\_20231106.pdf](#)

This proposal requires HLC inquiry            No

# DMI Documentation

Attach Final  
Approval Notices

Banner/Codebook Name MS:Ag Ldrship Ed & Com - UIUC & MS:Ag Ldrship Ed&Com ONL - UIUC

Program Code: 10KS5740MS & 10KS5740MSU

Minor Code	Conc Code	Degree Code	MS	Major Code
5740				

Senate Approval  
Date

Senate  
Conference  
Approval Date

BOT Approval  
Date

IBHE Approval  
Date

HLC Approval  
Date

DOE Approval  
Date

Effective Date:

Attached  
Document  
Justification for  
this request

Program Reviewer Comments **Deb Forgacs (dforgacs) (05/05/22 10:38 am):** Rollback: requested.  
**Brooke Newell (bsnewell) (09/08/22 3:31 pm):** Rollback: per College request, to fix proposal edits  
**Brooke Newell (bsnewell) (04/28/23 4:10 pm):** Rollback: Requested revisions for Proposal title, Justification, Program of Study, CIP Code, and Financial Resources. Detailed email sent to David R. and Brianna  
**Brooke Newell (bsnewell) (05/02/23 1:25 pm):** Rollback: Requested revisions to Program of Study section - email sent to David R, Brianna and Eric M.  
**Brooke Newell (bsnewell) (05/02/23 3:55 pm):** Rollback: Requested revisions to justification and program of study sections. Detailed Email sent to David and Brianna  
**Suzanne Lee (suzannel) (09/14/23 3:05 pm):** Rollback: notes sent to Brianna Gregg and David Rosch

## Course Change Request

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Viewing: **ALEC 510 ~~410~~ : Program Planning, Implementation and Evaluation**

Formerly known as

### Completed Workflow

1. **U Course Review**
2. **1342 Head**
3. **KL Committee Chair**
4. **KL Dean**
5. **Grad Dean**
6. **COTE**
7. **Provost**
8. **Registrar**
9. **Banner**

### Approval Path

1. 09/27/23 8:47 pm  
Brooke Newell (bsnewell):  
Approved for U Course Review
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Anna Ball (aball):  
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Approved for KL Dean
5. 09/29/23 11:23 am  
Mary Lowry (lowry):  
Approved for Grad Dean
6. 09/30/23 12:35 pm  
Suzanne Lee



(suzannel):  
Approved for  
COTE

7. 10/02/23 12:14  
pm

Brooke Newell  
(bsnewell):

Approved for  
Provost

8. 10/03/23 2:50 pm

Brianna Vargas-  
Gonzalez (bv4):  
Approved for

Registrar

9. 10/04/23 3:51 am

\*system\*:

Approved for  
Banner

## History

1. Sep 24, 2020 by  
Andrea Ray (aray)
2. **Oct 4, 2023 by  
Gary Ochs  
(garyochs)**

(or if cross-listed - deactivated courses associated with this course) [ALEC 410](#)

Changes proposed by: Gary Ochs

## General Information

Effective Term:	Fall 2024
College:	Agr, Consumer, & Env Sciences
Department/Unit Name (ORG Code):	Ag Ldrshp Educ Comm Program (1342)
Course Subject:	Ag Ldrshp, Educ & Comm (ALEC)
Course Number:	<u>510</u> <del>410</del>
Course Title:	Program Planning, Implementation and Evaluation
Abbreviated Title:	Program Plan, Imp & Eval
Course	

**Description:**

Compare and contrast theory and practice of educational program planning, delivery and evaluation for youth and adult audiences in community settings. Incorporate the principles of community needs assessment, logic model development, program implementation and program evaluation into agriculture-related programs.

## Justification

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**Justification for change:**

With trying to meet the graduate college requirement of 12 hours of 500-level coursework, our program reviewed our current courses to see what classes were already being taught at a 500-level. ALEC 410, Program Planning, Implementation and Evaluation was already being taught by Dr. Amy Lemman at a level that was more appropriate at the 500-level but was still being offered as a 400-level course. The learning outcomes were advanced and rigorous, so no change was necessary to make this a 500-level course. Additionally, the weekly topics, readings, and assessments that are required in the course require a higher level of synthesis with real applications and outcomes. This is something that differs from any of our undergraduate courses and takes the learning to a higher level.

