

1PKS1300MS: HEALTH ADMINISTRATION, MHA

In Workflow

1. U Program Review (dforgacs@illinois.edu; eastuby@illinois.edu; aledward@illinois.edu)
2. 1581 Committee Chair (carlo1@illinois.edu; jjenkns@illinois.edu)
3. 1581 Head (kgraber@illinois.edu; jjenkns@illinois.edu)
4. KY Committee Chair (alston@illinois.edu; rking10@illinois.edu)
5. KY Dean (alston@illinois.edu; rking10@illinois.edu)
6. University Librarian (jpwilkin@illinois.edu)
7. Grad_College (agrindly@illinois.edu; jch@illinois.edu; lowry@illinois.edu)
8. Provost (kmartens@illinois.edu)
9. Senate EPC (bjlehman@illinois.edu; moorhouz@illinois.edu; kmartens@illinois.edu)
10. Senate (jtempel@illinois.edu)
11. U Senate Conf (none)
12. Board of Trustees (none)
13. IBHE (none)
14. DMI (eastuby@illinois.edu; aledward@illinois.edu; dforgacs@illinois.edu)

Approval Path

1. Tue, 23 Mar 2021 14:07:25 GMT
Deb Forgacs (dforgacs): Approved for U Program Review
2. Tue, 23 Mar 2021 16:37:11 GMT
Kristi Carlson (carlo1): Approved for 1581 Committee Chair
3. Tue, 23 Mar 2021 23:56:40 GMT
Kim Graber (kgraber): Approved for 1581 Head
4. Wed, 24 Mar 2021 15:12:41 GMT
Reggie Alston (alston): Approved for KY Committee Chair
5. Wed, 24 Mar 2021 15:13:29 GMT
Reggie Alston (alston): Approved for KY Dean
6. Wed, 24 Mar 2021 15:15:13 GMT
John Wilkin (jpwilkin): Approved for University Librarian
7. Thu, 01 Apr 2021 20:04:44 GMT
Allison McKinney (agrindly): Approved for Grad_College
8. Mon, 05 Apr 2021 14:09:59 GMT
Kathy Martensen (kmartens): Approved for Provost

History

1. Apr 23, 2019 by Deb Forgacs (dforgacs)
2. Feb 19, 2020 by Emily Stuby (eastuby)

Date Submitted: Mon, 22 Mar 2021 19:06:20 GMT

Viewing: 1PKS1300MS : Health Administration, MHA

Changes proposed by: Kristi Carlson

Proposal Type

Proposal Type:

Major (ex. Special Education)

This proposal is for a:

Revision

Proposal Title:

If this proposal is one piece of a multi-element change please include the other impacted programs here. *example: A BS revision with multiple concentration revisions*

Revise the degree associated with the Health Administration major.

This is a multi-element change related to the new degree Master of Health Administration key =1047.

EP Control Number

EP:21.112

Official Program Name

Health Administration, MHA

Effective Catalog Term

Fall 2021

Sponsor College

Applied Health Sciences

Sponsor Department

Kinesiology and Community Health

Sponsor Name

Justine Kaplan

Sponsor Email

justinek@illinois.edu

College Contact

Reggie Alston

College Contact Email

alston@illinois.edu

Program Description and Justification

Justification for proposal change:

The MSHA was established based on using an available but dormant MS degree within Community Health in order to accelerate the pace of launching the degree. The desire for quickly implementing the degree was due to student interest and the many students the department was sending to graduate programs outside of our campus each year. Within the first year of the program though, it was apparent to faculty and department leadership that more specialized curriculum was needed to prepare students for success in the health administration field and to be able to attain national accreditation for the program, which is vital for recruiting prospective students.

In reviewing graduate health administration programs throughout the country, it was clear the Illinois curriculum need to be more focused and rigorous to ensure graduates are competitive in the market and able to become impactful healthcare leaders. In addition to exploring norms and best practices from other programs, assessments (interviews and/or surveys) were conducted with alumni, current students, and health administrators across the state and nation.

