

UNIVERSITY OF ILLINOIS URBANA-CHAMPAIGN SENATE
COMMITTEE ON EDUCATIONAL POLICY
(Final; Information)

EP.20.130 Report of Administrative Approvals through March 2, 2020

Senate committees are authorized to act for and in the name of the Senate on minor matters. Below is a listing of the administrative approvals the Senate Committee on Educational Policy approved at its meeting on March 2, 2020. Additional information for each approval is attached.

A. Undergraduate Programs

- 1) **BS in Crop Sciences, Horticultural Food Systems Concentration** – revise the current Program of Study listing to accurately reflect the number of credit hours for one of the concentration-required courses, CPSC 102, Professional Skills in Crop Sciences. This course was recently revised from 1 to 2 credit hours, and the Program of Study listing needs to be revised so the total concentration-required core courses hours totals to 29 rather than 28. There is no change to the total hours required for the degree.
- 2) **Creative Writing Minor** – in the list of approved electives from which students complete 6 hours, with at least 3 hours at the 300- or 400-level, replace IS 409, Web Technologies & Techniques (3 hours) with IS 410, Storytelling (3 hours). There is no change to the total number of hours required for the minor.

10KL5560BS: CROP SCIENCES: HORTICULTURAL FOOD SYSTEMS, BS

Completed Workflow

1. U Program Review (dforgacs@illinois.edu; eastuby@illinois.edu; aledward@illinois.edu)
2. 1802 Committee Chair (arrayburn@illinois.edu)
3. 1802 Head (asdavis1@illinois.edu)
4. KL Committee Chair (acyann@illinois.edu)
5. KL Dean (aball@illinois.edu)
6. University Librarian (jpwilkin@illinois.edu)
7. Provost (kmartens@illinois.edu)
8. Senate EPC (bjlehman@illinois.edu)
9. Senate (jtempel@illinois.edu)
10. U Senate Conf (none)

Approval Path

1. Wed, 13 Nov 2019 17:18:54 GMT
Deb Forgacs (dforgacs): Approved for U Program Review
2. Wed, 13 Nov 2019 17:36:33 GMT
Lane Rayburn (arrayburn): Approved for 1802 Committee Chair
3. Wed, 13 Nov 2019 23:13:51 GMT
Adam Davis (asdavis1): Approved for 1802 Head
4. Thu, 14 Nov 2019 17:27:20 GMT
Anthony Yannarell (acyann): Approved for KL Committee Chair
5. Thu, 14 Nov 2019 18:20:03 GMT
Anna Ball (aball): Approved for KL Dean
6. Thu, 14 Nov 2019 20:48:39 GMT
John Wilkin (jpwilkin): Approved for University Librarian
7. Fri, 15 Nov 2019 16:05:06 GMT
Kathy Martensen (kmartens): Approved for Provost
8. Tue, 19 Nov 2019 15:01:22 GMT
Barbara Lehman (bjlehman): Approved for Senate EPC
9. Tue, 10 Dec 2019 19:36:16 GMT
Jennifer Roether (jtempel): Approved for Senate
10. Mon, 27 Jan 2020 23:27:50 GMT
Kathy Martensen (kmartens): Approved for U Senate Conf

History

1. Jan 18, 2019 by Deb Forgacs (dforgacs)
2. Nov 12, 2019 by Deb Forgacs (dforgacs)
3. Jan 27, 2020 by Scott Bartlett (sbartlett)

Date Submitted: Thu, 06 Feb 2020 17:25:30 GMT

Viewing: 10KL5560BS : Crop Sciences: Horticultural Food Systems, BS

Changes proposed by: Scott Bartlett

Proposal Type

Proposal Type:

Concentration (ex. Dietetics)

This proposal is for a:

Revision

Proposal Title:

if this proposal is one piece of a multi-element change please include the other impacted programs here. *example: A BS revision with multiple concentration revisions*

Administrative approval: Proposal to update the credit hour total in the catalog table for a recently-revised course (CPSC 102) that is part of the Crop Sciences: Horticultural Food Systems concentration.

