

UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE

Committee on University Statutes and Senate Procedures
(First Reading; Information)

SP.19.08 Revision to the *Constitution*, Article VI, Section 10 and the *Bylaws*, Part A.3

BACKGROUND

With approval of SP.19.07 (Revision to *Standing Rule 15* – Setting the Agenda for Senate Meetings), the deadline for submission of final items for the Senate agenda would be extended by one-half of a business day. Extending the deadline for submission of final items would create a shorter time period for the Senate Clerk to prepare items listed on the Senate agenda for distribution. The proposed revisions below would allow for adequate time to prepare items listed on the Senate agenda for distribution.

RECOMMENDATION

The Senate Committee on University Statutes and Senate Procedures recommends that the Senate approve the following amendment to the *Constitution* and *Bylaws*. The revision to the *Bylaws* will not become effective until the revision to the *Constitution* is approved by the Board of Trustees. Text to be added is underscored and text to be deleted is ~~struck through~~.

PROPOSED REVISIONS TO THE CONSTITUTION, ARTICLE VI, SECTION 10

1 **Section 10.** "Due notice" as used in this *Constitution* shall consist of written notice, announcing
2 the meeting or proposed action, sent to the individual members of the Senate at least ~~five~~ four
3 days prior to the date of such meeting or proposed action.

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5 **REVISION TO THE BYLAWS, PART A – Meetings**

6 3. An agenda for each regular Senate meeting, extensive enough to be descriptive of the subject
7 matter of each item included, shall be prepared by the Senate Executive Committee and sent to
8 all senators at least ~~five~~ four days prior to that meeting. The Clerk of the Senate will release the
9 agenda to the appropriate news media on the same day it is distributed to the Senate. Items of
10 business submitted to the Senate Executive Committee by any senator or Senate committee
11 shall be placed on the agenda, provided that such items are submitted in writing prior to
12 preparation and distribution of the agenda. Matters not included in the agenda may not be
13 presented to the Senate without concurrence of a majority of the members present and voting.

- 14 Such matters may not be acted upon at the meeting in which they are introduced, according to
15 the requirements of the Open Meetings Act.

UNIVERSITY STATUTES AND SENATE PROCEDURES

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