This proposal represents the curriculum that has allowed the MSHA to become nationally accredited (in Fall 2019), which includes more focused health administration courses such as health economics, health finance, and health care quality. In addition, courses not relevant to the field were removed. The thesis option has also been removed; as a professional graduate degree, hands-on internships are required and a thesis is not relevant, normative, nor competitive in this field. (Note: Some of the courses for the health administration curriculum have been offered as a CHLH 594: Special Topics course. They are now moving through the CIM concurrently to this program proposal.)

Corresponding Degree

MHA Master of Health Administration

Is this program interdisciplinary?

No

Academic Level

Graduate

Will you admit to the concentration directly?

No

Is a concentration required for graduation?

No

CIP Code

510702 - Hospital and Health Care Facilities Administration/Management.

Is This a Teacher Certification Program?

No

Will specialized accreditation be sought for this program?

Yes

Describe the plans for seeking specialized accreditation:

The curriculum proposed here, which MSHA students are currently undertaking and which would continue with the MHA, has already been reviewed and received national accreditation by CEPH, the Council for Education on Public Health. This accreditation includes the MPH (in Public Health) and the MPH in Epidemiology. The addition of the MSHA was approved and accredited by CEPH in October 2019. Extensive reporting, assessment, evaluation, and tracking occurs as part of being a nationally accredited program. Very detailed curriculum competency alignment, tracking, and reporting happen throughout the year to ensure the program is meeting the 30+ individual competencies CEPH requires. In addition, an active External Advisory Committee and student governance advisory committee are both required, and are active entities supporting the program. CEPH is aware of and supports the planned change to rename the MSHA to the far more standard MHA.

Admission Requirements

Desired Effective Admissions Term

Fall 2021

Is this revision a change to the admission status of the program?

No

Provide a brief narrative description of the admission requirements for this program. Where relevant, include information about licensure requirements, student background checks, GRE and TOEFL scores, and admission requirements for transfer students.

Requirements for admission include a minimum GPA of 3.0 (on a 4.0 scale), official transcripts, personal statement, current resume, and three letters of recommendation. GRE scores are not required. (Students have the option to submit a GRE score if they want to, which some students do to try to strengthen their application, for example if their GPA was lower.) Applicants to the health administration program should show strength in academics as well as experience in the health field, which can be derived from coursework, field placement, internship, job, or other relevant experience. Leadership experience, in health or other settings, is also highly valued. Applications are reviewed holistically, looking at GPA and performance in courses, experiential opportunities (work, volunteer experiences, internships), personal statement, and recommendation letters.

All applicants whose native language is not English must submit a minimum TOEFL score of 103 (IBT), 254 (CBT), or 611 (PBT); or minimum International English Language Testing System (IELTS) academic exam scores of 7.0 overall and 6.0 in all subsections. Applicants may be exempt from the TOEFL if certain criteria are met. Applicants with lesser scores may still apply. Limited status is granted for lesser scores and requires enrollment in English as a Second Language (ESL) courses based on an ESL Placement Test (EPT) taken upon arrival to campus.

Students admitted to the graduate program must maintain an overall 3.0 GPA to remain in good standing.

Describe how critical academic functions such as admissions and student advising are managed.

Admissions: Applications for admission are reviewed by program staff and an admissions committee, comprised of faculty and staff from the department who teach and advise the health administration students. The health administration program is also supported in admissions work by the Graduate Office Administrator for the Department of Kinesiology and Community Health. This team member is the primary interface between the Department and the Graduate College and provides valuable assistance.

Student Advising: Each health administration student receives three types of advising support.

1. Each student receives academic advising from the MSHA (soon to be MHA) Assistant Director. This includes assistance with getting started in the program, course registration, and checking if graduation requirements are being met.
2. Students are also assigned to a faculty mentor based on their shared interests. Students meet with the faculty adviser at least once per year to help build connections with faculty, learn about opportunities in research and community service, and help develop connections and networks for finding internship and job opportunities.
3. Lastly, students receive career advising. This begins in the Health Administration Professionalism course students take in their first year which helps expose students to the wide breadth of careers available in the field of health administration and develops networking, resume and cover letter writing, and related professional skills such as communication and leadership. This transitions into one-on-one career advising as students enter their final year of the program to help them hone in on finding jobs in their interest area, fine-tuning resumes and cover letters, practicing interviews, and services such as assistance with salary negotiation. Career advising is provided by the program's Director and Assistant Director.