EP Control Number

EP.20.130

Official Program Name

Crop Sciences: Horticultural Food Systems, BS

Effective Catalog Term

Fall 2020

Sponsor College

Agr, Consumer, & Env Sciences

Sponsor Department

Crop Sciences

Sponsor Name

Lane Rayburn

Sponsor Email

arayburn@illinois.edu

College Contact

Tony Yannarell

College Contact Email

acyann@illinois.edu

Program Description and Justification

Justification for proposal change:

Adding 1 credit hour to a required course that was recently revised. CPSC 102 was 1 credit hour, but is now 2 credit hours. This is an administrative change to update the course grid to reflect this recent change.

Is this program interdisciplinary?

No

Corresponding Program(s):

Corresponding Program(s)
Crop Sciences, BS

Academic Level

Undergraduate

Is This a Teacher Certification Program?

No

Will specialized accreditation be sought for this program?

No

Enrollment

Describe how this revision will impact enrollment and degrees awarded.

None (no changes with this minor revision).

Delivery Method

Is this program available on campus and online?

No

This program is available:

On Campus

Budget

Are there budgetary implications for this revision?

No

Will the program or revision require staffing (faculty, advisors, etc.) beyond what is currently available?

No

Resource Implications

Facilities

Will the program require new or additional facilities or significant improvements to already existing facilities?

No

Technology

Will the program need additional technology beyond what is currently available for the unit?

No

Non-Technical Resources

Will the program require additional supplies, services or equipment (non-technical)?

No

Resources

Faculty Resources

Please address the impact on faculty resources including any changes in numbers of faculty, class size, teaching loads, student-faculty ratios, etc. Describe how the unit will support student advising, including job placement and/or admission to advanced studies.

None (no changes with this minor revision).

Library Resources

Describe your proposal's impact on the University Library's resources, collections, and services. If necessary please consult with the appropriate disciplinary specialist within the University Library.

None (no changes with this minor revision).

Instructional Resources

Will there be any reduction in other course offerings, programs or concentrations by your department as a result of this new program/proposed change?

No

Does this new program/proposed change result in the replacement of another program?

No

Does the program include other courses/subjects impacted by the creation/revision of this program?

No

Financial Resources

Will the unit need to seek campus or other external resources?

No

Program Regulation and Assessment

Is the career/profession for graduates of this program regulated by the State of Illinois?

No

Program of Study

"Baccalaureate degree requires at least 120 semester credit hours or 180 quarter credit hours and at least 40 semester credit hours (60 quarter credit hours) in upper division courses" (source: <https://www.ibhe.org/assets/files/PrivateAdminRules2017.pdf>). For proposals for new bachelor's degrees, if this minimum is not explicitly met by specifically-required 300- and/or 400-level courses, please provide information on how the upper-division hours requirement will be satisfied.

All proposals must attach the new or revised version of the Academic Catalog program of study entry. Contact your college office if you have questions.

Attach a side-by-side comparison with the existing program AND, if the revision references or adds "chose-from" lists of courses students can select from to fulfill requirements, a listing of these courses, including the course rubric, number, title, and number of credit hours.