In looking at the roster for the past three course offerings, there have been no ALEC undergraduate students enrolled in the course, so there is no concern with a student having to submit any petitions.

Please Note: a syllabus is

required for General

Education review:

[ALEC 510 Syllabus \(2\).docx](#)

## Course Information

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### Course Credit

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Course credit:

Undergraduate: **3**

Graduate: 3

Professional:

**Registrar Use****Only:**

Banner Credit: 3

Billable Hours: 3

## Grading Type

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Grading type: Letter Grade

Alternate Grading  
Type (optional):

Available for DFR: No

## Repeatability

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May this course  
be repeated? No

## Credit Restrictions

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Credit

Restrictions:

[Credit not given towards graduation for ALEC 410 and ALEC 510.](#)

## Advisory Statements

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Prerequisites:

Concurrent  
Enrollment  
Statement:

Restricted  
Audience  
Statement:

**Registrar Use** Banner Advisory  
**Only:** Statement:

## Cross-listing

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Cross Listed  
Courses:

## Class Schedule Information

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Class Schedule  
Information:

## Fees

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Is a fee requested    No  
for this course?

## Course Description in the Catalog Entry

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This is how the above information will be represented in the Catalog:

Compare and contrast theory and practice of educational program planning, delivery and evaluation for youth and adult audiences in community settings. Incorporate the principles of community needs assessment, logic model development, program implementation and program evaluation into agriculture-related programs. Course Information: 3 graduate hours. No professional credit. Credit not given towards graduation for ALEC 410 and ALEC 510.

## Additional Course Notes

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Enter any other  
course  
information  
details to be  
included in the  
catalog:

## Course Detail

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Frequency of  
course:

Every Fall ~~Spring~~

Duration of the        Full  
course

Anticipated            35  
Enrollment:

Expected distribution of student registration:	Graduate: <u>100</u> <del>70</del> %	Professional: N/A
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## General Education

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General Education  
Category

## Additional Course Information

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Does this course        Yes

replace an existing course?

Specify the course to be replaced:  
ALEC 410 ~~AGED 550 and AGED 551~~

Does this course impact other courses? No

Does the addition of this course impact the departmental curriculum? Yes

Specify the curriculum and explain:  
This is a required course for the ~~newly proposed~~ ALEC Master's Degree program

Has this course been offered as a special topics or other type of experimental course? No

Will this course be offered on-line?  
Online Only

Faculty members who will teach this course:  
Amy Leman

Course ID: 1012137

Comments to Reviewers:

This course is part of the application for the ALEC Masters of Science degree program application.

Course Edits

Proposed by:  
Eric Morgan, MS ALEC Director of Graduate Studies

Course Reviewer

## Comments

**Brianna Gregg (05/05/23 1:59 pm):** Rollback: update how asynchronous contact hours are happening for student understanding. Global find and replace 410 to 510 and compass to canvas. conditional approval

**Brooke Newell (09/07/23 8:14 am):** Rollback: Effective date, Justification, and Syllabus.

**Brooke Newell (09/13/23 11:58 am):** Rollback: Have you considered a credit restriction such that students couldn't get credit towards graduation for both ALEC 410 and ALEC 510? Office of the Registrar indicates that 52 students have/are enrolled in ALEC 410 to be impacted.

**Donna Butler (09/27/23 7:47 pm):** Slight revision of credit restriction for consistency.

Key: 12305

[Preview Bridge](#)

Revision to ALEC MS Degree

- Course or text revised
- Course or text removed
- Course or text added
- Renumbered course

