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## Proposal to the Senate Educational Policy Committee

**PROPOSAL TITLE:** Change name of graduate major from Human and Community Development to Human Development and Family Studies, convert the HCD course rubric to HDFS, and terminate the HDFS concentration

**SPONSOR:** Ramona Faith Oswald, Professor and Director of Graduate Programs, Department of Human and Community Development, 333-2547, [roswald@illinois.edu](mailto:roswald@illinois.edu)

**COLLEGE CONTACT:** Robert Hauser, Dean, College of Agricultural, Consumer and Environmental Sciences, 333-0460, [r-hauser@illinois.edu](mailto:r-hauser@illinois.edu).

### BRIEF DESCRIPTION:

This proposal is a companion to our department name change proposal. To align our doctoral degree program with the new department name, this proposal requests the following changes:

1. Change the name of our graduate major from Human and Community Development (HCD) to Human Development and Family Studies (HDFS).
2. Terminate our HCD course rubric and move current HCD courses into the existing HDFS course rubric. There is no overlap of course numbers between HCD and HDFS, thus this will simply be a change of rubric.
3. Terminate our HDFS concentration (as all students will be within the HDFS major).
4. Add “or other approved course” to the substantive course degree requirements.

### JUSTIFICATION:

Our current graduate major (HCD) was designed to be an umbrella for all doctoral students in our department who had the HCD major plus a concentration in either Community Studies and Outreach (CSO) or HDFS. The CSO concentration was terminated several years ago and thus our doctoral students now all are within the HDFS concentration. The proposed changes will streamline our degree program and clarify our identity (see department name change proposal for a discussion of this issue).

### BUDGETARY AND STAFF IMPLICATIONS:

- 1) Resources

- a. *How does the unit intend to financially support this proposal?*

Budgetary implications will be minimal. Any financial costs (e.g., new stationery, marketing materials) will be covered by departmental ICR funds.

- b. *How will the unit create capacity or surplus to appropriately resource this program? If applicable, what functions or programs will the unit no longer support to create capacity?*

No new functions or increased capacity will result from the name change.

- c. *Will the unit need to seek campus or other external resources? If so, please provide a summary of the sources and an indication of the approved support.*

No campus or other external resources will be needed.

- d. *Please provide a letter of acknowledgment from the college that outlines the financial arrangements for the proposed program.*

N/A

## 2) Resource Implications

- a. *Please address the impact on faculty resources including the changes in numbers of faculty, class size, teaching loads, student-faculty ratios, etc.*

Rubric changes may lead to small increases in class enrollments.

- b. *Please address the impact on course enrollment in other units and provide an explanation of discussions with representatives of those units.*

None.

- c. *Please address the impact on the University Library*

None.

- d. *Please address the impact on technology and space (e.g. computer use, laboratory use, equipment, etc.)*

None.

For new degree programs only: **3-5 below - N/A**

- 3) *Briefly describe how this program will support the University's mission, focus, and/or current priorities. Include specific objectives and measurable outcomes that demonstrate the program's consistency with and centrality to that mission.*
- 4) *Please provide an analysis of the market demand for this degree program. What market indicators are driving this proposal? What type of employment outlook should these graduates expect? What resources will be provided to assist students with job placement?*

- 5) *If this is a proposed graduate program, please discuss the programs intended use of waivers. If the program is dependent on waivers, how will the unit compensate for lost tuition revenue?*

**DESIRED EFFECTIVE DATE:** Spring 2015

**STATEMENT FOR PROGRAMS OF STUDY CATALOG:** *(All proposals must include either a new or revised version of the entry in the Programs of Study Catalog, if applicable. Entries will be published as approved by the Senate. Future changes in the statement for Programs of Study Catalog which reflect changes in the curriculum, must go through the normal review process at the appropriate levels.)*

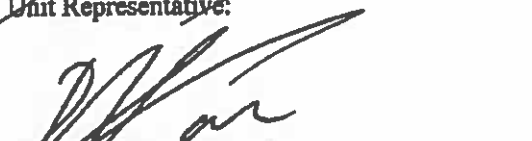
**See Appendix B**

**CLEARANCES:** (Clearances should include signatures and dates of approval. These signatures must appear on a separate sheet. If multiple departments or colleges are sponsoring the proposal, please add the appropriate signature lines below.)