Catalog Page Text

Statement for Programs of Study Catalog

Concentration Requirements

Code	Title	Hours
Natural Science and Technology Required		15-16
CHEM 102 & CHEM 103	General Chemistry I and General Chemistry Lab I	
CHEM 104 & CHEM 105	General Chemistry II and General Chemistry Lab II	
CHEM 232 or CPSC 382	Elementary Organic Chemistry I Organic Chem of Biol Processes	
IB 103	Introduction to Plant Biology	
Concentration Required Core Courses:		29
CPSC 102	Foundational Skills in Crop Sciences	
CPSC 226	Introduction to Weed Science	
CPSC 270	Applied Entomology	
CPSC 498	Crop Sci Professional Developmt	
HORT 100	Introduction to Horticulture	
HORT 240	Plant Propagation	
HORT 360	Vegetable Crop Production	
HORT 361	Small Fruit Production	
HORT 362	Tree Fruit Production	
NRES 201	Introductory Soils	
PLPA 204	Introductory Plant Pathology	
Select 7 or 8 hours from the following specialized courses:		7-8
CPSC 352	Plant Genetics	
HORT 341	Greenhouse Mgmt and Production	
HORT 442	Plant Nutrition	
CPSC 484 or IB 420	Plant Physiology Plant Physiology	
NRES 438 or NRES 488	Soil Nutrient Cycling Soil Fertility and Fertilizers	
Select 15 hours from the following focus area electives:		15
ACE 231	Food and Agribusiness Mgt	
CPSC 261	Biotechnology in Agriculture	
CPSC 431	Plants and Global Change	
CPSC 437	Principles of Agroecology	
HORT 180	Medicinal Plants and Herbology	
HORT 205	Local Food Networks	
HORT 301	Woody Landscape Plants	
HORT 341	Greenhouse Mgmt and Production ¹	
HORT 344	Planting for Biodiversity and Aesthetics	
HORT 363	Postharvest Handling Hort Crop	
HORT 421	Horticultural Physiology ¹	
HORT 434	Designing Urban Agriculture	
HORT 435	Urban Food Production	
HORT 442	Plant Nutrition ¹	
HORT 447	Horticultural Plant Breeding	
HORT 475	Permaculture & Agroforestry	
TSM 311	Humanity in the Food Web	
Total ACES prescribed and elective hours must total 35 hours, of which 20 must be completed in residence.		
Total Required Concentration Hours:		51-52

¹ *May only be applied here if not used as a Specialized Course.*

EP Documentation

DMI Documentation

Banner/Codebook Name

BS:Crop Sciences - HFS -UIUC

Program Code:

10KL5560BS

Conc Code

5560

Major Code

0030

Senate Approval Date

12/9/19

Senate Conference Approval Date

1/23/20

BOT Approval Date

n/a

IBHE Approval Date

n/a

Effective Date:

1/27/20

Program Reviewer Comments

Kathy Martensen (kmartens) (Tue, 18 Feb 2020 23:03:02 GMT):Administrative approval, no change to curriculum other than transparency in the Catalog Program of Study listing for appropriate program requirements.

Key: 536

UNIVERSITY OF ILLINOIS
AT URBANA - CHAMPAIGN

EP.19.11

Office of the Provost and Vice Chancellor
for Academic Affairs

Swanlund Administration Building
601 East John Street
Champaign, IL 61820



September 21, 2018

Gay Miller, Chair
Senate Committee on Educational Policy
Office of the Senate
228 English Building, MC-461

Dear Professor Miller:

Enclosed is a copy of a proposal from the College of Agricultural, Consumer and Environmental Sciences to revise the Horticultural Food Systems concentration in the Bachelor of Science in Crop Sciences.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kathryn A. Martensen', written in a cursive style.

Kathryn A. Martensen
Assistant Provost

Enclosures

c: D. Rosch
S. Bartlett
A. Davis
S. Lovell
M. Lowry
R. Chappell

UNIVERSITY OF ILLINOIS
AT URBANA-CHAMPAIGN

College of Agricultural, Consumer
and Environmental Sciences

Academic Programs
128 Mumford Hall, MC-710
1301 West Gregory Drive
Urbana, IL 61801



September 21, 2018

Kathy Martensen, Assistant Provost
Office of the Provost
207 Swanlund Administration Building
Campus MC-304

Dear Kathy:

I am writing to request campus-level approval for a proposal to revise the curriculum of the Horticultural Food Systems concentration within the undergraduate major in Crop Sciences. The enclosed proposal (in Senate format) has been reviewed and approved by the College of ACES Courses and Curricula Committee.

Thank you for your consideration. I look forward to receiving your reply.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Rosch', with a long horizontal flourish extending to the right.

David M. Rosch
Interim Associate Dean
ACES Academic Programs

DMR/rhc

cc: S. E. Bartlett
A. Davis
S. T. Lovell
M. K. Lowry
CPSC C&C Binder



Proposal to the Senate Educational Policy Committee

PROPOSAL TITLE: Revise the Horticultural Food Systems Concentration within the Crop Sciences Major for the Bachelor of Science Degree, in the Department of Crop Sciences, College of ACES

SPONSOR: Dr. Sarah Lovell, Associate Professor in Crop Sciences and Undergraduate Program Coordinator, Phone: 217-244-3433, Email: stlovell@illinois.edu

