

APPROVED BY SENATE
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UNIVERSITY OF ILLINOIS
URBANA-CHAMPAIGN SENATE
Senate Executive Committee
(Final; Action)

SC.17.10 Procedures for Selecting a Search Committee to Advise the Chancellor on the Selection of a Provost and Vice Chancellor for Academic Affairs

BACKGROUND

Relevant excerpts from the *University Statutes* and the *Senate Constitution* that govern the selection of a new provost and vice chancellor for academic affairs are:

University Statutes, Article III, Section 1.g.:

Vice chancellors shall be appointed annually by the Board of Trustees on the recommendation of the chancellor/vice president and the president. The chancellor/vice president shall on the occasion of each appointment seek the advice of the executive committee of the campus senate. The executive committee may seek the counsel of other campus bodies in preparing its advice.

Senate Constitution, Article VI, Section 11:

When the Senate selects members of a search committee, faculty senators shall nominate and elect faculty members of the committee; other academic staff senators shall nominate and elect other academic staff members of the committee; and student senators shall nominate and elect student members of the committee in separate votes.

According to procedures established in previous searches for a provost, the Senate Executive Committee proposes a search committee: seven or eight faculty members (five elected by the Senate; two or three appointed by the Chancellor), two students (one undergraduate, graduate, or professional student elected by the Senate; one appointed by the Chancellor), and one or two academic professionals. One or more of the Chancellor's faculty appointees may have administrative appointments. The Chancellor will appoint a chair from among the faculty members of the committee.

The search committee members are strongly encouraged to engage all relevant stakeholders and constituencies inside and outside of the university that pertain to the portfolio of the Provost and Vice Chancellor for Academic Affairs position.

RECOMMENDATION

The Senate Executive Committee recommends the following composition of the provost and vice chancellor for academic affairs search committee be approved by the Senate:

Chair: The Chancellor will appoint the chair from among the faculty members noted below.

Faculty (7-8): Committee on Committees will nominate at least 10 members of the faculty. The Senate will elect five faculty with no more than two from the same college, and in accordance with the diversity requirements of Sec. 4.1 of the University of Illinois Act (110 ILCS 305). If the five members chosen by Senate vote do not meet these criteria, then the female faculty member receiving the most votes and in addition the minority faculty member receiving the most votes will be added to the committee first, followed by the remaining three members according to the vote, with no more than two from the same college. The Chancellor will appoint two or three additional faculty with consideration for increasing the number of colleges represented, and with one or more of whom may have an administrative appointment.

Students (2): Committee on Committees will nominate two to four members of the student electorate: at least one undergraduate student, with no more than one from the same college, and at least one graduate student, with no more than one from the same disciplinary college, or professional student, with no more than one from the same college. The Senate will elect one undergraduate, graduate, or professional student. The Chancellor will appoint one student, after consultation with the Vice Chancellor for Student Affairs.

Academic Professional (1-2): Academic staff senators will nominate two members and elect one. The Chancellor may add an additional Academic Professional as deemed appropriate.

Other At-Large (0-2): Other at-large members of the committee may be chosen at the discretion of the Chancellor with the understanding that the majority of the committee will be faculty, and the majority of the committee elected by the Senate.

Committee on Committees shall work to ensure a representative and diverse pool of nominees for Senate consideration.

Committee on Committees will provide a brief biographical sketch (150 words or less) of each of their nominees, along with a statement of willingness to serve. These nominees will be presented to the full Senate. Additional nominations may be made on the floor of the Senate in accordance with Article VI, Section 11, of the Senate *Constitution*. All nominations submitted from the Senate floor must include 1.) Nominee's name, 2.) Nominee's statement of willingness to serve, and 3.) A brief biographical sketch of the nominee (150 words or less). Nominations from the floor can be presented solely in printed form, in the same manner as the slate brought forward by Committee on Committees. Once the nominations are closed, nominees will be presented electronically to the respective voters, and the final election will be held online. The election shall be held on three work days, at a time starting as specified by the Senate Executive Committee. Ties shall be resolved by a run-off election on the following two work days.

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