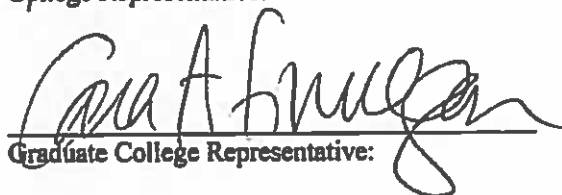
Signatures:

  
Unit Representative:

11-18-14  
Date:

  
College Representative:

11/22/14  
Date:

  
Graduate College Representative:

3/16/15  
Date:

\_\_\_\_\_  
Council on Teacher Education Representative:

\_\_\_\_\_  
Date:

## **Appendix A: Proposed Rubric Changes**

### **Current**

HCD 534 [Neighborhoods and Human Dev](#)  
HCD 539 [Youth, Culture and Society](#)  
HCD 541 [Social Ent in Diverse Society](#)  
HCD 571 [Gender Relations & Intl Dev](#)  
HCD 591 [Qualitative Methods](#)  
HCD 594 [Intermed Statistical Analysis](#)  
HCD 595 [Seminar](#)  
HCD 598 [Special Problems in HCD](#)  
HCD 599 [Thesis Research](#)

### **Proposed**

HDFS 534 [Neighborhoods and Human Dev](#)  
HDFS 539 [Youth, Culture and Society](#)  
HDFS 541 [Social Ent in Diverse Society](#)  
HDFS 571 [Gender Relations & Intl Dev](#)  
HDFS 591 [Qualitative Methods](#)  
HDFS 594 [Intermed Statistical Analysis](#)  
HDFS 595 [Seminar](#)  
HDFS 598 [Special Problems in HDFS](#)  
HDFS 599 [Thesis Research](#)

## **Appendix B: Revised Program of Study**

### **Human Development and Family Studies**

[www.hcd.illinois.edu](http://www.hcd.illinois.edu)

Head of the Department: Susan Silverberg Koerner  
Director of Graduate Programs: Ramona Faith Oswald  
222 Bevier Hall  
905 South Goodwin Avenue  
Urbana, IL 61801  
(217) 333-3790

E-mail: [hcd@aces.uiuc.edu](mailto:hcd@aces.uiuc.edu)

**Major:** Human Development and Family Studies

**Degrees offered:** M.S. and Ph.D.

**Graduate Concentrations:** none

**Graduate Minor:** Gender Relations in International Development

**Joint Degree Program:** Doctor of Philosophy in Human Development and Family Studies and [Master of Public Health](#)

**Degrees Offered:** Ph.D. and M.P.H.

**Medical Scholars Program:** Doctor of Philosophy (Ph.D.) in Human Development and Family Studies and Doctor of Medicine (M.D.) through the [Medical Scholars Program](#)

### **Graduate Degree Programs**

The Department of Human Development and Family Studies (HDFS) offers one master's level specialization and one graduate major at the doctoral level. Students who enter the doctoral program without a master's will complete one as the first part of their doctoral requirements.

The major in Human Development and Family Studies (HDFS) focuses on positive development and resilience of diverse children, youth, and families in everyday life contexts. Our doctoral curriculum is interdisciplinary, drawing upon the canons of anthropology, economics, education, family studies, human development, psychology, and sociology. Further, we value qualitative, quantitative, and mixed methodologies.

### **Admission**

Admission is based upon both academic record and the applicant's fit with a given specialization. We examine grade point average (GPA), Graduate Record Examination (GRE, we will accept MCAT scores for Medical Scholar applicants) scores, letters of recommendation, and a personal statement. International applicants from non-English speaking countries must have an official paper Test of English as a Foreign Language (TOEFL) score of at least 103 on the internet based test. We will not admit anyone with a GPA less than 3.0 on a 4.0 scale. All applicants are required to submit official GRE scores (MCAT in the case of Medical Scholar applicants) and to have previous coursework in a relevant area of social or behavioral sciences. GRE, MCAT and TOEFL exams should be taken no more than two years prior to application. Our application deadline is January 15 for possible admission the following fall semester. We admit students for fall enrollment only. Please refer to our department website for further information.

## Degree Requirements

\*For additional details and requirements refer to the department's [Graduate Program Information](#) and the [Graduate College Handbook](#).

