

Date Submitted: 11/22/19 1:35 pm

Viewing: **5139 : Writing Studies -
Floating**

Last approved: 10/18/19 3:37 pm

Last edit: 12/12/19 9:55 am

Changes proposed by: Kelly Ritter

[Writing Studies Graduate Concentration](#)

Catalog Pages

Using this
Program

In Workflow

1. **U Program Review**
2. **1580 Head**
3. **KV Dean**
4. **University Librarian**
5. **Grad_College**
6. **Provost**
7. **Senate EPC**
8. Senate
9. U Senate Conf
10. Board of Trustees
11. IBHE
12. DMI

Approval Path

1. 11/22/19 1:52 pm
Deb Forgacs
(dforgacs):
Approved for U
Program Review
2. 11/22/19 1:59 pm
Amy Elli (amyelli):
Approved for 1580
Head
3. 11/22/19 2:03 pm
Kelly Ritter
(ritterk):
Approved for KV
Dean
4. 11/22/19 3:58 pm
John Wilkin
(jpwilkin):
Approved for
University
Librarian
5. 12/03/19 10:07
am
Allison McKinney
(agrindly):
Rollback to KV

- Dean for
Grad_College
6. 12/06/19 3:33 pm
Kelly Ritter
(ritterk):
Approved for KV
Dean
 7. 12/06/19 3:46 pm
John Wilkin
(jpwilkin):
Approved for
University
Librarian
 8. 12/09/19 12:53
pm
Allison McKinney
(agrindly):
Approved for
Grad_College
 9. 12/10/19 7:37 pm
Kathy Martensen
(kmartens):
Approved for
Provost

History

1. Oct 18, 2019 by
Deb Forgacs
(dforgacs)

Proposal Type

Proposal Type:

Concentration (ex. Dietetics)

This proposal is

for a:

Revision

Proposal Title:

if this proposal is one piece of a multi-element change please include the other impacted programs here. *example: A BS revision with multiple concentration revisions*

Remove Art History PhD, Art Education PhD, and Education Policy, Organization, and Leadership MA, EdM, and CAS from list of programs participating in the Writing Studies floating concentration. ~~admin-migration~~

Is this program available on campus and online? **No**

Official Program Name Writing Studies - Floating

Banner/Codebook Name
Writing Studies

Program Code: 5139

Major Code	Minor Code	Conc Code	5139 Degree Code
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EP Control Number **EP.20.75**

Senate Approval Date

Senate Conference Approval Date

BOT Approval Date

IBHE Approval Date

Effective Date:

Effective Catalog Term Fall 2020

Sponsor College Liberal Arts & Sciences

Sponsor Department LAS Administration

Sponsor Name **Paul Prior** Sponsor Email
pprior@illinois.edu

College Contact **Kelly Ritter** College Contact Email
ritterk@illinois.edu

Is this program interdisciplinary?

No

Corresponding

Program(s):

Corresponding Program(s)
Art Education, PhD
Art History, PhD
Communication, PhD
Curriculum and Instruction, PhD
Education Policy, Organization & Leadership, CAS (on campus & off campus)
Education Policy, Organization & Leadership, EdD (on campus, off campus & online)
Education Policy, Organization & Leadership, EdM (on campus, off campus & online)
Education Policy, Organization & Leadership, MA
Education Policy, Organization & Leadership, PhD
English, PhD
Information Sciences, PhD

Academic Level Graduate

Additional concentration notes (e.g., estimated enrollment, advising plans, etc.)

CIP Code

Program Description and Justification

Justification for proposal change:

The programs in Art History and Art Education have requested that the Writing Studies floating graduate concentration be removed as an option in their program of study, due to the fact that no students in these programs have opted for the concentration in at least the last decade, and they do not anticipate that future students will want to do so. The concentration is also being removed as an option from the programs of study for the EPOL MA and MEd, and CAS, because this concentration is a doctoral-level one only; thus, the concentration should never have been attached to these Masters-level programs. EPOL wishes to continue to offer the floating concentration as an option in its PhD and EdD programs, however. The concentration is offered by the Center for Writing Studies, which is an independent unit in LAS.

