October 29, 2009

Abbas Aminmansour, Chair
Senate Committee on Educational Policy
Office of the Senate
228 English Building, MC-461

Dear Professor Aminmansour:

Enclosed is a copy of a proposal from the College of Liberal Arts and Sciences to establish an Interdisciplinary Minor in Museum Studies.

This proposal has been approved by the Committee on Course and Curricula, Dean’s Cabinet, Executive Committee, and the Faculty of the College of Liberal Arts and Sciences. It now requires Senate review.

Sincerely,

Kristi A. Kuntz
Assistant Provost

KAK/dkk

Enclosures

c: A. Elli
   S. Frankenberg
   S. Leigh
   C. Livingstone
   A. Mester
   W. Pitard
   R. Watkins
October 20, 2009

Krisi Kuntz
Assistant Provost
Swanlund Administration Building
MC-304

Dear Krisi:

The Committee on Courses and Curricula, Dean’s Cabinet, and Executive Committee on behalf of the Faculty of the College of Liberal Arts and Sciences has voted to approve the following proposal:

Establish an Interdisciplinary Minor in Museum Studies

Please address all correspondence concerning this proposal to me. This proposal is now ready for review by the Senate Educational Policy Committee for proposed implementation upon approval.

Sincerely,

[Signature]

Ann M. Mester
Associate Dean

enclosure
C: Dr. Susan Frankenberg
   Professor Wayne Pitard
   Professor Steven Leigh
PROPOSAL TO THE SENATE COMMITTEE ON EDUCATIONAL POLICY TO ESTABLISH AN UNDERGRADUATE MINOR

Title of the proposed minor: Interdisciplinary Minor in Museum Studies

Colleges and units involved:
- College of Liberal Arts and Sciences (LAS) – Anthropology, Spurlock Museum
- College of Fine and Applied Art (FAA) – Art History, Krannert Art Museum, Landscape Architecture
- Graduate School of Library and Information Science (GSLIS)

Sponsoring unit(s): Department of Anthropology, College of Liberal Arts and Sciences
Individual sponsors:
- Wayne Pittard, Director, Spurlock Museum, 600 S. Gregory, MC-065; 244-3518; wpitard@illinois.edu
- Steven Leigh, Head, Anthropology, 109 Davenport Hall, MC-148; 333-3616; sleigh@illinois.edu
- Susan Frankenberg, Museum Studies Program Coordinator, Anthropology; 244-1984; sfranken@illinois.edu

College sponsor:
- Ann Mester, Associate Dean, College of LAS, 294 Lincoln Hall, MC-448; 333-1350; mester@illinois.edu

Brief description of the program of study:

The Interdisciplinary Minor in Museum Studies, henceforth called IMMS in this proposal, is designed to provide students with the applied theory required to work in or with museums, while also enabling them to become knowledge specialists in their particular disciplines. Our expected audience for this minor is undergraduate students pursuing majors in various departments of LAS and FAA. The IMMS combines coursework on the theory, organization and management of museums and museum collections with an internship that exposes students to professional practice. Students have the opportunity to explore the many aspects of museum studies including interpretation, education, collection management, registration, information technology, community collaboration and site management. They also examine museums as complex organizations within which a diversity of knowledge specialists work together to acquire, conserve, research, communicate and exhibit tangible and intangible evidence of people and their environment. The curriculum of the proposed minor follows both UIUC standards and guidelines established by both the American Association of Museums and the International Council of Museums.

The minor is the collaboration of several departments and the campus museums, including Anthropology, Art History, Landscape Architecture, Library and Information Science, Krannert Art Museum and Spurlock Museum (Appendix 1: Letters of Support from Department Heads). Each participating department designates a faculty member to serve on an advisory Museum Studies Steering Committee. Additional faculty from participating departments serve as core and affiliated museum studies faculty (Appendix 2 defines these categories and roles). The Department of Anthropology administers the museum studies minor and the MUSE course rubric. The MUSE rubric is assigned to new interdisciplinary museum-centered courses within the undergraduate and graduate museum studies minors; museum studies courses taught from a particular disciplinary focus are not assigned MUSE numbers. Although Anthropology already offers a disciplinary minor, it is the logical home for the IMMS because of the extent to which its faculty and staff are involved in museum-related research, the experience the department has with interdisciplinary issues, its administrative ties to the Spurlock Museum, and the large number of museum-related courses it offers. The IMMS neither coincides nor conflicts with the Anthropology minor; the subject matter of the two minors is quite different and can be complementary.

The IMMS is targeted to mid-level and advanced undergraduate students interested in either entry-level positions in the museum field or in graduate museum studies. The minor complements a wide array of
degrees in anthropology, history, art history, the natural sciences and the fine arts, and emphasizes the collaborative, international and multicultural nature of museum work. The core courses of the minor introduce students to the history, philosophy, theory and function of museums and the various aspects of museum work. The elective offerings include courses that combine detailed theoretical and practical issues in museum studies, seminars focused on advanced theoretical concepts, and technical applications that focus on how museum theory is operationalized. Students may choose from among the comprehensive selection of electives according to their career goals. The required museum internship is an experiential learning module tailored to the student that provides opportunities to apply knowledge and skills learned in class and to establish relationships in the professional community. Students may conduct their supervised internships at campus museums, approved local museums, or through competitive national and international internship opportunities.