COLLEGE CONTACT: Mary Lowry, Assistant Dean, Office of Academic Programs, College of ACES, Phone: 217-333-9391, Email: lowry@illinois.edu

BRIEF DESCRIPTION: The Department of Crop Sciences proposes revisions to the curriculum of the Horticultural Food Systems concentration of the Crop Sciences Major. The changes include: adding a new required course; creating new categories of “Specialized Courses” and “Focus Area Electives” to better describe the options; moving several courses from the “Required” section to a “Specialized courses” section to allow greater flexibility in scheduling and in allowing students to specialize in certain areas; and removing courses that have been deactivated or considered less applicable. There are no changes to the major being proposed, and the number of hours required for graduation is also not changing.

Specifically, the purpose of each change is as follows (line numbers matching the table found in Appendix A):

- Line 10: Updated number of hours to reflect changes, and new totals are more consistent with other concentrations
- Line 12: A new course was developed to be required by all majors
- Lines 13, 15, 17, 21, 25, 27, 29: Moved to "specialized courses" section to allow more flexibility in scheduling and in specializing
- Line 28: Course is less applicable to our students than other soils classes
- Line 32: New section added to allow flexibility, including most courses removed from the concentration required section
- Lines 33, 34, 38, 3: Course added (moved from above section “Concentration Required”
- Lines 35, 36: Courses appropriate to specialization
- Line 41: Changed to specify “Focus Area Electives” as more specific grouping
- Line 42, 43: Moved from above section “Concentration Required”

- Lines 50, 54, 57: Optional courses also available in “Specialized Course” section, but must include note “May only be applied here if not used as ‘Specialized Course’” to avoid a single course to meet two different requirements.
- Line 51, 59, 61: Courses removed because they have been deactivated
- Line 62: Course added because it is appropriate to the concentration

JUSTIFICATION: The revisions to this concentration will allow students greater flexibility in scheduling coursework and in specializing on certain topic areas. The previous version of the concentration was highly specific, with many specifically required courses. That situation caused course conflicts and sometimes resulted in a student being delayed a semester in completing the program.

BUDGETARY AND STAFF IMPLICATIONS:

1) Resources

- a. How does the unit intend to financially support this proposal?

This proposal requires no additional resources, because it is primarily a re-grouping of courses already required in the concentration, and includes only existing courses.

- b. How will the unit create capacity or surplus to appropriately resource this program? If applicable, what functions or programs will the unit no longer support to create capacity?

For this proposal, no additional capacity or surplus is expected.

- c. Will the unit need to seek campus or other external resources? If so, please provide a summary of the sources and an indication of the approved support.

The unit will not need campus or external resources for these revisions.

- d. Please provide a letter of acknowledgment from the college that outlines the financial arrangements for the proposed program.

A letter is attached as Appendix B.

2) Resource Implications

- a. Please address the impact on faculty resources including the changes in numbers of faculty, class size, teaching loads, student-faculty ratios, etc.

These revisions are not expected to impact faculty resources, because they draw from the same courses for students that we currently have.

- b. Please address the impact on course enrollment in other units and provide an explanation of discussions with representatives of those units.

Enrollment in certain courses (those previously “Specifically required”) may drop by 2-4 students, but those are primarily within our own unit and would likely be redistributed within the unit. A letter from the ABE department allowing the addition of TSM 311 and a letter from IB allowing the addition of IB 420 are attached as Appendix C. All other courses in the concentration are within the Department of Crop Sciences.

- c. Please address the impact on the University Library

We expect the impact on the University Library to remain at the same level, and a letter of support from them is included as Appendix D.

- d. Please address the impact on technology and space (e.g. computer use, laboratory use, equipment, etc.)

We do not expect an impact on technology and space, since the number of students in each of the course would remain within the typical range.

DESIRED EFFECTIVE DATE:

Spring 2019

STATEMENT FOR PROGRAMS OF STUDY CATALOG: Because the nature of the concentration is not changing, there will not be any change to the catalog text.

CLEARANCES: (Clearances should include signatures and dates of approval. **These signatures must appear on a separate sheet.** If multiple departments or colleges are sponsoring the proposal, please add the appropriate signature lines below.)