Enrollment

Describe how this revision will impact enrollment and degrees awarded.

It is anticipated that the change to an MHA (vs the current MSHA title) will help accelerate growth in the program. The program currently receives many inquiries about the health administration degree where prospective students are confused or turned off by the unusual and non-standard MSHA name of the degree, as they fear this will negatively impact their future careers. The name change will also help improve name recognition for the program once it aligns with the standard terminology for the field.

Estimated Annual Number of Degrees Awarded

What is the matriculation term for this program?

Fall

What is the typical time to completion of this program?

2 years

What are the minimum Total Credit Hours required for this program?

52

Delivery Method

Is this program available on campus and online?

No

This program is available:

On Campus

Budget

Are there budgetary implications for this revision?

No

Will the program or revision require staffing (faculty, advisors, etc.) beyond what is currently available?

No

Additional Budget Information

This proposal requests to reestablish the existing MS in Health Administration degree as the Master of Health Administration (MHA). The curriculum and programmatic activities discussed here are all already in place and being taught by current faculty, thus no additional resources are needed to operate this program.

Resource Implications

Facilities

Will the program require new or additional facilities or significant improvements to already existing facilities?

No

Technology

Will the program need additional technology beyond what is currently available for the unit?

No

Non-Technical Resources

Will the program require additional supplies, services or equipment (non-technical)?

No

Resources

For each of these items, be sure to include in the response if the proposed new program or change will result in replacement of another program(s). If so, which program(s), what is the anticipated impact on faculty, students, and instructional resources? Please attach any letters of support/ acknowledgement from faculty, students, and/or other impacted units as appropriate.

Faculty Resources

Please address the impact on faculty resources including any changes in numbers of faculty, class size, teaching loads, student-faculty ratios, etc. Describe how the unit will support student advising, including job placement and/or admission to advanced studies.

We anticipate that class sizes will increase by 5-10 students per class. Since most MSHA/MHA courses held now are small (10 students or less), accommodating the additional students seems very reasonable. Should faculty need additional TAs, that adjustment will be made within the Department. Student-to-faculty ratios will change, but are presently very low, most years with a 2:1 or 3:1 ratio. If this changes, and even doubles or triples (6:1, 9:1), these ratios are still very realistic. Student advising services, including academic and career advising, are described above in the Advising Services section.

Library Resources

Describe your proposal's impact on the University Library's resources, collections, and services. If necessary please consult with the appropriate disciplinary specialist within the University Library.

As a relatively small program, currently with ~8 students matriculating per year, with hopes of growing to ~20 students matriculating per year, we do not see an impact on library resources.

Instructional Resources

Will there be any reduction in other course offerings, programs or concentrations by your department as a result of this new program/proposed change?

No

Does the program include other courses/subjects impacted by the creation/revision of this program?

No

Financial Resources

How does the unit intend to financially support this proposal?

Tuition Rate: The tuition rate for the MS in Health Administration is already established at graduate base tuition + \$3,000 for the year. The newly renamed degree of MHA would continue this tuition rate. This is a competitive price in line with similar R1 public school tuition in the state (ex: UIC), and significantly lower than private school tuition (ex: Northwestern or Rush).

Self-Supporting: The existing MS in Health Administration is a self-supporting program, which is planned to continue as the degree shifts to become the MHA. Most MHA degrees offered throughout the US are operated in this manner, which is consistent with most professional and practitioner degrees offered in the country.

Will the unit need to seek campus or other external resources?

No

Are you seeking a change in the tuition rate or differential for this program?

Yes

If yes, please enter your college budget office contact information and have them contact provostbudget@illinois.edu for next steps.

Suzanne Rinehart, srinehar@illinois.edu (NOTE: The tuition for the MSHA is graduate base tuition + 3K per year. We plan to keep the tuition the same once the degree is revised to the MHA.)

Is this program requesting self-supporting status?

Yes

Program Regulation and Assessment

Briefly describe the plan to assess and improve student learning, including the program's learning objectives; when, how, and where these learning objectives will be assessed; what metrics will be used to signify student's achievement of the stated learning objectives; and the process to ensure assessment results are used to improve student learning. (Describe how the program is aligned with or meets licensure, certification, and/or entitlement requirements, if applicable).