Is This a Teacher Certification Program?

No

Will specialized accreditation be sought for this program?

No

Enrollment

Describe how this revision will impact enrollment and degrees awarded.

There will be no impact on enrollment or degrees awarded, since no students in these programs currently are pursuing the concentration.

Delivery Method

This program is available:

~~On Campus and Online~~

On Campus

Budget

Are there budgetary implications for this revision? **No**

Will the program or revision require staffing (faculty, advisors, etc.) beyond what is currently available?
No

Additional Budget Information

Attach File(s)

Resource Implications

Facilities

Will the program require new or additional facilities or significant improvements to already existing facilities?
No

Technology

Will the program need additional technology beyond what is currently available for the unit?
No

Non-Technical Resources

Will the program require additional supplies, services or equipment (non-technical)?
No

Resources

Faculty Resources

Please address the impact on faculty resources including any changes in numbers of faculty, class size, teaching loads, student-faculty ratios, etc. Describe how the unit will support student advising, including job placement and/or admission to advanced studies.

No impact

Library Resources

Describe your proposal's impact on the University Library's resources, collections, and services. If necessary please consult with the appropriate disciplinary specialist within the University Library.

No impact

Instructional Resources

Will there be any reduction in other course offerings, programs or concentrations by your department as a result of this new program/proposed change?

No

Does this new program/proposed change result in the replacement of another program?

No

Does the program include other courses/subjects impacted by the creation/revision of this program?

No

Financial Resources

How does the unit intend to financially support this proposal?

Will the unit need to seek campus or other external resources?

No

Attach letters of support

[Remove WS concentration ARTH and ARTD.pdf](#)

[Remove WS concentration from MA and EdM and CAS programs of study.pdf](#)

[Mette email approval.pdf](#)

[Pak email approval.pdf](#)

Program Regulation

Describe how the program is aligned with or meets licensure, certification, and/or entitlement requirements, if applicable.

Briefly describe the plan to assess and improve student learning, including the program's learning objectives; when, how, and where these learning objectives will be assessed; what metrics will be used to signify student's achievement of the stated learning objectives; and the process to ensure assessment results are used to improve student learning.

Is the career/profession for graduates of this program regulated by the State of Illinois?

No

Program of Study

"Baccalaureate degree requires at least 120 semester credit hours or 180 quarter credit hours and at least 40 semester credit hours (60 quarter credit hours) in upper division courses" (source: <https://www.ibhe.org/assets/files/PrivateAdminRules2017.pdf>). For proposals for new bachelor's degrees, if this minimum is not explicitly met by specifically-required 300- and/or 400-level courses, please provide information on how the upper-division hours requirement will be satisfied.

All proposals must attach the new or revised version of the Academic Catalog program of study entry. Contact your college office if you have questions.

Revised programs Attach a side-by-side comparison with the existing program AND, if the revision references or adds "chose-from" lists of courses students can select from to fulfill requirements, a listing of these courses, including the course rubric, number, title, and number of credit hours.

Catalog Page Text

Catalog Page Text: Description of program for the catalog page. This is not official content, it is used to help build the catalog pages for the program. Can be edited in the catalog by the college or department.

