

UNIVERSITY OF ILLINOIS  
URBANA-CHAMPAIGN SENATE

University Statutes and Senate Procedures  
(Final; Action)

SP.01.08 Proposed Revision to the *Bylaws* Part D.2 - Committee on Academic Calendar and Part D.10 - Committee on Educational Policy

BACKGROUND

Since the duties of the Academic Calendar Committee have been handled routinely by Senate Office Staff over the past few years, it is recommended that this committee be incorporated into the Educational Policy Committee. This merging of the two committees will allow for any educational policy issues related to the academic calendar to be addressed immediately. Further, the Educational Policy Committee already has an organizational structure that allows for the creation of subcommittees to address various issues. The Clerk of the Senate should be added as an *ex officio* member of the Academic Calendar subcommittee, since the Clerk currently handles the implementation of the formula that drives the academic calendar each year.

This proposal derives from the Report of the Fifth Senate Review Commission and was among the recommendations included in the Report of the *ad hoc* Committee on the Implementation of the Report of the Fifth Senate Review Commission. This proposal also carries the endorsement of the Senate Committee on Academic Calendar and the Senate Committee on Educational Policy (EP). EP also recommends the addition of two faculty members (line 35) to handle the increased workloads; USSP concurs.

There is a housekeeping change in lines 41 and 42 to reflect the title change from Executive Secretary to Executive Director of the Council on Teacher Education.

RECOMMENDATION

The Committee on University Statutes and Senate Procedures recommends approval of the revision to the *Bylaws*, Part D.2 and D.10. Text to be deleted is indicated in [square brackets] and text to be added is underscored.

PROPOSED REVISION TO THE *BYLAWS*, PART D.2

1 [2. Committee on Academic Calendar

2 (a) Duties

3 The Committee shall be responsible for recommending to the Senate a calendar which  
4 defines the periods of registration, instruction, examination and vacation for the Urbana-  
5 Champaign campus. Each such calendar shall specify the beginning and ending dates of  
6 the academic year, the division between the first and second semesters, and the official  
7 University holidays.

8 (b) Membership

9 The Committee shall consist of:

10 1. Five faculty members,

- 11 2. Two students,  
12 3. The Director of Admissions and Records or the Director's designee (*ex officio*), and  
13 4. The Director of the Office of Personnel Services or the Director's designee (*ex officio*).]

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15 PROPOSED REVISION TO THE *BYLAWS*, PART D.10

16 10. Committee on Educational Policy

17 (a) Duties

18 The Committee on Educational Policy shall examine, and make recommendations to the Senate  
19 concerning appropriate action on, educational policy matters over which the Senate has  
20 legislative jurisdiction, including:

- 21 1. Degree programs,  
22 2. Initiation, changes or discontinuance or curricula,  
23 3. Requirements for award of degrees,  
24 4. Grading regulations,  
25 5. Review and evaluation of experimental educational programs,  
26 6. Budgetary implications of the foregoing.

27 The Committee, with the assistance of the Senate Clerk, shall also be responsible for  
28 recommending to the Senate a calendar which defines the periods of instruction, examination  
29 and vacation for the Urbana-Champaign campus. Each such calendar shall specify the  
30 beginning and ending dates of the academic year, the division between the first and second  
31 semesters, and the official University holidays. The Committee shall also be responsible for  
32 recommending to the Senate the synopsis of policies governing the calendar.

33 (b) Membership

34 The Committee shall consist of:

- 35 1. [Eleven] Thirteen faculty members,  
36 2. Five students, of whom at least one shall be a graduate student, at least two shall be  
37 undergraduate students, and no more than one shall be a professional student,  
38 3. The Vice-Chancellor for Academic Affairs or the Vice-Chancellor's designee (*ex*  
39 *officio*),  
40 4. The Director of Admissions and Records or the Director's designee (*ex officio*),  
41 5. The Executive [Secretary] Director of the Council on Teacher Education or the  
42 [Secretary's] Director's designee (*ex officio*), and  
43 6. A representative of the Committee of Assistant and Associate Deans (*ex officio*).

44

45 Renumber remaining sections.

UNIVERSITY STATUTES AND SENATE PROCEDURES

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