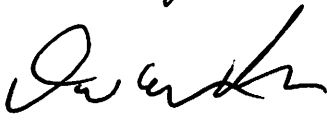
Signatures:



Unit Representative

9/20/18

Date:



College Representative:

9/20/18

Date:

Graduate College Representative:

Date:

Council on Teacher Education Representative:

Date:

Appendix A: Comparison of Current and Proposed Horticultural Food Systems Concentration

	Current Requirements:	Current Hours	Revised Requirements:	Revised Hours
1	Natural Science and Technology Required	15-16	Natural Science and Technology Required	15-16
2	CHEM 102: General Chemistry I		CHEM 102: General Chemistry I	
3	& CHEM 103: and General Chemistry Lab I		& CHEM 103: and General Chemistry Lab I	
4	CHEM 104: General Chemistry II		CHEM 104: General Chemistry II	
5	& CHEM 105: and General Chemistry Lab II		& CHEM 105: and General Chemistry Lab II	
6	CHEM 232: Elementary Organic Chemistry I		CHEM 232: Elementary Organic Chemistry I	
7	or CPSC 382: Organic Chem of Biol Processes		or CPSC 382: Organic Chem of Biol Processes	
8	IB 103: Introduction to Plant Biology		IB 103: Introduction to Plant Biology	
9				
10	Horticultural Food Systems Concentration Required	63	Horticultural Food Systems Concentration Required	50-51
11			Horticultural Food Systems Concentration Required Core:	28
12			(Add) CPSC 102: Research in Crop Sciences (1 hr.)	
13	ACE 231: Food and Agribusiness Mgt			
14	CPSC 226: Introduction to Weed Science		CPSC 226: Introduction to Weed Science (3 hrs.)	
15	CPSC 261: Biotechnology in Agriculture			
16	CPSC 270: Applied Entomology		CPSC 270: Applied Entomology (3 hrs.)	
17	CPSC 352: Plant Genetics			
18	CPSC 498: Crop Sci Professional Developmt		CPSC 498: Crop Sci Professional Developmt (1 hr.)	
19	HORT 100: Introduction to Horticulture		HORT 100: Introduction to Horticulture (3 hrs.)	
20	HORT 240: Plant Propagation		HORT 240: Plant Propagation (3 hrs.)	
21	HORT 341: Greenhouse Mgmt and Production			
22	HORT 360: Vegetable Crop Production		HORT 360: Vegetable Crop Production (3 hrs.)	
23	HORT 361: Small Fruit Production		HORT 361: Small Fruit Production (2 hrs.)	
24	HORT 362: Tree Fruit Production		HORT 362: Tree Fruit Production (2 hrs.)	
25	HORT 421: Horticultural Physiology			
26	NRES 201: Introductory Soils		NRES 201: Introductory Soils (3 hrs.)	
27	NRES 438: Soil Nutrient Cycling			
28	or NRES 474: Soil and Water Conservation			
29	or NRES 488: Soil Fertility and Fertilizers			
30	PLPA 204: Introductory Plant Pathology		PLPA 204: Introductory Plant Pathology (3 hrs.)	
31				