## Master of Science, Human Development and Family Studies

Required Courses:	Required Hours
Theory (HDFS 501, HDFS 521, HDFS 533)	12
Research Methods & Statistics (HDFS 590, HDFS 591e or 591g, and HDFS 594)	12
<b>Thesis Hours Required– HDFS 599 (min/max applied toward degree):</b>	8
<b>Total Hours</b>	32
<b>Minimum Hours Required Within the Unit:</b>	
<b>Minimum 500-level Hours Required Overall:</b>	12
<b>Other Requirements:*</b>	
A doctoral student terminating our program early and without a master's thesis must complete 36 hours rather than 32.	
<b>Minimum GPA:</b>	2.75

## Doctor of Philosophy, Human Development and Family Studies

Required Courses:	Human Development and Family Studies
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	<b>Major Required Hours</b>
Theory Courses HDFS 501, HDFS 521 and HDFS 533	12
Substantive Courses, choose four courses from the following: HDFS 503, HDFS 505, HDFS 523, HDFS 525, HDFS 526, HDFS 527, HDFS 528, HDFS 540, HDFS 534, HDFS 539, HDFS 543, HDFS 571, and other approved courses	8-16
Quantitative Methods HDFS 590, HDFS 594 and an advanced statistics course	12
Qualitative Methods HDFS 591e and HDFS 591g	8
Professional Development HDFS 500	2
Elective Courses (required hours depend upon content of M.S. degree)	0-16
<b>Thesis Hours Required – HDFS 599 (min/max applied toward degree):</b>	22
<b>Total Hours in addition to the M.S. degree</b>	64
<b>Other Requirements.</b>	
MS equivalent, or student will earn MS in first two years of PhD program (see requirements above)	
<b>Minimum GPA:</b>	2.75
<b>Qualifying Exam Required</b>	Yes
<b>Preliminary Exam Required</b>	Yes
<b>Final Exam/Dissertation Defense Required</b>	Yes
<b>Dissertation Deposit Required</b>	Yes

The HDFS doctoral program prepares students to be researchers, educators, policy developers, or professionals who develop, evaluate, and implement programs for children, families, and communities. Those entering the doctoral program without a master's degree will complete one, including the thesis, within their first two years in the doctoral program. When this occurs, the 12 hours of theory and 12 hours of methods required for the M.S. will not be repeated for the Ph.D.; instead, students will fill these hours with electives. Students entering with a non-thesis master's will be required to complete a "thesis equivalency" paper within the first two years of their doctoral program. Requirements for the Ph.D. include 64 graduate hours beyond the M.S. degree, completion of the written qualifying examination, defense of the written dissertation proposal, and a final thesis defense upon completion of the dissertation. Doctoral students may also complete a supporting program in "applied HDFS." This 16 graduate hour option includes 4 hours in program development or policy studies, 4 hours in program evaluation, and two 4 hour internships. The applied optional supporting program prepares students to enter careers in administration, human services, social policy, international aid agencies, and government, as well as traditional careers in teaching and research.



## Joint Degree Program

### M.P.H./Ph.D.

The Ph.D. in Human Development and Family Studies can be earned jointly with the Master of Public Health. In the joint program up to 12 hours of coursework may be applied to both degrees, and the degrees are conferred simultaneously at the completion of the program.

<b>Required Courses:</b>	<b>Required Hours</b>
CHLH 410, 469, 540, 550, 572, 573, 575 and 577	32
CHLH 594 Cultural Competence and Health Promotion	4
CHLH 587 MPH Practicum	4
CHLH 589 Public Health Capstone Experience	2
Area of concentration coursework from approved list (may be met by Ph.D. core courses)	
Electives and seminars (may be met by Ph.D. core courses)	
Ph.D. Theory Courses	12
HDFS 501, HDFS 521 and HDFS 533	
Ph.D. Substantive Courses, choose four courses from the following:	8-16
HDFS 503, HDFS 505, HDFS 523, HDFS 525, HDFS 526, HDFS 527, HDFS 528, HDFS 540, HCD 534, HDFS 539, HDFS 543, HDFS 571, and other approved courses	
Ph.D. Quantitative Methods	4
An advanced statistics course	
Ph.D. Qualitative Methods	8
HDFS 591e and HDFS 591g	
Professional Development	2
HDFS 500	
<b>Thesis Hours Required – HDFS 599 (min/max applied toward degree):</b>	22 min
<b>Total Hours</b>	100
<b>Minimum Number of 500-level Hours Required Overall in Program:</b>	12 (8 within M.P.H.)
<b>Other Requirements:</b>	
<b>Approved Master's Degree Required for Admission?</b>	No
<b>Minimum GPA:</b>	3.0
<b>Qualifying Exam Required</b>	Yes
<b>Preliminary Exam Required</b>	Yes
<b>Final Exam/Dissertation Defense Required</b>	Yes
<b>Dissertation Deposit Required</b>	Yes