There is no required licensure or certification in this field, however the existing MS in Health Administration (which this proposal requests to update and rename to the MHA) is already nationally accredited by CEPH, the Council for Education on Public Health. This accreditation also includes the MPH (in Public Health) and the MPH in Epidemiology. The addition of the MSHA was approved and accredited by CEPH in October 2019 based on the revised curriculum proposed here. Extensive reporting, assessment, evaluation, and tracking occurs as part of being a nationally accredited program. Very detailed curriculum competency alignment, tracking, and reporting happen throughout the year to ensure the program is meeting the 30+ individual competencies CEPH requires. In addition, an active External Advisory Committee and student governance advisory committee are both required, and are active entities supporting these programs. CEPH supports the move to rename the MSHA to become the MHA, and as noted above, already approved the curriculum changes proposed in the major revision proposal tied to this degree proposal.

Is the career/profession for graduates of this program regulated by the State of Illinois?

No

Program of Study

"Baccalaureate degree requires at least 120 semester credit hours or 180 quarter credit hours and at least 40 semester credit hours (60 quarter credit hours) in upper division courses" (source: <https://www.ibhe.org/assets/files/PrivateAdminRules2017.pdf>). For proposals for new bachelor's degrees, if this minimum is not explicitly met by specifically-required 300- and/or 400-level courses, please provide information on how the upper-division hours requirement will be satisfied.

All proposals must attach the new or revised version of the Academic Catalog program of study entry. Contact your college office if you have questions.

Revised programs

MSHA Course Comparison Chart.xlsx

Attach a side-by-side comparison with the existing program AND, if the revision references or adds "chosed-from" lists of courses students can select from to fulfill requirements, a listing of these courses, including the course rubric, number, title, and number of credit hours.

Catalog Page Text

Statement for Programs of Study Catalog

Code	Title	Hours
Total Required Hours		52
CHLH 456	Organization of Health Care	4
CHLH 550	Health Policy: United States	4
CHLH 551	Course CHLH 551 Not Found(Health Administration Professionalism)	2
CHLH 552	Course CHLH 552 Not Found(Health Economics)	4
CHLH 553	Course CHLH 553 Not Found(Health Finance)	4
CHLH 554	Course CHLH 554 Not Found(Advanced Health Finance)	4
CHLH 555	Course CHLH 555 Not Found(Healthcare Quality)	4

CHLH 556	Course CHLH 556 Not Found(Strategic Planning in Healthcare)	4
CHLH 557	Course CHLH 557 Not Found(Operations Management in Healthcare)	4
CHLH 572	Principles of Epidemiology	4
CHLH 573	Biostatistics in Public Health	4
CHLH 585	Community Health Internship	4
CHLH 593	Special Projects	2
Electives		4
Chosen in accordance with the student's advisor		
Total Hours Required for Graduation		52

Other Requirements

Requirement	Description
Other requirements may overlap	
Minimum 500-level Hours Required Overall:	12 (8 within the unit)
Minimum GPA:	3.0

EP Documentation

Attach Rollback/Approval Notices

RE_ Question about Health Administration, MHA Proposal.pdf

DMI Documentation

Banner/Codebook Name

MS:Health Administration -UIUC

Program Code:

1PKS1300MS

Degree Code

MS

Major Code

1300

Program Reviewer Comments

Kristi Carlson (carlo1) (Thu, 18 Feb 2021 21:57:59 GMT):Rollback: Rollback for minor revisions.

Deb Forgacs (dforgacs) (Mon, 22 Feb 2021 15:13:26 GMT):Rollback: requested

Keiko Ishikawa (ishikak) (Fri, 12 Mar 2021 04:35:43 GMT):The proposed changes are well-justified and supported. I do not see any major concerns. I do have one question. The "Total Core Required Hours" is 36 for this program. Are all courses listed under "Total Core Required Hours" considered the core courses? If so, their credit hours add up to 48, and not 36.

Naiman Khan (nakhan2) (Fri, 12 Mar 2021 04:50:24 GMT):The proposal seeks to modify the curriculum and name of the current MSHA to MHA. The change would make the program more consistent with other similar programs. The change has also already been reviewed and received national accreditation body (CEPH). The program is self supporting and will continue to rely on grad tuition. The proposal is well justified.