Justification:

We justify implementation of the IMMS on the basis of the strong student and faculty interest in museum studies, the increasing professionalization of the field and concomitant expectation that individuals seeking to work with museums will have formal, transcript-recognized training in museum studies, and the significant investments UIUC has already made in this area. Interest in museum studies is high because of (a) the role of museums in global tourism, urban economic development, multiculturalism and the creation of identities, (b) the increasing importance of museums as sites of both research and employment, and (c) the way in which museums act as intersections among a broad range of academic disciplines. UIUC is already heavily invested in museum studies by virtue of (a) the number of faculty teaching and researching in this area (see Appendix 2), (b) the presence of the Krannert Art Museum and Spurlock Museum, two dynamic and distinctly different museums, on campus and Allerton Park nearby, (c) the numerous departments with museum-like collections or archives, including Anthropology, Plant Biology, Geology, the Libraries, the School of Music’s Sousa Archive, and the Natural History Survey among others, (d) the university’s formal affiliation with the Smithsonian Institution and cooperative partnership with the Phillips Collection, both in Washington, D.C., and (e) extant relationships between university units and community museums, libraries and galleries.

This exceptional expertise and these extant opportunities in museum studies are generally invisible to outsiders because faculty, courses and research are spread across colleges and departments. We propose to draw these strengths together by creating an interdisciplinary Museum Studies program that offers both undergraduate and graduate campus-wide minors, makes museum studies more visible both on and off campus, and provides students with the transcript recognition now expected in both museum and academic professions. The proposed IMMS, like the graduate minor, emphasizes the interdisciplinarity of museum studies, and relies on the breadth of faculty disciplinary expertise and the outstanding academic departments already in place at UIUC. The IMMS differs from the graduate minor in terms of the balance between theory and praxis. The signature qualities that differentiate the proposed minor from undergraduate museum studies degrees at other universities are its (1) interdisciplinarity, (2) strong theorization of and historical perspectives about museums, (3) breadth of conceptualization of what constitutes a museum, (4) integration of technical training with intellectual scholarship, (5) emphasis on technology and media/inter-media as important components of museum studies, (6) concern with issues of cultural heritage, cultural tourism and civic engagement, and (7) international focus and emphasis on globalization as a key context in today’s museums.

Budgetary and staff implications:

a. Additional staff and dollars needed
The creation of the Museum Studies program has had financial impacts on, and provided additional staff for, the Spurlock Museum and the Department of Anthropology. The Provost’s Office granted Spurlock Museum financial support for entry level positions to relieve senior staff of some day-to-day duties, thus allowing these museum professionals the time to teach formal courses in professional practice and to mentor interns. Additionally, LAS and the Provost’s Office provided financial support to hire a Museum Studies Program Coordinator through the Anthropology Department. This academic professional carries out the administrative functions required to implement the minor, serves as the minor advisor, ensures regular offering of the curriculum, teaches some museum studies courses, oversees internships, and liaises both between participating departments and with off-campus museums. Finally, the Provost’s Office has agreed to provide up to four tuition waivers for IMMS students during the semester that they are completing Museum Studies internships.

The minor will not require additional staff or significant outlays of additional money beyond those already provided. The IMMS relies on courses already being offered as part of regular faculty teaching loads, on professional staff already in place, on established student advising and administrative structures, and on an extant voluntary faculty-based steering committee for providing general oversight of the minor. In short, we can deliver the minor based on existing and promised resources.

b. Internal reallocations

No internal reallocations are required. The courses constituting the curriculum of the IMMS are already being offered, or are being added to their home departments’ curricula as enrichments of the departments’ offerings. Class size changes will be small and current student-faculty ratios will be maintained since most of the offerings are advanced level courses with enrollments restricted by the nature of the work. Teaching loads will not change because extant courses are already part of regular faculty teaching loads, and new courses either replace dropped courses or are taught by incoming instructors.

c. Effect on other departments

During the initial planning phase of the Museum Studies program, department heads of potentially impacted units were contacted by both Spurlock Museum then-Director Brewer and Anthropology Professor Helaine Silverman, and several departments showed a keen interest in both undergraduate and graduate interdisciplinary minors in Museum Studies. The minors were perceived as having negligible impacts on departmental resources, and positive effects in terms of attracting high quality students to a variety of related disciplines, expanding both academic and professional practice opportunities available to students, and providing a formal structure for on-going faculty collaborations. The many courses of the minor that are already being taught have had no adverse impact on course enrollment in other departments. The courses do not compete with each other, and overlapping topics have been cross-listed to the advantage of all departments. The new courses proposed for the minor similarly will not impact course enrollment in other departments because they cover non-competing topics, and in the case of museum-based training courses, have limited class sizes. The outcomes of discussions of these issues among participating departments are summarized in the departmental letters of support in Appendix 1.