Current Thesis	Hours	New Research	Hours	Current Capstone	Hours	New Practice	Hours	New Teacher Licensure	Hours
Required	21	Required	24	Required	15	Required	15	Required	27
ALEC 400 - Foundations of ALEC	3	ALEC 500 - Foundations of ALEC	3	ALEC 400 - Foundations of ALEC	3	ALEC 500 - Foundations of ALEC	3	ALEC 500 - Foundations of ALEC	3
ALEC 410 - Program Planning, Imp, & Eval	3	ALEC 510 - Program Planning, Imp, & Eval	3	ALEC 410 - Program Planning, Imp, & Eval	3	ALEC 510 - Program Planning, Imp, & Eval	3	ALEC 510 - Program Planning, Imp, & Eval	3
								AGED 510 - Education Program Management	4
ALEC 505 - Sci & Art of Teach/Lrng	3	ALEC 505 - Sci & Art of Teach/Lrng	3	ALEC 505 - Sci & Art of Teach/Lrng	3	ALEC 505 - Sci & Art of Teach/Lrng	3	ALEC 505 - Sci & Art of Teach/Lrng	3
ALEC 540 - Volunteer Management	3			ALEC 540 - Volunteer Management	3			ALEC 545 - Research Methods & Design	3
HDFS 590 - Advanced Research Methods	4	HDFS 590 - Advanced Research Methods	4	ALEC 545 - Research Methods & Design	3	ALEC 545 - Research Methods & Design	3	AGED 410 - Early Grad Field Experience	2
HDFS 591 or 594 (Qual Methods OR Intermed Stat Analysis)	4	HDFS 591 or 594 (Qual Methods OR Intermed Stat Analysis)	4	ALEC 595 - Capstone Curriculum Project	3			AGED 511 - Grad Prof Development	1
ALEC 599 - Thesis credit	4	ALEC 599 - Thesis credit	4			AGCM 495 - Communicating Science	3	CI 473 - Disciplinary Literacy	3
		AGCM 495 - Communicating Science	3					SPED 517 - Disability Issues in SPED	4
								EDPR 442 - Ed Prac in Secondary Ed	5
Electives	11	Electives	8	Electives	17	Electives	17	Electives	1
Pick from: AGCM 430 (3), AGED 430 (4), AGED 496 (2), AGED 498 (1), ALEC 540 (3), LEAD 440 (2), LEAD 460 (3), LEAD 470 (2), LEAD 480 (3)		- Any graduate-level coursework that can be applied to and relevant for professional goals		Pick from: AGCM 430 (3), AGED 430 (4), AGED 496 (2), AGED 498 (1), ALEC 540 (3), LEAD 440 (2), LEAD 460 (3), LEAD 470 (2), LEAD 480 (3)		- Up to 12 credits of any graduate-level coursework that can be applied to and relevant for professional goals - 5 or more credits of ALEC graduate-level courses		- Any graduate-level coursework that can be applied to and relevant for professional goals	
<b>TOTAL HOURS</b>	<b>32</b>	<b>TOTAL HOURS</b>	<b>32</b>	<b>TOTAL HOURS</b>	<b>32</b>	<b>TOTAL HOURS</b>	<b>32</b>	<b>TOTAL HOURS</b>	<b>32</b>

**From:** Perry, Michelle  
**Sent:** Tuesday, April 25, 2023 2:15 PM  
**To:** Leman, Amy Marie  
**Cc:** Meadan-Kaplansky, Hedda; Peach, Meghan E; Rosch, David Michael; Zarate, Kary  
**Subject:** Re: Permission to use course in teacher licensure concentration

Dr. Leman,

Hedda Meadan-Kaplansky forwarded your message to me this morning (I am the Interim Head). We are fine with you making SPED 517 a required course for your planned MS Degree in the Agricultural Leadership, Education, and Communications Program focused on licensing public secondary school teachers in the state of Illinois. We offer the course every spring and have plenty of seats for it.

Best,  
Michelle

*Michelle Perry, Ph.D.  
Interim Head, Department of Special Education  
Professor, Department of Educational Psychology  
Affiliate, Beckman Institute for Advanced Science and Technology*

  
5675

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**From:** "Meadan-Kaplansky, Hedda" <[meadan@illinois.edu](mailto:meadan@illinois.edu)>  
**Date:** Tuesday, April 25, 2023 at 7:27 AM  
**To:** "Perry, Michelle" <[mperry@illinois.edu](mailto:mperry@illinois.edu)>  
**Subject:** Fwd: Permission to use course in teacher licensure concentration

FYI

Begin forwarded message:

**From:** "Leman, Amy Marie" <[bunselme@illinois.edu](mailto:bunselme@illinois.edu)>  
**Date:** April 24, 2023 at 06:34:00 GMT+5:45  
**To:** "Meadan-Kaplansky, Hedda" <[meadan@illinois.edu](mailto:meadan@illinois.edu)>  
**Cc:** "Rosch, David Michael" <[dmrosch@illinois.edu](mailto:dmrosch@illinois.edu)>  
**Subject:** **Permission to use course in teacher licensure concentration**