Justin Aronoff (jaronoff) (Fri, 12 Mar 2021 06:26:11 GMT):I believe the enrollment impact statement is describing the impact of a related but separate proposal (Key 1047). The side-by-side comparison appears to be missing. Additionally, there are two courses that do not appear to exist within CIM yet and do not appear to have temporary numbers (the two labeled 59*)

Liza Berdychevsky (lizabk) (Fri, 12 Mar 2021 06:43:57 GMT):I agree with my colleagues' comments above. The proposed changes should streamline the curriculum and make the program's name consistent with the discipline's terminology.

Mary Flaherty (maryflah) (Fri, 12 Mar 2021 15:42:00 GMT):I agree with the above comments and have no additional comments to add.

Reggie Alston (alston) (Fri, 12 Mar 2021 16:42:04 GMT):Should CEPH submit a letter of support for the name change, as it is stated throughout that CEPH approves? How does "optional" GRE submission influence application review and final decision for admission? Will students who submit the GRE have a better chance of being admitted?

Suiwen Zou (szou) (Fri, 12 Mar 2021 17:30:16 GMT):I agree with the comments above and have no additional comment.

Robyn Gobin (rgobin) (Fri, 12 Mar 2021 17:46:48 GMT):I agree with my colleagues' assessment of this proposal. It is well justified. I have no additional substantive comments.

Reggie Alston (alston) (Fri, 12 Mar 2021 18:17:55 GMT):Check the courses without full course numbers. If the courses have been offered as 594, please indicate when and previous enrollment. Make the GRE required or not.

Reggie Alston (alston) (Fri, 12 Mar 2021 18:51:22 GMT):Rollback: Hi Kristi, There were a couple of minor questions/suggestions about this proposal. Check the program curriculum page because the credit requirements are confusing. The core says 36, but the total is 52. Also, do you have a side-by-side comparison chart? There was real concern about submitting the proposal with classes (59*) that haven't been taught before or approved by campus. Have these been offered as 594s? Call and we can talk about these minor issues. Thanks.

Kristi Carlson (carlso1) (Mon, 22 Mar 2021 20:54:11 GMT):Please see our responses/revisions as follows: The core says 36, but the total is 52. o Great catch! This was an error when this was typed in and it has been fixed. • Do you have a side-by-side comparison chart? There was real concern about submitting the proposal with classes (59*) that haven't been taught before or approved by campus. Have these been offered as 594s? o A side-by-side comparison chart has been uploaded. All of these CHLH 594 courses have been offered before. Most have been offered for 2-4 years. One course, Advanced Health Finance, is being taught the first time this year. There were two courses that were showing as 59* when the proposal was originally submitted, however, those courses have now been edited to reflect the correct course numbers. o These course proposals are going through EdPol concurrently to these proposals. Past programmatic EdPol work has been allowed to move through with course proposals going through concurrently, so we are following the same practice here. • I believe the enrollment impact statement is describing the impact of a related but separate proposal (Key 1047). o I believe enrollment impact is about the major, hence listing that here. However, this is tricky/linked because the MHA degree will only grant degrees in the Health Administration major, so it is equivalently the same thing. • How does "optional" GRE submission influence application review and final decision for admission? Will students who submit the GRE have a better chance of being admitted? o This had been listed as "GRE scores are optional." Based on this feedback, the proposal has been updated to "GRE scores are not required. (Students have the option to submit a GRE score if they want to, which some students do to try to strengthen their application, for example if their GPA was lower.)" • Make the GRE required or not. o See answer above. • Need a letter of support from CEPH? o Since they have already accredited the curriculum, this seems to have occurred already.