d. Impact on support units

Implementing the minor requires minimal new material resources and will have low impacts on library, computer, laboratory and equipment use. Administration of the minor will occur within an extant unit (Anthropology), and the Krannert Art Museum will provide an office to the Steering Committee. Both the Spurlock Museum and Krannert Art Museum already have the work spaces and major equipment required for the professional training and internship courses, and off-campus museums providing internship experiences will not draw on university resources. The Library already subscribes to the major
museum journals, receives relevant books through its many blanket orders, and services most of the courses included in the minor. Of the six new courses included in the minor, only two will require additional library services. The Spurlock Museum currently holds many of the needed reference materials and has gift funds in place to augment its teaching library for the other new courses. We do not envision any special computing hardware, software, laboratory or other equipment needs beyond those already budgeted by the participating units.

**Requirements:**

The IMMS requires 21 total hours of coursework comprised of six hours from two required core courses, three hours from a required internship, and 12 hours from four elective courses. The required and elective course options are:

1. **Two Core Courses:**
   - MUSE 200\textsuperscript{a} 
     Introduction to Museums
   - ANTH 462 
     Museum Theory and Practice 
     (cross listed with ARTH 462/LA 472) 6 hours

2. **Four Elective Courses from among:**
   - ANTH 224 
     Tourist Cities and Sites
   - ANTH 460 
     Heritage Management (cross listed with LA 460)
   - ANTH 473 
     Museums and Communities
   - ARTE 260 
     Undergraduate Open Seminar: Museums in Action
   - ARTH 460 
     Museum Management
   - ARTH 491 (recurring topic) 
     Topics in Art History: Ethics of ... Collecting and Museums
   - LIS 490 (recurring topic) 
     Advanced Topics: Museum Informatics
   - MUSE 330\textsuperscript{a} 
     Learning in Museums
   - MUSE 389\textsuperscript{c} 
     Seminar in Museum Studies
   - MUSE 420\textsuperscript{a} 
     Collections Management
   - MUSE 440\textsuperscript{a} 
     Museum Registration
   - ANTH 199/CI 199/LIS 199\textsuperscript{b} 
     Undergraduate Open Seminar
   - ANTH 399/ARTH 299/LIS 390\textsuperscript{b} 
     Special Topics
   - ANTH 498/ARTH 395, 495/CI 499\textsuperscript{b} 
     Junior/Senior Seminar 12 hours

3. **One Internship Course from among:**
   - ARTH 399 
     Internship in Art History
   - LA 345 
     Professional Internship
   - MUSE 390\textsuperscript{c} 
     Museum Internship 3 hours

**TOTAL** 21 hours

\textsuperscript{a} These new courses are revisions and expansions of museum studies topics formerly taught under ANTH 314 (Introduction to Museum Studies) and ANTH 315 (Museum Studies Laboratory). LAS has assigned the MUSE rubric to the Anthropology Department to be used for Museum Studies courses. Students who completed ANTH 199: Introduction to Museums prior to the effective date of the minor may substitute this course for MUSE 200.

\textsuperscript{b} Only approved sections of these seminar and special topics courses will count as electives in the minor, and only 3 hours from each level will be credited to the minor. A maximum of 9 hours of ANTH, ARTH, CI and LIS seminar and special topics courses may be applied to the minor, with no more than 3 hours at the 100-level.
3 hours at the 200- or 300-level, and 3 hours at the 400-level. A list of sections approved by the Museum Studies Steering Committee is maintained in the Museum Studies office.

*MUSE 389 and MUSE 390 are new courses for providing seminar/special topics credit and internship credit, respectively. Art History or Landscape Architecture students may substitute their major internships for this requirement upon approval of the Museum Studies Steering Committee.*

To complete the IMMS, students must have at least nine hours of 300- or 400-level courses (one core, one elective and one internship class) within the minor, and no more than six hours of 100-level courses counting toward the minor. The IMMS requires three hours of advanced level work over the minimum set for undergraduate minors because it is designed as an introduction to professional practice and includes a formal internship.

Under these requirements, the IMMS can be obtained easily in two years (four semesters). The array of electives allows students to tailor the minor, in consultation with their advisor, to their education and employment goals. Other undergraduate courses that address the theory, organization and management of museums and museum collections will be added to the list of electives maintained by the Museum Studies office as they are identified and reviewed by the Steering Committee. A five-year plan for teaching the courses of the IMMS is attached as Appendix 3. A brief description of each of the courses included in the IMMS is provided in Appendix 4.

**Prerequisites for the minor:**

There are no prerequisites for the minor. The required courses are MUSE 200, Introduction to Museums, and ANTH 462, Museum Theory and Practice, both of which will be offered every year, and MUSE 390, Museum Internship, which will be offered every semester.

**Expected enrollment in the minor:** 40 students/year, with 15 students in internship/year

**Admission to the minor:**

No formal course work is required for admission to the minor. The Museum Studies Program Coordinator will review the Intent to Pursue a Campus Wide Minor forms.