32			(Add) Select 7 or 8 hours from the following specialized courses:	7-8
33			(Add) CPSC 352: Plant Genetics (4 hrs.)	
34			(Add) HORT 341: Greenhouse Mgmt and Production (4 hrs.)	
35			(Add) HORT 442: Plant Nutrition (4 hrs.)	
36			(Add) IB 420 or CPSC 484: Plant Physiology	
37			or HORT 421 Horticultural Physiology (3 or 4 hrs.)	
38			(Add) NRES 438: Soil Nutrient Cycling (3 hrs.)	
39			(Add) or NRES 488: Soil Fertility and Fertilizers (3 hrs.)	
40				
41	Select 15 hours from the following:		(Add) Select 15 hours from the following focus area electives:	15
42			(Add) ACE 231: Food and Agribusiness Mgt (3 hrs.)	
43			(Add) CPSC 261: Biotechnology in Agriculture (3 hrs.)	
44	CPSC 431: Plants and Global Change		CPSC 431: Plants and Global Change (4 hrs.)	
45	CPSC 437: Principles of Agroecology		CPSC 437: Principles of Agroecology (3 hrs.)	
46	HORT 180: Medicinal Plants and Herbology		HORT 180: Medicinal Plants and Herbology (3 hrs.)	
47	HORT 205: Local Food Networks		HORT 205: Local Food Networks (3 hrs.)	
48	HORT 298: Undergraduate Seminar		HORT 298: Undergraduate Seminar (1 to 3 hrs.)	
49	HORT 301: Woody Landscape Plants I		HORT 301: Woody Landscape Plants I (4 hrs.)	
50			(Add) HORT 341: Greenhouse Mgmt and Production* (4 hrs.)	
51	HORT 343: Deactivated Course			
52	HORT 344: Planting for Biodiversity and Aesthetics		HORT 344: Planting for Biodiversity and Aesthetics (3 hrs.)	
53	HORT 363: Postharvest Handling Hort Crop		HORT 363: Postharvest Handling Hort Crop (2 hrs.)	
54			(Add) HORT 421: Horticultural Physiology* (4 hrs.)	
55	HORT 434: Designing Urban Agriculture		HORT 434: Designing Urban Agriculture (2 hrs.)	
56	HORT 435: Urban Food Production		HORT 435: Urban Food Production (3 hrs.)	
57	HORT 442: Plant Nutrition		HORT 442: Plant Nutrition * (4 hrs.)	
58	HORT 447: Horticultural Plant Breeding		HORT 447: Horticultural Plant Breeding (3 hrs.)	
59	HORT 464: Deactivated Course			
60	HORT 475: Permaculture & Agroforestry		HORT 475: Permaculture & Agroforestry (3 hrs.)	
61	HORT 482: Deactivated Course			
			(Add) TSM 311: Humanity in the Food Web (3 hrs.)	
	Total ACES prescribed and elective hours must total 35 hours, of which 20 must be completed in residence.		Total ACES prescribed and elective hours must total 35 hours, of which 20 must be completed in residence.	

*** May only be applied here if not used as a Specialized Course.**

Appendix B:



COLLEGE OF AGRICULTURAL, CONSUMER AND ENVIRONMENTAL SCIENCES

Academic Programs
128 Mumford Hall, MC-710
1301 W. Gregory Drive
Urbana, IL 61801

August 6, 2018

To Whom It May Concern:

I am writing in support of the proposal to make revisions to the concentration in Horticultural Food Systems offered under the major in Crop Sciences, in the Department of Crop Sciences, proposed by Dr. Sarah Lovell. The program has not requested funding from the college to support these revisions, and none has been made available. The courses already exist and we don't expect to need to increase capacity due to the proposed changes. If you have any questions, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Prasanta Kalita', written in a cursive style.

Prasanta Kalita

Professor and Associate Dean

Appendix C:



COLLEGE OF AGRICULTURAL, CONSUMER AND ENVIRONMENTAL SCIENCES

Department of Agricultural & Biological Engineering
338 Agriculture Engineering Sciences Building, MC-644
1304 W. Pennsylvania Ave.
Urbana, IL 61801

August 14, 2018

Dr. Sarah Lovell
Associate Professor of Landscape Agroecology
Undergraduate Program Coordinator
Department of Crop Sciences
University of Illinois
stlovell@illinois.edu

Dear Sarah,

I approve your request to include TSM 311 Humanity in the Food Web, in your proposal to the Senate Educational Policy Committee for the revision of the Horticultural Food Systems Concentration within the Crop Sciences Major as an additional, optional course.

As a consequence, it is estimated that enrollment in the course would increase by 2-4 students each term it is offered. These numbers, and more, can readily be accommodated.

I wish you success with your proposal!

Sincerely,

A handwritten signature in cursive script that reads 'Alan Hansen'.

Alan C. Hansen
Professor and Interim Head
Department of Agricultural and Biological Engineering
achansen@illinois.edu

UNIVERSITY OF ILLINOIS
AT URBANA-CHAMPAIGN

School of Integrative Biology
286 Morrill Hall
505 South Goodwin Avenue
Urbana, IL 61801



August 10, 2018

Dr. Sarah Lovell
Associate Professor of Landscape Agroecology
Undergraduate Program Coordinator
Department of Crop Sciences
University of Illinois
stlovell@illinois.edu

Dear Sarah,

I approve your request to include IB 420 (CPSC 484), Plant Physiology, in your proposal to the Senate Educational Policy Committee for the revision of the Horticultural Food Systems Concentration within the Crop Sciences Major as an additional, optional course.