Key: 766

MSHA Curriculum (Non-Thesis Requirement)*

Current Catalog Entry			Proposed Program Courses		
Course #	Title	Hours	Course #	Title	Hours
CHLH456	Organization of Health Care	4	CHLH456	Organization of Health Care	4
CHLH550	Health Policy	4	CHLH550	Health Policy	4
CHLH573	Biostatistics in Public Health	4	CHLH573	Biostatistics in Public Health	4
CHLH594	Operations Mgmt	4	CHLH557	Operations Mgmt	4
CHLH594	Strategic Planning	4	CHLH556	Strategic Planning	4
CHLH594	Finance in Health Care	4	CHLH553	Health Finance	4
CHLH585	Community Health Internship	4	CHLH585	Community Health Internship	4
CHLH593	Special Projects	4	CHLH593	Special Projects	2
?	Elective	4	?	Elective	4
CHLH577	Health Program Eval	4	CHLH551	Health Administration Professionalism	2
?	Elective	4	CHLH552	Health Economics	4
?	Elective	4	CHLH554	Advanced Health Finance	4
N/A	TOTAL HOURS	48	CHLH555	Healthcare Quality	4
N/A	(min hrs = 48)		CHLH572	Epidemiology	4
			CHLH000	Foundations of Public Health	0
				TOTAL HOURS	52
				(min hrs 52)	

**If approved, change program name from MSHA to MHA; In academic catalog, remove thesis option from academic catalog and update title to Health Administration, MHA*



ILLINOIS

GRADUATE COLLEGE

110 Coble Hall, MC-322
801 S. Wright St.
Champaign, IL 61820

PROGRAM TUITION WAIVER POLICY PROPOSAL

Proposals to establish or revise tuition waiver policy for a graduate program will follow a shared governance approval process (Department, School, College, Graduate College).

Definitions of Tuition Waiver Policy Designations:

Traditional Programs. Programs either designated as generating full or base-rate tuition waivers. Base rate waivers waives only the Resident Graduate Base tuition amount. Non-Residents or students in a program with an additional tuition differential will be responsible for the remaining portion of tuition.

Reimbursable Programs. Programs identified as programs that would be reimbursed from an appointing unit outside their academic college.

Cost-recovery and self-supporting programs. Students in approved cost-recovery and self-supporting programs are not eligible to receive tuition and fee waivers except statutory waivers. Students in these programs are not eligible to hold a waiver generating graduate appointment (Assistantship or Fellowship). Full time employees may be admitted to these programs, but their employee waiver is not eligible for use towards a program with this designation.

Additional information related to these tuition waiver designations can be found here:
<http://www.grad.illinois.edu/gradhandbook/2/chapter7/tuition-waivers#otherprovisions>.

PROGRAM INFORMATION

COLLEGE OR SCHOOL: College of Applied Health Sciences

PROGRAM(s) (Include Program Codes if applicable):

Master of Science in Health Administration (MSHA)

REQUESTED DESIGNATION (Select desired designation type):

Self-Supporting

Comments:

See justification sheet.


JUSTIFICATION: On a separate sheet, please address the following.

1. Describe the reasons for this request and explain: (a) the pros and cons of the classification requested, and (b) how the requested classification will benefit and not adversely affect the academic quality of the program.
2. What type of financial assistance will be offered to students in the program?
3. Has this program had past practice of offering graduate assistantships? If so, please describe.
4. What provisions will be made to communicate the new classification to prospective and newly admitted students?

APPROVALS: (May use Adobe Signature or print and sign the document)

Department Executive Officer Signature and Date: Amelia Mays Woods Digitally signed by Amelia Mays Woods
Date: 2019.12.02 17:05:44 -06'00'

Disciplinary College Signature and Date: Cheryl Hanley-Maxwell Digitally signed by Cheryl Hanley-Maxwell
Date: 2019.12.03 09:42:34 -06'00'

Graduate College Signature and Date:  12/10/19



PROGRAM TUITION WAIVER POLICY PROPOSAL JUSTIFICATION

- 1. Describe the reasons for this request and explain: (a) the pros and cons of the classification requested, and (b) how the requested classification will benefit and not adversely affect the academic quality of the program.**

The existing MPH degree offered on campus is self-supporting and has been since its inception in 2007. The new MPH in Epidemiology, which is moving through the EdPol system now (currently at the University Senates Conference), will also be coming on board as a self-supporting program. The MSHA is an analogous program to the MPH in that it is a professional graduate degree designed for practitioners. It is also related to the MPH via accreditation: the national accreditation received for the MSHA this fall comes under the umbrella of the MPH and its accrediting body CEPH (Council on Education for Public Health). We are requesting that the newly accredited MSHA now follow the same plan as the existing MPH so that both are aligned.