**Minor advisor:**

The Museum Studies Program Coordinator will function as undergraduate advisor for the minor. Students will meet with the program coordinator to declare their intention to pursue the minor, at least yearly thereafter to evaluate their progress in the minor, and at least one semester prior to graduating to ensure that they have fulfill all minor requirements. Students also will contact the program coordinator for certain course permissions and during their internship experience.

**Certification of successful completion:**

The college of the student will confirm whether the minor has been completed, based on the course work designated by the college of the sponsoring department/unit. If a Minor Modification Form is needed, the college offering the minor will review the course substitutions, in consultation with the department sponsoring the minor if needed, and approve completion of the minor with the college of the student.

**Proposed effective date:** Upon approval
Statement for the Programs of Study Catalog:

Interdisciplinary Minor in Museum Studies

Museum Studies Program Coordinator: Susan Frankenberg
Department of Anthropology, 109 Davenport Hall, 607 South Mathews Avenue, Urbana, (217) 333-3616
E-mail: sfranken@illinois.edu

The Museum Studies program in the Department of Anthropology offers a campus-wide interdisciplinary minor in Museum Studies (IMMS). The program offers broad coverage of museum theory and practice in different disciplines, including Anthropology, Art History, Landscape Architecture, History, and Library and Information Sciences, and focuses on the collaborative, international and multicultural nature of museum work. The IMMS provides undergraduate students with the opportunity to explore the many aspects of museum studies including interpretation, public programs, collection management, registration, information technology, community collaboration and site management. Courses involve both academic scholarship and practical training in campus museums; a formal museum internship is required. Students tailor the minor to their career goals by choosing among electives that emphasize different theoretical and technical aspects of museum studies.

Students interested in the minor should contact the Museum Studies Program Coordinator for more information. Students will meet with the program coordinator to declare their intention to pursue the minor, at least yearly thereafter to evaluate their progress in the minor, and at least one semester prior to graduating to ensure that they have fulfilled all minor requirements. Students also will contact the program coordinator for certain course permissions and during their internship experience.

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<td>Core course requirements</td>
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<td>3</td>
<td>ANTH 462 – Museum Theory and Practice (cross listed with ARTH 462/LA 472)</td>
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<td>MUSE 390 – Museum Internship¹</td>
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<td>MUSE 440 – Museum Registration</td>
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<td>ANTH 199, CI 199, or LIS 199 – Undergraduate Open Seminar²</td>
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<td>ANTH 399, ARTH 299, or LIS 390 – Special Topics²</td>
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<td>ARTH 498, ARTH 395, ARTH 495, or CI 499 – Seminar²</td>
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| 21    | Total² |

¹ Students may substitute ARTH 399 or LA 345 for the Museum Internship upon approval of the Museum Studies Steering Committee.
2. Only certain sections of these courses count as electives in the minor, and only 3 hours from each line are credited to the minor. An approved sections list is in the Museum Studies office.
3. At least 9 total hours (3 elective hours) must be 300- and 400-level courses, and no more than 6 total hours may be at the 100-level.
CLEARANCES:

_________________________    ____________________
Head, Department of Anthropology (sponsoring unit)    12/31/09

_________________________    ____________________
Dean, College of Liberal Arts and Sciences (sponsoring college)    10/20/09

_________________________
Chair, Senate Educational Policy Committee

_________________________
Office of the Provost
APPENDIX 1: LETTERS OF SUPPORT FROM DEPARTMENT HEADS

The letters of departmental support included with this proposal state that there are no additional budgetary implications for development of the minor. These letters also indicate that each department will permit the IMMS courses to be taught with the regularity necessary for students to pursue the minor in a timely manner, that these courses will be part of the normal departmental teaching load of the faculty members, and that these courses are available to students from other units, thereby reiterating the interdisciplinary mission of the IMMS. The following letters are attached:

1. Steve Leigh (Anthropology)
2. Lisa Rosenthal (Art History)
3. M. Elen Deming (Landscape Architecture)
4. Linda Smith (Graduate School of Library and Information Science)
5. Wayne Pitard (Spurlock Museum)
6. Kathleen Harleman (Krannert Art Museum)
Dear Dean Mester,

I am pleased to provide my strongest endorsement supporting the proposal for an interdisciplinary undergraduate minor in museum studies. Such a program fits a clear and growing need on our campus to train undergraduate students in museum studies, and complements the graduate minor in museum studies currently undergoing approval. We will serve our students well by expanding and sustaining the nascent program in museum studies. This kind of program has obvious benefits to the Department of Anthropology, and we expect many of our students to take advantage of this training.

As with the Graduate Minor in Museum Studies, the Department of Anthropology is willing to administer this program, and has a Program Coordinator in place to both teach within and direct the two minors. In addition, we will arrange for the museum-related courses in Anthropology to be taught at the frequency stipulated by the minor.

This program has exciting possibilities, and will bring together a number of campus units to build synergistically on their strengths. This kind of program is very timely, given a worldwide interest in museums and in questions about the politics of identity and creativity that this interest has inspired. It is particularly important to note that museums often serve as an interface between the general public and academia. Moreover, our state boasts several world-class museums, enabling us to find ways to better serve our citizenry. Equally importantly, many smaller community museums will benefit from this program, so we expect a statewide impact that brings benefits to the many and varied communities of Illinois. In sum, our university stands to be on the leading edge of training scholars who can successfully negotiate these controversial fields, providing wide ranging benefits to the general public as well as to scholarly audiences.