Statement for Programs of Study Catalog

Course List

Code	Title	Hours
	Theme-focused Writing Studies	8
ENGL 505	Writing Studies	
& ENGL 583	and Topics Writ Pedagogy & Design	
or ENGL 584	Topics Discourse and Writing	
	Or 500-level course approved for this requirement by the CWS Graduate Programs Committee	
	Methods Courses	8
ENGL 582	Topics Research and Writing	

Code	Title	Hours
	& one other methods course approved by the Director of the Center for Writing Studies	
	Elective hours from approved CWS list in consultation with your advisor	8
	Total Hours	24

Other Requirements

Grad Other Degree Requirements

Requirement	Description
Other requirements may overlap	
Students must prepare and deliver a lecture based on their research to faculty and students for the CWS Colloquium Series: Graduate Research Forum.	
The dissertation must demonstrably focus on Writing Studies (with a topic approved by the CWS Director) and be guided by CWS-affiliated faculty that serve on the dissertation committee.	

EP Documentation

Attach
Rollback/Approval
Notices

DMI Documentation

Attach Final
Approval Notices
Attached
Document

Justification for
this request

Program Reviewer
Comments

Allison McKinney (agrindly) (12/03/19 10:07 am): Rollback: Please include letters from EDU and FAA to document College level approval.

Allison McKinney (agrindly) (12/09/19 12:53 pm): Administratively approved by John Hart on 12/2/19.

Key: 925

Subject: Re: Removing WS floating concentration from programs in your units
Date: Thursday, December 5, 2019 at 12:10:57 PM Central Standard Time
From: Pak, Yoon Kyung
To: Ritter, Kelly Allison, Mette, Alan T
CC: McKinney, Allison Ann, Elli, Amy Lawrence

Dear Kelly,

Yes, that is correct. Thanks for writing to confirm.

Best,
Yoon

YOON PAK

Professor and Head
Education Policy, Organization and Leadership
College of Education, Room 330
Core Faculty, Asian American Studies
University of Illinois at Urbana-Champaign
1310 S. Sixth Street, MC-708
Champaign, IL 61874
217.300.2819 (voicemail)
yoopak@illinois.edu
education.illinois.edu/faculty/yoopak
[Learn About EPOL](#)

President
[History of Education Society](#)

From: "Ritter, Kelly Allison" <ritterk@illinois.edu>
Date: Thursday, December 5, 2019 at 10:45 AM
To: "Pak, Yoon Kyung" <yoopak@illinois.edu>, "Mette, Alan T" <amette@illinois.edu>
Cc: "McKinney, Allison Ann" <agrindly@illinois.edu>, "Elli, Amy Lawrence" <amyelli@illinois.edu>
Subject: Removing WS floating concentration from programs in your units

Dear Yoon and Alan:

I'm writing on behalf of LAS to confirm that your units are requesting to remove the floating concentration (graduate) in Writing Studies from the following programs:

Art Education PhD
Art History PhD

Education Policy, Organization, and Leadership CAS
Education Policy, Organization, and Leadership EdM
Education Policy, Organization, and Leadership MA

I have email correspondence from Paul Prior, and from Ellen de Waard, regarding these removals, but the grad college would like unit-level (EO) direct confirmation for inclusion in the CIM-P system.

If you could either reply to this email or send me a separate message confirming that you wish to remove the

concentration from your programs listed above, I would appreciate it. Thanks very much for your time!

Sincerely,

Kelly

Kelly Ritter
Associate Dean for Curricula and Academic Policy
Professor of English and Writing Studies
College of Liberal Arts and Sciences
University of Illinois Urbana-Champaign
(217) 333-1350
ritterk@illinois.edu
<https://english.illinois.edu/directory/profile/ritterk>

Subject: Re: Removing WS floating concentration from programs in your units
Date: Thursday, December 5, 2019 at 12:39:26 PM Central Standard Time
From: Mette, Alan T
To: Ritter, Kelly Allison, Pak, Yoon Kyung
CC: McKinney, Allison Ann, Elli, Amy Lawrence, Alan Mette, de Waard, Ellen

Dear Kelley,

Yes, Art + Design is requesting to remove the floating concentration (graduate) in Writing Studies from Art Education and Art History. At this time Art History would like to retain Medieval Studies.