## **Graduate Minor - Gender Relations in International Development**

<b>Required Courses:</b>	<b>Required Hours</b>
HDFS 571	4
Two electives from a list of 400 & 8 500 level courses approved by the GRID faculty advisory committee.	
<b>Total Hours</b>	<b>12</b>

### **Other Requirements:**

At least one elective must be at the 500 level

For this multi-disciplinary graduate minor, students must select courses from at least two departments or units.

## **Medical Scholars Program**

The Medical Scholars Program permits highly qualified students to integrate the study of medicine with study for a graduate degree in a second discipline, including Human Development and Family Studies. Students may apply to the Medical Scholars Program prior to beginning graduate school or while in the graduate program. Applicants to the Medical Scholars Program must meet the admissions standards for and be accepted into both the doctoral graduate program and the College of Medicine. Students in the dual degree program must meet the specific requirements for both the medical and graduate degrees. On average, students take eight years to complete both degrees. Further information on this program is available by contacting the Medical Scholars Program, 125 Medical Sciences Building, (217) 333-8146 or at [www.med.illinois.edu/msp](http://www.med.illinois.edu/msp).

## **Graduate Teaching Experience**

We do not require our students to teach but recognize the importance of teacher development for their future marketability. Thus, we make teaching assistantships available and encourage students to pursue a variety of teaching experiences as well as mentorship from experienced instructors. We also encourage our students to utilize the variety of teacher training resources that are available across campus.

## **Faculty Research Interests**

Faculty information is available on our department website at [www.hcd.illinois.edu/about/faculty\\_staff.html](http://www.hcd.illinois.edu/about/faculty_staff.html)

## **Centers, Programs, and Institutes**

Child Care Resource Service (<http://ccrs.hcd.uiuc.edu>)

Child Development Lab ([www.cdl.illinois.edu](http://www.cdl.illinois.edu))

Pampered Chef Family Resiliency Program ([www.familyresiliency.illinois.edu](http://www.familyresiliency.illinois.edu))

Family Resiliency Center ([www.familyresiliency.illinois.edu](http://www.familyresiliency.illinois.edu))

Lab for Community and Economic Development

(<http://communitydevelopment.uiuc.edu/webworks/files/index.php>)

University of Illinois Extension (<http://web.extension.illinois.edu/state/index.html>)

## **Facilities and Resources**

Bevier Hall ([www.fs.uiuc.edu/ada/0158.html](http://www.fs.uiuc.edu/ada/0158.html))

Child Development Lab ([www.fs.uiuc.edu/ada/0062.html](http://www.fs.uiuc.edu/ada/0062.html))

Doris Kelly Christopher Hall

Early Child Development Lab

## **Financial Aid**

We are committed to funding all of our students who are making timely progress. The duration and amount of our commitment varies by program. Funding may include fellowships, research assistantships, and/or teaching assistantships. These opportunities typically include stipends and tuition waivers. In some cases, fees are also waived. All applicants are automatically considered for all department funding opportunities; there is no separate application process. Federal and state financial aid is completely separate from the support provided by our department. For information regarding federal and state financial aid, please refer to [www.osfa.illinois.edu/](http://www.osfa.illinois.edu/).

UNIVERSITY OF ILLINOIS  
AT URBANA-CHAMPAIGN

Department of Human and Community Development  
College of Agricultural, Consumer  
and Environmental Sciences  
274 Bevier Hall  
905 South Goodwin Avenue  
Urbana, IL 61801



January 9, 2015

Wendy Wimmer  
Graduate College  
204 Coble Hall  
MC-322

Dear Wendy:

I am writing to request that the course rubric for all HCD courses be changed to HDFS. No other change to these courses is being requested.