Dr. Meaden-Kaplansky,

I am reaching out to you regarding the creation of a concentration for an MS Degree in the Agricultural Leadership, Education, and Communications Program focused on licensing public secondary school teachers in the state of Illinois. We have collaborated with the Council on Teacher Education in the College of Education in our planning. As part of this concentration, we would like to include **SPED 517, Disability Issues in Special Education**, as a required course. We do not expect more than a handful of students in any single academic year working within this



concentration. I would be happy to send you the overall plan for our curriculum within the concentration if you would like. If you are comfortable with our work, could you please signal your support for this concentration by replying in an email to me? I would be happy to discuss further if you have questions or concerns.

Thank you!

Amy Leman

**AMY LEMAN** (she/her)  
*Assistant Professor*

University of Illinois at Urbana-Champaign  
College of Agricultural, Consumer and Environmental Sciences  
Agricultural Leadership, Education and Communications Program  
139 Bevier Hall  
905 S. Goodwin Ave. | M/C 180  
Urbana, IL 61801  
217.300.6561 | [bunselme@illinois.edu](mailto:bunselme@illinois.edu)  
[aged.illinois.edu](http://aged.illinois.edu)



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**From:** McCarthy, Sarah Jane  
**Sent:** Sunday, April 23, 2023 9:03 PM  
**To:** Leman, Amy Marie  
**Cc:** Rosch, David Michael  
**Subject:** Re: Approval to include course in revised teacher licensure concentration

Yes, we will allow it. Please take a look at when the course is scheduled; I believe these students would meet with Ag Ed students on Monday nights. I hope the new students can meet on this schedule since we are unable to change the days and times of course offerings.

Thank you for your interest in the course!

Sarah McCarthy

Get [Outlook for iOS](#)

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**From:** Leman, Amy Marie <[bunselme@illinois.edu](mailto:bunselme@illinois.edu)>  
**Sent:** Sunday, April 23, 2023 7:44:28 PM  
**To:** McCarthy, Sarah Jane <[mccarthe@illinois.edu](mailto:mccarthe@illinois.edu)>  
**Cc:** Rosch, David Michael <[dmrosch@illinois.edu](mailto:dmrosch@illinois.edu)>  
**Subject:** Approval to include course in revised teacher licensure concentration

Dr. McCarthy,

I am reaching out to you regarding the creation of a concentration for an MS Degree in the Agricultural Leadership, Education, and Communications Program focused on licensing public secondary school teachers in the state of Illinois. We have collaborated with the Council on Teacher Education in the College of Education in our planning. As part of this concentration, we would like to include CI 473, Disciplinary Literature, as a required course. We do not expect more than a handful of students in any single academic year working within this concentration. I would be happy to send you the overall plan for our curriculum within the concentration if you would like. If you are comfortable with our work, could you please signal your support for this concentration by replying in an email to me? I would be happy to discuss this further if you have questions or concerns.

Thank you!

Amy Leman

**AMY LEMAN** (she/her)  
*Assistant Professor*

University of Illinois at Urbana-Champaign  
College of Agricultural, Consumer and Environmental Sciences  
Agricultural Leadership, Education and Communications Program  
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[aged.illinois.edu](http://aged.illinois.edu)





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**Council on Teacher Education**

120 Education Building, MC-708  
1310 S. Sixth St.  
Champaign, IL 61820

April 24, 2023

To Whom It May Concern:

The Council on Teacher Education approves the use of EDPR 442 for the Agricultural Leadership, Education, & Communications, MS program.

If you need additional information, please reach out at [nilatha@illinois.edu](mailto:nilatha@illinois.edu) or to Brenda Clevenger Evans, Executive Associate Director at [bmclvnr@illinois.edu](mailto:bmclvnr@illinois.edu).

Sincerely,

A handwritten signature in blue ink that reads 'Nancy Latham'.