Sincerely,

Steven R. Leigh, Ph.D.
Head and Professor
May 15, 2007

Dr. Susan Franckenburg
Museum Studies Program Coordinator
Department of Anthropology

Dear Dr. Franckenburg,

Please let this letter indicate the strong support of the Art History Program for the proposed Undergraduate Minor in Museum Studies. The Art History faculty are well aware of the interest among many of our majors in profession careers in museum work, so we believe this proposed Minor will be very attractive to our students. The Minor will offer both theoretical and practical forms of knowledge that will enhance our students’ intellectual training while also promoting their understanding of how museums function.

We do not anticipate any problems in accommodating the curricular structure of the minor. We are eager to help shape and implement the Minor and hope to have an on-going role in making the Minor work effectively and efficiently through our representatives on the Museum Studies Steering Committee.

Thank you for the efforts you have already dedicated to this project. I look forward to continuing to work with you.

Sincerely,

Lisa Rosenthal
Associate Professor and Chair
Art History Program

lrosenth@illinois.edu
From: Lisa Rosenthal [lrosenth@uiuc.edu]  
Sent: Tuesday, September 29, 2009 1:50 PM  
To: Mester, Ann Marie  
Cc: Frankenberg, Susan R  
Subject: Art History support: undergrad  Museum Studies Minor

Dear Dean Mester,
I am writing to confirm that all undergraduates enrolled in the Museum Studies Minor would be eligible to enroll in the Art History courses included as electives for the minor whenever these courses are offered. Enrollment in ARTH 395 and ARTH 495 would, however, require instructor approval as 395 is restricted to Art History majors and minors, and 495 is restricted to Art History majors.

Our Program fully supports this Minor and we are eager to help in any way we can to see it approved.

My best,
Lisa

Lisa Rosenthal  
Associate Professor and Chair  
Art History Program  
University of Illinois, Urbana-Champaign  
143 Art and Design Building MC-590  
408 East Peabody Dr.  
Champaign, IL 61820  
Phone: 217/265-5236  
Fax: 217/244-7688

At 8:40 AM -0500 9/29/09, Susan Frankenberg wrote:  
>Dear Lisa,
>
> In pulling together final paperwork for the undergraduate minor in museum studies, Dean Mester discovered that the year on your May 15th letter is listed as 2007. I apologize for not noticing the typo at the time you sent the letter to me.
>
> Rather than asking you to issue another letter, would you please send a brief e-mail to Dean Mester confirming that the Art History courses listed for the undergraduate minor in museum studies will be available to students pursuing the minor.
>
> Per your corrections and comments of May 15th, I left ARTH 491 on the list of electives so students who have already taken it may use it for the minor. Also, the minor proposal states that use of ARTH 395 and 495 for the minor requires steering committee approval (a condition that also applies to certain Anthropology and other similar seminars to deal with admission priorities and record-keeping of topics). Finally, please note that we can add new courses to the electives list via the museum studies steering committee.
>
> My apologies again,
>
>Susan
May 15, 2009

Susan Frankenberg
Museum Studies Program Coordinator
Department of Anthropology
244-1984
sfranken@illinois.edu

Dear Dr. Frankenberg:

Thank you for sharing the attached proposal for the undergraduate minor in Museum Studies, recently approved by College of LAS. As department head, and on behalf of the department of landscape architecture, I am writing to affirm our intellectual support for the proposed minor for several reasons. It complements our curriculum in cultural landscape heritage studies, led in our department by Professors Dede Ruggles and Amita Sinha, among others. As you know, we have also been pleased to participate in the Cultural Heritage and Museum Practices initiative at UIUC in recent years.

Let me establish that my unit’s courses that count toward the minor (specifically LA 472—Museum Theory and Practice, and LA 460—Heritage Management, both cross-listed courses) will continue to be taught regularly, if not annually, and will be open to students pursuing the undergraduate minor.

According to my understanding, the proposed minor poses no new budgetary implications for our unit. We hope and expect some of our students may take advantage of this training. It offers our students an opportunity to enrich their professional education and research directions. We feel that museum practices are closely related to contemporary issues in landscape architecture, as interpretation and engagement with complex cultural ideas are paramount to fostering an informed citizenry.

I would also support any faculty member who may choose to participate on the Museum Studies Steering Committee as part of his or her annual university service. At the moment this person is Professor D. Fairchild Ruggles.
Please let me know if I can be of any further assistance.