As a consequence, it is estimated that enrollment in the course would increase by 2-4 students each term it is offered. These numbers, and more, can readily be accommodated.

I wish you success with your proposal!

Sincerely yours,

A handwritten signature in black ink that reads 'S. Downie'.

Stephen R. Downie
Associate Director of Academic Affairs
School of Integrative Biology
sdownie@illinois.edu

Appendix D:

UNIVERSITY OF ILLINOIS
AT URBANA - CHAMPAIGN

University Library

Office of University Librarian and Dean of Libraries
230 Main Library, MC-522
1408 West Gregory Drive
Urbana, IL 61801



August 21, 2018

Dr. Sarah Lovell
Associate Professor and Undergraduate Program Coordinator
Crop Sciences
1009 Plant Science Lab
M/C 634

Dear Prof. Lovell:

The University Library recently received a proposal from you outlining the Crop Sciences department's plans to revise the Horticultural Food Systems Concentration within the Crop Sciences Major for the Bachelor of Science Degree, in the Department of Crop Sciences, College of ACES.

Based upon the documents received and reviewed by Sarah Williams in the Funk ACES Library, it is our belief that there will be no impact on the University Library. We are already supporting this program and see no meaningful changes in our operations as a result of this move.

If additional services or materials are required as the programs further develop, we will be happy to discuss those needs as they emerge.

Sincerely,

A handwritten signature in black ink, appearing to read "John Wilkin".

John Wilkin
Juanita J. and Robert E. Simpson
Dean of Libraries and University Librarian

e-c: Mary Lowry, Assistant Dean for Student Success, College of ACES
Thomas Teper
Sarah Williams

5525: CREATIVE WRITING MINOR

In Workflow

1. U Program Review (dforgacs@illinois.edu; eastuby@illinois.edu; aledward@illinois.edu)
2. 1499 Head (rwb@illinois.edu)
3. KV Dean (las-catalog@illinois.edu)
4. University Librarian (jpwilkin@illinois.edu)
5. Provost (kmartens@illinois.edu)
6. Senate EPC (bjlehman@illinois.edu)
7. Senate (jtempel@illinois.edu)
8. U Senate Conf (none)
9. Board of Trustees (none)
10. IBHE (none)
11. DMI (eastuby@illinois.edu; aledward@illinois.edu; dforgacs@illinois.edu)

Approval Path

1. Thu, 13 Feb 2020 20:24:31 GMT
Deb Forgacs (dforgacs): Approved for U Program Review
2. Wed, 19 Feb 2020 16:28:41 GMT
Robert Barrett (rwb): Approved for 1499 Head
3. Wed, 19 Feb 2020 17:25:01 GMT
Kelly Ritter (ritterk): Approved for KV Dean
4. Wed, 19 Feb 2020 19:16:09 GMT
John Wilkin (jpwilkin): Approved for University Librarian
5. Wed, 19 Feb 2020 23:40:33 GMT
Kathy Martensen (kmartens): Approved for Provost

Date Submitted: Thu, 13 Feb 2020 19:26:26 GMT

Viewing: 5525 : Creative Writing Minor

Changes proposed by: Amy Elli

Proposal Type

Proposal Type:

Minor (ex. European Union Studies)

This proposal is for a:

Revision

Proposal Title:

if this proposal is one piece of a multi-element change please include the other impacted programs here. *example: A BS revision with multiple concentration revisions*

Administrative approval: Revision of Creative Writing Minor- course number update only

EP Control Number

EP.20.130

Official Program Name

Creative Writing Minor

Effective Catalog Term

Fall 2020

Sponsor College

Liberal Arts & Sciences

Sponsor Department

English

Sponsor Name

Robert Barrett

Sponsor Email

rwb@illinois.edu

College Contact

Kelly Ritter

College Contact Email

ritterk@illinois.edu

Program Description and Justification**Justification for proposal change:**

Information Science changed the course number for Storytelling, from IS 409 to IS 410. We have updated the listing in this minor.