Nancy Latham  
Executive Director  
Council on Teacher Education





**From:** [Fagen-Ulmschneider, Wade A](#)  
**To:** [Rosch, David Michael](#)  
**Cc:** [Lehman, Barbara J](#)  
**Subject:** Re: EdPol Subcommittee Review - Agricultural Leadership, Education, & Communications, MS  
**Date:** Monday, November 6, 2023 3:45:46 PM  
**Attachments:** [image001.png](#)

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Hi Dave,

Thank you for all your fantastic, detailed, and quick feedback! This satisfied all the questions that the subcommittee had and, without any more questions, were able to present it for a vote today. **It passed unanimously and is heading to the full Urbana Senate.**

Since we were able to pass it today, this should get it on the Senate agenda for next week (Nov. 13) and, without any concerns from EdPol, I would expect the Senate Executive Committee to place in on the "consent agenda" for the full senate. I believe that Brooke in the Provost office will share an update with you when that's confirmed (it's beyond EdPol's hands now).

I've CC'd Barb on this so that she can add your responses to the proposal to provide your responses to everyone else who reviews this revision as this proposal moves forward.

It was a privilege to get to learn a bit about your program and I got a feeling of the excitement students must have in the ALEC program! Thank you again for such a detailed proposal and the quick responses!

Best,  
- wade

--  
*Wade Fagen-Ulmschneider, Ph.D.*  
Teaching Professor, Computer Science  
Faculty Fellow, Center for Innovation in Teaching and Learning  
Affiliate Appointments: Statistics (LAS) and Game Studies and Design (iSchool)  
<https://waf.cs.illinois.edu/> | [waf@illinois.edu](mailto:waf@illinois.edu) | (217) 300-2812  
LinkedIn: [/profwade](#) | Twitter: [@profwade\\_](#) | GitHub: [@wadefagen](#)  
2215 Thomas M. Siebel Center for Computer Science  
201 N. Goodwin Ave., Urbana, IL 61801  
The University of Illinois at Urbana-Champaign

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**From:** Rosch, David Michael <[dmrosch@illinois.edu](mailto:dmrosch@illinois.edu)>  
**Sent:** Monday, November 6, 2023 9:25 AM  
**To:** Fagen-Ulmschneider, Wade A <[waf@illinois.edu](mailto:waf@illinois.edu)>  
**Subject:** RE: EdPol Subcommittee Review - Agricultural Leadership, Education, & Communications, MS

Hello Wade.

This all sounds encouraging; thank you for the update! If you are confident about the proposal and do not believe I need to be in room during a vote, I will plan to leave you and the committee to your work

without me, then. But if that changes, I am sure I can arrange my schedule to attend your meeting on Nov 27, or tomorrow if you believe it might help.

Regarding, the TOEFL score, that is a great question. Honestly, that is a historical vestige of the old AGED and AGCM programs from before ALEC was created. The Agricultural Education (AGED) Program, which licensed Illinois teachers prior to the creation of ALEC, had used that score from long before I arrived, I believe. It was carried over into the new ALEC curriculum when it was created a few years ago, and there was no discussion about shifting it within this proposal. If it helps, I have been part of AGED than ALEC program since 2011; the program has not had an enrolled international student on the licensure track at any point during that time. (In my experience, our international students in ALEC are quite interested in returning to their home country to help educate their own citizens after graduation). I am happy to continue discussing out TOEFL score, though, if that would help!

Best,  
Dave

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**From:** Fagen-Ulmschneider, Wade A <waf@illinois.edu>

**Sent:** Sunday, November 5, 2023 9:59 PM

**To:** Rosch, David Michael <dmrosch@illinois.edu>

**Subject:** Re: EdPol Subcommittee Review - Agricultural Leadership, Education, & Communications, MS

Hi Dave,

Thanks -- that level of advising sounds amazing, it's great that you're able to get to know each student and have a customized plan of study. I've passed your feedback along to the committee.

As far as EdPol, the overall response to the proposal is strong and, as of right now, I don't any concerns from the committee but you're welcome to attend when it is presented be there to answer any questions that come up before it's voted on.

EdPol meets tomorrow, and I'll update the full committee on the subcommittee work, but I don't think we'll vote on it since there's still a few members who I want to give a bit more time to give any feedback (there's a small change I hear back from everyone tomorrow morning, and if everyone feels good about it, I wouldn't delay the vote unless you wanted to make sure to be there). My best guess is I'd expect that we'd vote on it in EdPol at the Nov. 27 meeting and then it'd be put on the Urbana Senate agenda for their Dec. 4 meeting so it's not held over the end-of-year holidays). I can confirm as it gets closer.