Sincerely yours,

M. Elen Deming, Professor and Head
Department of Landscape Architecture
University of Illinois at Urbana-Champaign
611 Taft Dr. MC-820
Champaign, IL 61820
ph: 217.244.1700; fax: 217.244.4568
medeming@illinois.edu

cc: Dean Robert Graves
    Prof D. Fairchild Ruggles
Susan Frankenberg, Ph.D.
Museum Studies Program Coordinator
Department of Anthropology
University of Illinois at Urbana-Champaign
109 Davenport Hall, MC-148
607 S. Mathews St.
Urbana IL 61801

Dear Dr. Frankenberg:

I am writing to confirm the support of the Graduate School of Library and Information Science for participation in the proposed undergraduate Interdisciplinary Minor in Museum Studies. We already offer LIS 490MU Museum Informatics annually, open to students from across campus. It is taught on load by Professor Michael Twidale, so no additional expenses will be incurred by GSLIS as part of our participation in this program. We do not anticipate problems in accommodating the demand for this course from students pursuing the minor. Planning is underway in GSLIS for an interdisciplinary undergraduate major in informatics. If museum-related courses are introduced as part of this program, we will work with the Museum Studies Steering Committee to explore their applicability for possible addition to elective offerings for the minor.

Sincerely,

Linda C. Smith
Professor and Associate Dean for Academic Programs
January 6, 2009

Susan R. Frankenberg  
Museum Studies Program Coordinator  
109 Davenport Hall  
MC 148

Dear Susan,

I am writing to express the Spurlock Museum’s strong support for the Interdisciplinary Undergraduate Minor in Museum Studies. The Spurlock Museum has been closely involved with the development of this program and will be happy to play a significant role in its operation. Three members of my staff are scheduled to teach courses regularly over a two-year cycle; each course will be open to students pursuing the minor. We also will be able to accept up to four student interns each semester (the Provost’s office has offered tuition waivers for that number of students during the semester they participate in the internship). The minor poses no new budgetary implications for the Museum.

We believe that the undergraduate minor in Museum Studies is an important and valuable new component of the University’s educational mission. We are very pleased to be involved with it.

Cordially,

Wayne T. Pitard  
Director, Spurlock Museum
Dr. Susan Frankenberg  
Museum Studies Program Coordinator  
University of Illinois at Urbana-Champaign  
Department of Anthropology  
109 Davenport Hall, MC-148  
607 S. Mathews Street  
Urbana, IL 61801

2 May 2009

Dear Susan,

Congratulations on receiving approval for the graduate interdisciplinary minor for museum studies; this is excellent news. Krannert Art Museum (KAM) is excited to participate in this program.

The purpose of this letter is to provide additional support for the undergraduate minor in museum studies. Currently, KAM staff members teach individual sessions of various classes related to museum education. In addition, KAM (through its director of Education, Anne Sautman and Elizabeth Delacruz, associate professor of Art Education) has been teaching ART 199 Museums in Action: Engaging the Community for the last two years. The course has proven to be very effective at exposing undergraduates to the theories of museum audience development translated into interpretive, educational, and programmatic practices meeting the needs and interests of culturally diverse audiences.

KAM will continue to teach individual classes of extant and new courses and offer the Museums in Action course each semester. KAM or KAM staff members are not compensated additionally for the teaching provided and will not ask to this approach to change. Overall, we do not expect the minor to pose any new budgetary implications for KAM.

Regarding internships, the number of undergraduate internships we anticipate supervising will need to be coordinated with the graduate minor requirements. We are a small staff and take our supervisory responsibilities seriously. At this time, we can commit to one to two undergraduate internships per semester. KAM plans to share its internship opportunities with prospective candidates during the term prior to the internship semester. Students will submit applications for the position(s) and a short list of candidates will interview with appropriate KAM staff. Museum staff will supervise and evaluate interns according to the guidelines of the minor.

Once again, KAM is committed to participating in both the graduate and undergraduate interdisciplinary minors for museum studies. We look forward to the approval of the undergraduate minor.

Yours,

Kathleen T. Harleman  
Director  
harleman@illinois.edu  217.244.6481

RECEIVED LAS  
MAY 20 2009  
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APPENDIX 2: MUSEUM STUDIES STEERING COMMITTEE AND FACULTY

The Museum Studies Steering Committee is a voluntary body consisting of one professor from each of the participating academic departments, the directors of the Krannert Art Museum and the Spurlock Museum, and the Museum Studies Program Coordinator. If additional departments choose to participate in the minor, they will designate a faculty representative for the steering committee. We anticipate the possible, eventual participation of History, Classics and departments with natural history museum interests such as Geology and Entomology. This steering committee, which has been in existence for three years, originally was formed to coordinate faculty interaction, to promote specific coursework, to suggest outside speakers, to share museum-focus information with the larger faculty body, and to create and oversee the graduate minor in Museum Studies. Upon approval of the Interdisciplinary Minor in Museum Studies, the Steering Committee will also act as an advisory committee for Museum Studies curricula. The current composition of the Museum Studies Steering Committee is:

Wayne Pitard (Spurlock Museum)
Kathleen Harleman (Krannert Art Museum)
David O'Brien (Art History)
Michael Twidale (GLIS)
D. F. Ruggles (Landscape Architecture)
Helaine Silverman (Anthropology)

The Museum Studies faculty consists of two groups of university faculty, core and affiliated, and one group of university museum professionals. Core faculty members currently teach or plan to teach the courses listed for both the undergraduate and graduate interdisciplinary minors in Museum Studies. Affiliated faculty members have research interests and expertise in the theory, organization and management of museums and museum collections, and may occasionally teach courses relevant to the minors. Members of the Museum Studies Steering Committee generally are either core or affiliated faculty members. University museum professionals are credentialed University of Illinois staff members who will teach praxis courses in their area of expertise (the registration, collections management and museum education electives) and who may serve as museum professionals on student internships.