- a) The benefit of classifying the MSHA degree with the current MPH degree (focused on health behavior and promotion) and soon to be implemented MPH in Epidemiology is that the degrees have parity in tuition. The means students in the each of these related degrees will all feel and be treated as equals.
- b) Like the MPH, most MSHA (and the more common title of MHA) degrees across the nation are self-supporting degrees, where students usually pay tuition for the degree. The fact that the department offers some scholarships helps students tremendously as well. Now that the MSHA is accredited and doing active marketing, we are seeing a good level of interest in the program, both from on campus and applicants outside of campus.

- 2. What type of financial assistance will be offered to students in the program?**

Students in the MSHA major will be treated like the other professional degree students in the MPH, where they can be considered for scholarships offered by the department. These scholarships are offered based on merit and/or need. MSHA students are also encouraged to apply for scholarships they are eligible for, which includes some limited campus opportunities as well as external scholarships.

- 3. Has this program had past practice of offering graduate assistantships? If so, please describe.**

The MSHA is still a very young program. The first cohort of students graduated in May 2019. That cohort through the current cohort that matriculated in Fall 2019 have been awarded TA positions that earned them a tuition waiver. This plan was in place to help the brand new program enroll students, especially students that would otherwise have gone elsewhere given the program was not and not accredited. The plan for the MSHA was that once it received national accreditation, it would start marketing and recruiting like the MPH, and also be converted to a self-supporting program. The current first-year MSHA student cohort would

retain their ability to receive a TA position earning a tuition waiver for their second (and final) year of their MSHA program.

4. What provisions will be made to communicate the new classification to prospective and newly admitted students?

Recruiting and marketing for this year has only mentioned tuition and scholarships for students. We have communicated the same information we do for the MPH as of now, which is to explain this is a program where students pay tuition and that some scholarships are available. We also provide information about common jobs students obtain on campus or in the community and share resources about how to find those positions. The MSHA website clearly provides information about tuition rates. Once the change to self-supporting becomes official, the MSHA website will be updated to include additional detail currently found on the MPH website that notes that the program does not offer or accept tuition waivers. This updated communication will then be used in information sessions, at graduate school fairs and other recruiting events, and in new student orientations.

The screenshot shows the Illinois State University website. At the top left is the 'ILLINOIS' logo. To the right is a search bar labeled 'SEARCH AHS'. Below the logo is a dark navigation bar for the 'COLLEGE OF APPLIED HEALTH SCIENCES' with links for 'Units', 'Academics', and 'Research'. A secondary navigation bar contains 'Home', 'About', 'Academics', 'Admissions', and 'Student Experience'. The main heading is 'TUITION RATES'. Below this is a table titled 'Full Time Graduate Tuition Rates' with columns for 'Resident' and 'Non resident or International' and rows for 'Fall 2019' and 'Spring 2020'. Below the table is a paragraph explaining that students must register for at least 12 credit hours per semester. At the bottom, a paragraph states that the total cost for a 2-year MSHA track is typically four semesters (2 fall and 2 spring), with no summer courses.

	Resident	Non resident or International
Fall 2019	\$6,471	\$13,980
Spring 2020	\$6,471	\$13,980

A student must register for at least 12 credit hours per semester in Fall and Spring semesters to be considered a full time student. Registering for more than 12 credits will not increase tuition costs.

Total costs for 2-year MSHA track: Typically, students enroll in full time status for **FOUR** semesters (2 fall semesters and 2 spring semesters). These students ordinarily do not enroll in any summer courses.

From: [Kaplan, Justine](#)
To: [Amos, Jenny](#)
Cc: [Lehman, Barbara J](#); [Martensen, Kathy](#); [Alston, Reginald J](#)
Subject: RE: Question about Health Administration, MHA Proposal
Date: Friday, April 9, 2021 10:25:50 AM

Hi Jenny, thanks so much for your detailed review of the application. Answers are below in italics. Please let me know if you have any additional questions, want additional detail, or would like to discuss.