The only other question that came up that we are wondering if you can provide a bit of information on the proposed TOFEL score -- in the admission requirements section, you mentioned a TOEFL score of 575. A subcommittee member was curious if there was a higher requirement for the licensure option, since they would not only be needing to learn in English but also teach in English? And, more generally, any information on why it was set at 575?

Thanks,



- wade

--

*Wade Fagen-Ulmschneider, Ph.D.*

Teaching Professor, Computer Science

Faculty Fellow, Center for Innovation in Teaching and Learning

Affiliate Appointments: Statistics (LAS) and Game Studies and Design (iSchool)

<https://waf.cs.illinois.edu/> | [waf@illinois.edu](mailto:waf@illinois.edu) | (217) 300-2812

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The University of Illinois at Urbana-Champaign

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**From:** Rosch, David Michael <[dmrosch@illinois.edu](mailto:dmrosch@illinois.edu)>

**Sent:** Friday, November 3, 2023 3:02 PM

**To:** Fagen-Ulmschneider, Wade A <[waf@illinois.edu](mailto:waf@illinois.edu)>

**Subject:** RE: EdPol Subcommittee Review - Agricultural Leadership, Education, & Communications, MS

Hello Wade.

Thank you for reaching out to me about this. I am glad that the EdPol committee is considering the ALEC program proposal. I can certainly share more about the elective course approval process. The ALEC MS Degree Program is quite small - there are typically between 10 and 15 enrolled students in most semesters. I serve as the graduate coordinator for this program, and meet with each of these students for a short course-advising discussion prior to the registration period for the upcoming semester. (I am engaged in these meetings this week, coincidentally.) During these meetings, the student finalizes their academic program for the upcoming semester, and also sketches out their academic plan through degree completion. It would be during these meetings that “approval” would be gained for elective courses in the new program curriculum. The vast majority of these students are also supported through assistantships in our unit, and often speak with their research and/or teaching supervisors about courses prior to their meeting with me. I foresee these more “informal” advising conversations to continue after our curriculum shifts.

I hope this is helpful to the group for their consideration, Wade. I would be glad to attend a meeting or provide further follow-up information if that would also be helpful.

Best,  
Dave

**DAVID M. ROSCH** (He, His)

*Associate Professor and Graduate Program Coordinator*

University of Illinois at Urbana-Champaign

College of Agricultural, Consumer and Environmental Sciences (ACES)

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**From:** Fagen-Ulmschneider, Wade A <[waf@illinois.edu](mailto:waf@illinois.edu)>

**Sent:** Friday, November 3, 2023 2:36 AM

**To:** Rosch, David Michael <[dmrosch@illinois.edu](mailto:dmrosch@illinois.edu)>

**Subject:** EdPol Subcommittee Review - Agricultural Leadership, Education, & Communications, MS

Hi Dr. Rosch,

I am one of the subcommittee chairs of the Senate Education Policy Committee (EdPol) and my subcommittee is doing the initial review of your proposals before presenting it to the full committee to vote on as part of the shared governance of the Urbana Senate. In order to facilitate this, I will forward any questions that arise as they come in. Specifically, my subcommittee is looking at the proposal: "Agricultural Leadership, Education, & Communications, MS" (<https://nextcourses.illinois.edu/programadmin/?key=985>).

Thank you for the excellent and detailed proposal -- we enjoyed learning a lot about the degree and all the options you've proposed and the additional option of the "Teacher Licensure Option". Overall, subcommittee members thought the justifications and changes were reasonable and well defined. We had one specific question -- in your program justification, you wrote:

===

3) To expand the number of elective options available to students. Currently, only courses within ALEC, AGCM, AGED, and LEAD rubrics are allowed, Instead, we propose that any advisor-approved graduate-level coursework would be allowed to fulfil all elective credits within the "Research Option" and new "Teacher Licensure Option," and for all but five elective credits within the "Practice Option." [...]

===

A subcommittee member didn't see any description of this approval process, but we wonder if you can spell it out a bit more?

I'll pass your response on to the subcommittee members and also forward along any new questions that come up!

Thanks,  
- wade

--

*Wade Fagen-Ulmschneider, Ph.D.*

Teaching Professor, Computer Science

Faculty Fellow, Center for Innovation in Teaching and Learning

Affiliate Appointments: Statistics (LAS) and Game Studies and Design (iSchool)

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