Best,
Alan

Alan T. Mette
Professor and Director
School of Art + Design
University of Illinois

From: "Ritter, Kelly Allison" <ritterk@illinois.edu>
Date: Thursday, December 5, 2019 at 10:45 AM
To: "Pak, Yoon Kyung" <yoopak@illinois.edu>, "Mette, Alan T" <amette@illinois.edu>
Cc: "McKinney, Allison Ann" <agrindly@illinois.edu>, "Elli, Amy Lawrence" <amyelli@illinois.edu>
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If you could either reply to this email or send me a separate message confirming that you wish to remove the concentration from your programs listed above, I would appreciate it. Thanks very much for your time!

Sincerely,

Kelly

Kelly Ritter
Associate Dean for Curricula and Academic Policy
Professor of English and Writing Studies

College of Liberal Arts and Sciences
University of Illinois Urbana-Champaign
(217) 333-1350
ritterk@illinois.edu
<https://english.illinois.edu/directory/profile/ritterk>

Subject: Re: Proposal to add EPOL to the CWS Writing Studies Concentration
Date: Saturday, November 9, 2019 at 2:23:45 PM Central Standard Time
From: Prior, Paul A
To: Lowry, Mary K, Ritter, Kelly Allison, Elli, Amy Lawrence

Hi all,

Clearly, the concentration (which is at the doctoral level) cannot be attached to MA, EDM, and CAS programs.

I don't have a strong feeling one way or the other about the EdD question. Generally speaking, can EdD students take PhD concentrations?

Best,

Paul

From: "Lowry, Mary K" <lowry@illinois.edu>
Date: Thursday, November 7, 2019 at 9:24 AM
To: "Ritter, Kelly Allison" <ritterk@illinois.edu>, "Elli, Amy Lawrence" <amyelli@illinois.edu>
Cc: Paul Prior <pprior@illinois.edu>
Subject: FW: Proposal to add EPOL to the CWS Writing Studies Concentration

Hello Kelly and Amy,

I met with Prof Paul Prior (copied) about the requirements for the graduate degree audit for the Writing Studies concentration, and he asked me how we remove the master's in EPOL degrees from the concentration because it is only meant for doctoral students. Kathy Martensen sent the original documentation for the proposal (see below), which was an administrative approval, EP.18.33, <https://senate.illinois.edu/ep/Props/1718/Final/ep1833.final.pdf>. The original materials don't specify doctoral degrees only, so I think it was an oversight, but LAS will need to start a proposal (which I hope would also be an admin approval) to remove the master's (EDM, MA) and the CAS. The best catalog link to show all the programs is here, <http://catalog.illinois.edu/graduate/concentrations/#W>.

A question for Paul is whether the concentration should stay attached to the EdD or not. If you need any more information from me, please let me know.

Thanks,
Mary

From: McKinney, Allison Ann <agrindly@illinois.edu>
Sent: Wednesday, January 3, 2018 1:27 PM
To: Martensen, Kathy <kmartens@illinois.edu>
Subject: FW: Proposal to add EPOL to the CWS Writing Studies Concentration

[Sorry, here's the actual document](#)

Allison McKinney
Director
Academic Affairs
Graduate College

From: Elli, Amy Lawrence
Sent: Thursday, December 14, 2017 10:26 AM
To: McKinney, Allison Ann <agrindly@illinois.edu>
Cc: Ritter, Kelly Allison <ritterk@illinois.edu>; Prior, Paul A <pprior@illinois.edu>; Pak, Yoon Kyung <yoopak@illinois.edu>
Subject: RE: Proposal to add EPOL to the CWS Writing Studies Concentration

Allison,
Attached is the request to add EPOL to the Graduate Concentration in Writing Studies.