Thank you,
- Justine

Justine Kaplan, MSPH ([she/her/hers](#))
MPH Program Director & MSHA Program Interim Director
Clinical Assistant Professor
Department of Kinesiology & Community Health
University of Illinois Urbana-Champaign
2021A Huff Hall
217-244-6257
justinek@illinois.edu
www.mph.illinois.edu & www.ahs.illinois.edu/msha-overview

From: Amos, Jenny <jamos@illinois.edu>
Sent: Friday, April 9, 2021 8:41 AM
To: Kaplan, Justine <justinek@illinois.edu>
Cc: Lehman, Barbara J <bjlehman@illinois.edu>; Martensen, Kathy <kmartens@illinois.edu>; Alston, Reginald J <alston@illinois.edu>
Subject: Re: Question about Health Administration, MHA Proposal

Justine

Thank you for having Kristin send the course proposals over to me.

I have a few more questions about the MSHA-> MHA proposal.

1. Can you explain a bit more about this statement: "The MSHA was established based on using an available but dormant MS degree within Community Health in order to accelerate the pace of launching the degree."?
 - *The MSHA was created based on a dormant MS in Public Health. This was changed to an MS in Health Administration (abbreviated to MSHA for ease in communicating), with some changes of the curriculum.*
 - a. When was the MSHA approved by Ed Pol?
 - *This did go through EdPol review. It was approved at the 4/30/18 Senate mtg. Please see the screenshot below for details. Notes at <https://www.senate.illinois.edu/20180430m.pdf>.*
 - b. What changes were made during the offering of the MSHA and were those approved through Ed Pol as well? Or were those managed through curriculum modifications for degrees?
 - *Changes have been made to the MSHA degree to align with standards for graduate health administration programs. These are moving forward in proposal #766, which updates the Health Administration major curriculum. (See Q2 below for more info.) (#766 is the curriculum revisions to the major, whereas proposal #1047 is creating the MHA degree.)*

- 04/30/18-05 [EP.18.52](#)* Proposal to establish a combined Bachelor of Science/Master of Science in Aerospace Engineering from the College of Engineering
- 04/30/18-06 [EP.18.57](#)* Establish a New Joint Degree Program for the MA in Russian, East European, and Eurasian Studies, College of Liberal Arts and Sciences, and MS in Library and Information Science, School of Information Sciences
- 04/30/18-07 [EP.18.58](#)* Proposal from the College of Applied Health Sciences to rename and revise the MS in Public Health

2. Can you also tell me a bit more about the accreditation mentioned in the proposal: "This proposal represents the curriculum that has allowed the MSHA to become nationally accredited (in Fall 2019)"?
- *There are two tied proposals moving through EdPol right now. Proposal #766 is to update the Health Administration major curriculum. When the original MSHA was created it was lacking some of the breadth and depth of health administration specific courses usually seen in programs across the country. The curriculum in Proposal #766 reflects the updated curriculum that meets the rigor of national accreditation and aligns with norms seen throughout similar programs in the country.*

Best,

JENNY AMOS, PHD

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From: Kaplan, Justine <justinek@illinois.edu>

Date: Tuesday, April 6, 2021 at 12:23 PM

To: Amos, Jenny <jamos@illinois.edu>

Cc: Lehman, Barbara J <bjlehman@illinois.edu>, Martensen, Kathy <kmartens@illinois.edu>, Alston, Reginald J <alston@illinois.edu>

Subject: RE: Question about Health Administration, MHA Proposal

Hi Jenny, thanks so much for your email and help in this process. A colleague of mine works with the course proposals for our department. She just let me know she can get PDF versions of these my way later today, and then I'll send them to you.

Thanks again,

- Justine

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From: Amos, Jenny <jamos@illinois.edu>

Sent: Monday, April 5, 2021 12:29 PM

To: Kaplan, Justine <justinek@illinois.edu>

Cc: Lehman, Barbara J <bjlehman@illinois.edu>; Martensen, Kathy <kmartens@illinois.edu>; Alston, Reginald J <alston@illinois.edu>

Subject: Question about Health Administration, MHA Proposal

Justine

I am serving as the sub-committee chair for your proposal for the Health Administration, MHA.

I have a question about proposal that will help me move it forward in our process. While we do support concurrent course and proposal submissions, it is helpful if my committee reviewing the program proposal can also see the course proposals. Can you provide PDFs of those course proposals and a status update on where they are in the approval queue?

Thank you for this additional information.

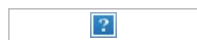
Best,

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