Is this program interdisciplinary?

No

Is this minor?

A Comprehensive study in a single discipline

Academic Level

Undergraduate

Is This a Teacher Certification Program?

No

Will specialized accreditation be sought for this program?

No

Enrollment

Will the department limit enrollment to the minor?

No

Describe how the department will monitor the admission to/enrollment in the minor.

N/A

Are there any prerequisites for the proposed minor?

No

Describe how this revision will impact enrollment and degrees awarded.

N/A

Delivery Method

Is this program available on campus and online?

No

This program is available:

On Campus

Other than certification via the students' degree audits, is there any additional planned mechanism to award/honor successful completion of the minor?

No

Budget

Are there budgetary implications for this revision?

No

Will the program or revision require staffing (faculty, advisors, etc.) beyond what is currently available?

No

Resource Implications

Facilities

Will the program require new or additional facilities or significant improvements to already existing facilities?

No

Technology

Will the program need additional technology beyond what is currently available for the unit?

No

Non-Technical Resources

Will the program require additional supplies, services or equipment (non-technical)?

No

Resources

Library Resources

Describe your proposal's impact on the University Library's resources, collections, and services. If necessary please consult with the appropriate disciplinary specialist within the University Library.

N/A

Instructional Resources

Will there be any reduction in other course offerings, programs or concentrations by your department as a result of this new program/proposed change?

No

Does this new program/proposed change result in the replacement of another program?

No

Does the program include other courses/subjects impacted by the creation/revision of this program?

No

Financial Resources

Will the unit need to seek campus or other external resources?

No

Program Regulation and Assessment

Is the career/profession for graduates of this program regulated by the State of Illinois?

No

Program of Study

"Baccalaureate degree requires at least 120 semester credit hours or 180 quarter credit hours and at least 40 semester credit hours (60 quarter credit hours) in upper division courses" (source: <https://www.ibhe.org/assets/files/PrivateAdminRules2017.pdf>). For proposals for new bachelor's degrees, if this minimum is not explicitly met by specifically-required 300- and/or 400-level courses, please provide information on how the upper-division hours requirement will be satisfied.

An undergraduate minor should consist of at least 16 - and no more than 21 hours - of course work, with at least 6 hours of 300- or 400- level courses. Except clearly remedial offerings, prerequisite courses within the sponsoring unit count towards the total; prerequisite courses outside the sponsoring unit do not count toward this total. The unit sponsoring the minor and that unit's college may set educationally necessary prerequisites for eligibility for the minor within these constraints. Does this proposal meet these criteria?

Yes

All proposals must attach the new or revised version of the Academic Catalog program of study entry. Contact your college office if you have questions.

Attach a side-by-side comparison with the existing program AND, if the revision references or adds "chose-from" lists of courses students can select from to fulfill requirements, a listing of these courses, including the course rubric, number, title, and number of credit hours.

Catalog Page Text

Statement for Programs of Study Catalog

Code	Title	Hours
CW 100	Intro to Creative Writing	3
Creative Writing Coursework		9
Students complete 9 hours of creative writing coursework by choosing one of the following 3-course (9-hour) sequences:		
CW 106	Introductory Poetry Writing	
CW 206	Intermediate Poetry Writing	
CW 406	Advanced Poetry Writing	

OR

CW 104	Introductory Narrative Writing
CW 204	Intermediate Narrative Writing
CW 404	Advanced Narrative Writing

Approved Electives

6

Students complete 6 hours of coursework in any of the following areas (a minimum of 3 hours must be at the advanced 300 /400 level):

Any ENGL or CW course

CMN 310	The Rhetorical Tradition
CMN 423	Rhetorical Criticism
JOUR 475	In-Depth Writing Styles
THEA 211	Introduction to Playwriting
IS 409	Web Technologies & Techniques
IS 410	Storytelling

Total Hours

18

EP Documentation

DMI Documentation

Banner/Codebook Name

Creative Writing

Program Code:

5525

Minor Code

5525

Program Reviewer Comments

Kathy Martensen (kmartens) (Wed, 19 Feb 2020 23:37:28 GMT):Administrative approval: No change to total number of hours required, no reduction in available options for students.

Key: 306