This memo is a companion request to our department name change proposal [proposed change from *Human and Community Development (HCD)* to *Human Development and Family Studies (HDFS)*].

Below are the affected courses:

Current		Proposed	
HCD 534	<u>Neighborhoods and Human Dev</u>	HDFS 534	<u>Neighborhoods and Human Dev</u>
HCD 539	<u>Youth, Culture and Society</u>	HDFS 539	<u>Youth, Culture and Society</u>
HCD 541	<u>Social Ent in Diverse Society</u>	HDFS 541	<u>Social Ent in Diverse Society</u>
HCD 571	<u>Gender Relations &amp; Intl Dev</u>	HDFS 571	<u>Gender Relations &amp; Intl Dev</u>
HCD 591	<u>Qualitative Methods</u>	HDFS 591	<u>Qualitative Methods</u>
HCD 594	<u>Intermed Statistical Analysis</u>	HDFS 594	<u>Intermed Statistical Analysis</u>
HCD 595	<u>Seminar</u>	HDFS 595	<u>Seminar</u>
HCD 598	<u>Special Problems in HCD</u>	HDFS 598	<u>Special Problems in HDFS</u>
HCD 599	<u>Thesis Research</u>	HDFS 599	<u>Thesis Research</u>

Thank you for your assistance with this process. Please let me know if you have any questions or concerns.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Ramona Faith Oswald'.

Ramona Faith Oswald  
Professor and Director of Graduate Programs  
roswald@illinois.edu

UNIVERSITY OF ILLINOIS  
AT URBANA-CHAMPAIGN

EP.15.76

Office of the Provost and Vice Chancellor  
for Academic Affairs

Swanlund Administration Building  
601 East John Street  
Champaign, IL 61820



April 7, 2015

Gay Miller, Chair  
Senate Committee on Educational Policy  
Office of the Senate  
228 English Building, MC-461

Dear Professor Miller:

Enclosed is a copy of a proposal from the College of Agricultural, Consumer and Environmental Sciences and the Graduate College to change the name of the graduate degree programs from Human and Community Development to Human Development and Family Studies. This is related to EP.15.69, a proposal from the Department of Human and Community Development to change its name to the Department of Human Development and Family Studies.

Sincerely,

Kathryn A. Martensen  
Assistant Provost

Enclosures

c: J. Hart  
A. McKinney  
W. Wimmer  
C. Finnegan  
R. Hauser  
S. Koerner  
R. Oswald  
A. Edwards

UNIVERSITY OF ILLINOIS  
AT URBANA-CHAMPAIGN

Department of Human and Community Development

College of Agricultural, Consumer  
and Environmental Sciences  
274 Bevier Hall  
905 South Goodwin Avenue  
Urbana, IL 61801



RECEIVED  
DEC 02 2014  
GRADUATE COLLEGE

To: Sarah Lubienski, Dean UTUC Graduate College

From: Susan Silverberg Koerner, Head Department of Human and Community Development

Re: Graduate Major Name Change

Date: December 1, 2014

Attached are materials required for the Department of Human and Community Development's proposal to change its name to the Department of Human Development and Family Studies. Among these materials is a companion proposal to change the name of our graduate major to Human Development and Family Studies (with corrections in an Addendum, also included).

I am sending these materials to you because the companion proposal and addendum require review and approval by the Graduate College (denoted with a signature on the tagged page).

Once the companion proposal is approved by the Graduate College, we ask that the entire set of materials be forwarded to Provost's Office (Kristi Kuntz); that office will then submit the materials to the Senate for review.

Please let me know if you have any questions or concerns: [skoerner@illinois.edu](mailto:skoerner@illinois.edu) or 333-3790.

Thank you for your help in this process.

**Senate Educational Policy Committee  
Proposal Check Sheet**

**PROPOSAL TITLE** (Same as on proposal): Change name of major from Human and Community Development to Department of Human Development and Family Studies

**PROPOSAL TYPE** (select all that apply below):

- A. ☒ Proposal for a NEW or REVISED degree program. Please consult the Programs of Study Catalog for official titles of existing degree programs.