Core Faculty

Anne Burkus-Chasson, Associate Professor of Art History and East Asian Languages & Cultures
Collecting and researching East Asian art; Nature of sight and seeing; Representation and constructions of the self

Susan G. Davis, Professor of Speech Communication and Library & Information Science
Public/commercial culture; Folk performance, spectacle and tourism; Preservation and community documentation

Jane Desmond, Professor of Anthropology and Gender & Women’s Studies, Co-Director of International Forum for U.S. Studies
Museums and politics of representation; Contemporary arts, popular culture, performance and identity

Christopher Fennell, Assistant Professor of Anthropology and Law
Cultural patrimony law; Racialized museum representation; Public outreach and community engagement

Jonathan Fineberg, Gutgsell Professor of Art History and Computer Science, Director of Illinois at the Phillips Professional practices in art museums; Creativity and the social psychology of art

Susan Frankenberg, Museum Studies Program Coordinator
Curation, collections management and museum operations; Museum/exhibit/project administration and evaluation
Kathleen Harleman, Associate Professor of Art & Design, Director of Krannert Art Museum
Arts administration; Issues facing art museums; Public, academic and cultural programming

P. Bryan Heidorn, Associate Professor of Library & Information Science
Scholarly communication in museums; Information infrastructure for museum objects, collections and catalogs

Eric Hostetter, Professor of Art History and Classics
Museum and antiquities ethics and laws; Cross-cultural exchange impacts on art and material culture

Wayne Pitard, Professor of Religious Studies, Director of Spurlock Museum
Anthropology Museum administration; Digital curation; Ancient Near Eastern archaeology and texts

Helaine Silverman, Professor of Anthropology, Co-Director of Collaborative for Cultural Heritage and Museum Practices (CHAMP)
Cultural heritage and museums in terms of tourism, globalization, the construction of local and national identities

Michael Twidale, Associate Professor of Library & Information Science and Computer Science
Museum informatics; Computer-supported informal, collaborative learning; Federated digitized museum collections

Oscar Vázquez, Associate Professor of Art History, Latin American & Caribbean Studies, and Latino/a Studies
Art collections, markets and patronage systems; Private and public museums of the 18th through early 20th centuries

Affiliated Faculty

May Berenbaum, Jubilee Professor, Swanlund Chair and Head of Entomology, Professor of Plant Biology and Center for Advanced Study
Taxonomic organization and the display of insects and plants in museums; Entomology; Plant biology

Dan Blake, Emeritus Professor of Paleobiology and Geology
Natural history collections; Paleontology

Liora Bresler, Professor of Curriculum & Instruction
Arts and aesthetic education; International research methodologies in arts education, practice and policy

Matti Bunzl, Associate Professor of Anthropology and Jewish Culture & Society, Director of Illinois Program for Research in the Humanities
Critical museum studies; History, memory and the politics of culture; Jewish museums; Logics of contemporary art

Vernon Burton, Professor of History, Sociology and National Center for Supercomputing Applications, Director of Illinois Center for Computing in Humanities, Arts and Social Science
Public history and issues of race; Intersection of humanities and social sciences, especially in computing

Virginia Dominguez, Gutgsell Professor of Anthropology, Co-Director of International Forum for U.S. Studies
Cultural politics and representation in museums; Concepts of sameness and difference in and outside social units

Rebecca Ginsburg, Assistant Professor of Landscape Architecture
Representation of race experiences in museums; Landscapes of apartheid and the Atlantic slave trade

Frederick E. Hoxie, Swanlund Professor of History and Law
Exhibitions and public programs on Native America; Consulting for museums and government agencies

David O'Brien, Associate Professor of Art History
Art history and postcolonial art curation and exhibition; Revolutionary and Napoleonic period influences on art

Michael J. Parsons, Emeritus Distinguished Professor of Curriculum & Instruction
Visual art and museum education; Perceptions of artwork in museums
David Prochaska, Associate Professor of History and African Studies
Curation of history and art; History and postcolonial studies, especially colonial visual culture and transnationalism

Allen Renear, Associate Professor of Library & Information Science
Information representation in humanities research, culture and heritage management and museum documentation

D. Fairchild Ruggles, Associate Professor of Landscape Architecture and Medieval Studies Program, Co-Director of Collaborative for Cultural Heritage and Museum Practices (CHAMP)
Heritage management; Landscape and cultural heritage; Women, patronage and self-representation

Dana Rush, Assistant Professor of Art History and African Studies
Curation and exhibition of African art; Problems of presentation and representation in African art

Amita Sinha, Associate Professor of Landscape Architecture
Conservation planning, development, tourism and heritage management; Outdoor museums and site design