Thanks!
amy

Amy Lawrence Elli | Associate Director of HR Hiring & Associate Director Academic Programs |
College of Liberal Arts & Sciences- Office of the Dean
2090 Lincoln Hall, MC-448 | 702 S. Wright St | 333-6622 | amyelli@illinois.edu

From: Ritter, Kelly Allison
Sent: Wednesday, December 13, 2017 10:18 AM
To: Prior, Paul A <pprior@illinois.edu>; McKinney, Allison Ann <agrindly@illinois.edu>
Cc: Pak, Yoon Kyung <yoopak@illinois.edu>; Elli, Amy Lawrence <amyelli@illinois.edu>
Subject: RE: Proposal to add EPOL to the CWS Writing Studies Concentration

Thanks Paul. We'll need to append a brief letter from me to this and then officially send both to Allison. I'll try to get that done before the end of this week; copying Amy Elli as she has the template with my signature for such items. EPC won't meet again until January 22nd, but we might as well get the rest moving in the meantime.

Sincerely,

Kelly

Kelly Ritter
Associate Dean for Curricula and Academic Policy
Professor of English and Writing Studies
College of Liberal Arts and Sciences
University of Illinois Urbana-Champaign
(217) 333-1350
ritterk@illinois.edu

From: Prior, Paul A
Sent: Tuesday, December 12, 2017 7:28 PM
To: Ritter, Kelly Allison; McKinney, Allison Ann
Cc: Pak, Yoon Kyung

Subject: Proposal to add EPOL to the CWS Writing Studies Concentration

Dear Kelly and Allison,

We are submitting this proposal to you both at this point, knowing that LAS needs to first sign off on it and that the Graduate College then needs to approve it next before it goes to Gay at Ed Pol.

Please let us know if you have any questions at this point.

Sincerely,

Paul

Paul Prior

Director, Center for Writing Studies

Professor, Department of English and Center for Writing Studies

home page: <http://www.semremtoo.org/Prior/index.html>

Subject: FW: removal request concentration - Academic Catalog
Date: Monday, November 18, 2019 at 8:00:55 PM Central Standard Time
From: Prior, Paul A
To: Ritter, Kelly Allison, Lowry, Mary K
Attachments: image001.png

Hi Kelly and Mary,

Art and Design has indicated that they would like to remove this concentration.

We'll want to bundle this with the correction to the EPOL change. I don't think that the EdD is a likely degree but it broadly seems to be possible (i.e., there is a dissertation). In any case, we should bring Yoon Pak as Interim Head of EPOL into the conversation at this point so she knows about the corrections needed on the MA level programs and to see what EPOL thinks about the EdD.

Given this bundle of adjustments, will CWS initiate the changes through LAS as the first step?

Best,

Paul

Paul Prior
Director, Center for Writing Studies
Professor, Department of English and Center for Writing Studies
home page: <http://www.cws.illinois.edu/people/pprior/>

From: "de Waard, Ellen" <edewaard@illinois.edu>
Date: Monday, November 18, 2019 at 3:08 PM
To: Paul Prior <pprior@illinois.edu>
Subject: removal request concentration - Academic Catalog

Dear Dr. Prior,

The School of Art + Design wishes to remove the Writing Studies concentration from the [Academic Catalog](#) degree listing in our PhD programs in Art Education and Art History.

Assistant Dean Ritter has referred me to you to assist with this request. Please let me know what kind of action needs to be taken.

Thank you very much.

- [Art Education, PhD](#)
 - [Writing Studies Concentration](#)
- [Art History, MA](#)
 - [Medieval Studies Concentration](#)
- [Art History, PhD](#)
 - [Medieval Studies Concentration](#)
 - [Writing Studies Concentration](#)
- [Astronomy, MS](#)

All the best,
Ellen

Ellen de Waard (*she, her, hers*)

Coordinator of Graduate Academic Affairs & Recruitment visits

[School of Art + Design](#), room 138 | [College of Fine + Applied Arts](#) | [University of Illinois](#)

408 East Peabody Drive, Champaign IL 61820 | MC-590

217-333-0642 | edewaard@illinois.edu

[University of Illinois](#)