1. Degree program level:

☒ Graduate      ☐ Professional      ☐ Undergraduate

2. ☐ Proposal for a new degree (e.g. B.S., M.A. or Ph.D.):

Degree name, "e.g., Bachelor of Arts or Master of Science": \_\_\_\_\_

3. ☐ Proposal for a new or revised major, concentration, or minor:

☐ New or ☐ Revised Major in (name of existing or proposed major): Human Development and Family Studies

☐ New or ☐ Revised Concentration in (name of existing or proposed concentration): \_\_\_\_\_

☐ New or ☐ Revised Minor in (name of existing or proposed minor): \_\_\_\_\_

4. ☒ Proposal to rename an existing major, concentration, or minor:

☒ Major      ☐ Concentration      ☐ Minor

Current name: Human and Community Development

Proposed new name: Human Development and Family Studies

5. ☒ Proposal to terminate an existing degree, major, concentration, or minor:

☐ Degree      ☐ Major      ☒ Concentration      ☐ Minor

Name of existing degree, major, or concentration: Human Development and Family Studies

6. ☐ Proposal involving a multi-institutional degree:

☐ New      ☐ Revision      ☐ Termination

Name of existing Illinois (UTUC) degree: \_\_\_\_\_

Ee scan for all.

Of primary concern:

1. p1, Title. Has original title left out; should be started with it.
  - a. A previous revision request was that we change the title to its current wording, so I did. Now I have changed it back and appended the additional.
2. p7. Presumably MS requires 8 hrs thesis for all, including those taking it as the first two years of PhD.
  - a. True. The MS requires 8 thesis hours.
3. As a comment, for those taking MS as “first two years in the doctoral program (line 4 of bottom paragraph) 12 hrs of the two types of Methods courses are required as well as the 3 Theory courses; i.e. the 24 MS course hrs. are all required courses for the Ph.D.
  - a. I clarified the hours. I would like to point out that the current proposal is simply to obtain approval for changing our name.
4. For Substantive and Elective Courses, a person taking the MS as “part” of PhD, the MS requires 24 of those required for the PhD; do these reduce the Theory to 0, Quant. Methods to 4, Qual. Methods to 4 and raise the Substantive to 16 and Electives to 16, resulting in the 64 total retained? If so, is not clear from the table. Possibly a footnote should be added for the person doing the MS as the first two years.
  - a. I appreciate your attempt to clarify but I do not believe that footnotes are allowed in the POS. Please see the explanatory paragraph under the Ph.D. POS where I have explained how this works. Also the parenthetical comment under Elective Courses in the POS alerts the reader to variation depending upon their M.S.
5. Thesis Hours Required. Is 22 required for all, including those who do 8 for the MS; original question was because the letter from R. Oswald said 14-22, presumably the 14 if student takes 8 for MS.
  - a. Yes, thesis hours for the M.S. are independent of thesis hours for the Ph.D.
6. Total Hours Suggested addition, if MS column not added. – see above
7. Bottom paragraph
  - a. line 4. As general question, does the student continue the MS thesis research for the PhD? Suggest adding “including thesis.” to “...doctoral program” if correct. The thesis would seem to be the only reason the MS would take 2 years since only a semester and a half of courses are required.  
done
  - b. lines 5 and 6. If 3 and 4 above are correct, then the student will fill the hours released by the MS courses with the 16 Electives **and 8 Substantive**.  
No. Four substantive courses (8-16 hours) are required or the Ph.D. regardless of M.S. situation.
  - c. How does the student complete the supporting program in “applied HDFS”; i.e, what hours are used?  
The program development and evaluation courses meet the substantive requirements, but the internships are electives. The applied option is NOT a formal transcript recognized minor – it is simply an emphasis that students can put on their CV.
8. p10. Required Minor courses. HDFS 571 is a Substantive course; can it be counted toward both the degree and the Minor? Also, can one count another Substantive course toward the Minor, leaving only one course needed; from out of the department? If one or both cannot count, should be stated.



Honestly, we have never had a HDFS student in the GRID minor. In fact, we are in the process of moving the GRID minor out of our department and into the School of Social Work. That proposal is in the pipeline. I would prefer to just leave the GRID minor alone, knowing that it will soon be deleted from our POS.

9. Statement on Minor courses being in excess of Major remains; I don't know, please see above comment regarding GRID.