Ronald Toby, Professor of History and East Asian Languages & Cultures
History exhibition planning and design; Representations of the foreign in East Asian popular culture

Arlene Torres, Associate Professor of Anthropology and Latino/a Studies
Museum representation and oral history; Cultural and social constructions of race, ethnic identity, gender and class

Sarah Wiseman, Director of Program on Ancient Technologies and Archaeological Materials
Museum curation, database management and conservation; Interdisciplinary research in archaeological science

University Museum Professionals

Christa Deacy-Quinn, Collections Manager, Spurlock Museum

Ann Tandy Lacy, Director of Education, Spurlock Museum

Anne Sautman, Director of Education, Krannert Art Museum

Jennifer Lane White, Registrar, Spurlock Museum
## APPENDIX 3: FIVE-YEAR PLAN FOR OFFERING UMMS COURSES

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<td>MUSE 420: Collections Management</td>
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<td>MUSE 440: Museum Registration</td>
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APPENDIX 4: DESCRIPTIONS OF IMMS COURSES

Extant Courses

ANTH 224, *Tourist Cities and Sites*, is an examination of tourism’s social, political, economic, cultural and physical dimensions from an anthropological perspective.

ANTH 460/LA 460, *Heritage Management*, examines the theoretical and practical issues of archaeological heritage management in detail. It focuses on the legal, environmental, ethical, social, political, educational, and touristic aspects of the management of ancient sites for their continued sustainability.

ANTH 462/ARTH 462/LA 472, *Museum Theory and Practice*, is a foundational introduction to museological theories that consists of a critical examination of the history and social life of museums and how museums have been studied by scholars in a range of academic disciplines.

ANTH 473, *Museums and Communities*, examines museums and members of ethnographic source communities, and the development of new curatorial practices that incorporate source community needs and views.

ART 199, Undergraduate Open Seminar on *Museums in Action: Engaging the Community*, considers how museum audience development perspectives and research are translated into interpretive, educational and programmatic practices that meet the needs and interests of culturally diverse audiences.

ARTH 399, *Internship in Art History*, is a professionally-supervised and faculty-evaluated internship course available to juniors and seniors in the School of Art and Design.

ARTH 460, *Museum Management*, is concerned with advanced theoretical issues in art museum work. Topics covered include collections, curatorial issues, educational program planning, trustee relations, public outreach, fundraising, budgeting and staff organization.

ARTH 491, Topics in Art History on *Ethics of Archaeology, Collecting and Museums*, addresses the theoretical and historical bases of ethical codes concerning collecting and museums, and current international controversies surrounding the acquisition, movement and use of cultural material.

LA 345, *Professional Internship*, is a professionally supervised field experience in design offices and public agencies intended to introduce students to professional practice in landscape architecture. This internship is available to upper division undergraduates in Landscape Architecture.

LIS 490, Advanced Topics: *Museum Informatics*, explores issues related to the use of computers in museums, including both how museums use computers and how computers may be used to help visitors and scholars make the most of their museum use. It considers organizations and contexts with museum-like features, as well as conventional physical museums.

Extant Courses, Specific Sections Only

ANTH 199, CI 199, and LIS 199 are undergraduate open seminars in the departments of Anthropology, Curriculum and Instruction, and Library and Information Science, respectively. Students may count one of these undergraduate open seminars toward the minor when the topic of the class is museum-based.
ANTH 399, ARTH 299, and LIS 390 are special topics courses offered in Anthropology, Art History, and Library and Information Science, respectively. Students may count one of these courses toward the minor when the special topic is a museum issue.

ARTH 395 is a junior seminar, and ANTH 498, ARTH 495, and CI 499 are senior seminars in Art History, Anthropology, and Curriculum and Instruction. One junior or senior seminar course may be applied toward the minor when the seminar topic is museum theory or practice.

New Courses

MUSE 200, *Introduction to Museums*, examines what differentiates various types of museums, how museums function, and the roles museums play in creating knowledge, sharing information and participating in communities. It addresses the diverse missions, organizational and administrative structures, ethical, moral and legal obligations, and sources of funding for museums.


MUSE 389, *Seminar in Museum Studies*, addresses special topics in the theory, organization and management of museums and museum collections. It provides a forum for current critical issues, a vehicle for exposing students to and bringing together prominent campus and outside scholars, and a platform for experimental courses in the minor.

MUSE 390, *Museum Internship*, is a supervised field experience in museums, intended to build upon the theoretical grounding students have received in museum studies coursework, and to provide opportunities for applying academic knowledge and analyzing personal development.

MUSE 420, *Collections Management*, is an applied course in the preservation, documentation, and maintenance of the physical integrity of museum collections. The course examines agents of deterioration and how to mitigate damage to collections; the chemical and physical properties of inorganic, organic, composite and textile materials; collections packing, shipping and storage methods; and collections hazards, safety and emergency planning.

MUSE 440, *Museum Registration*, is an applied course that addresses the legal and ethical issues of collections stewardship, examines current professional practices and standards across museums, and provides skills development in museum registration.