



COURSE REVISION FORM

RECEIVED
FEB 18 2015
Office of the Provost

Departments/units should complete this form, obtain all necessary approvals and submit to their College Office to revise a course. The form will be reviewed by the College and forwarded to appropriate campus offices for additional approval.

All gray boxes on this form, except gray check boxes, are expandable text fields. Place your cursor in the box and start typing.

Instructions and guidance to complete certain items in this form are contained in *Revising Existing Courses* (<http://provost.illinois.edu/programs/cps/revisingcourses.html>)

Department/Unit Name: <u>Military Science</u> Department/Unit ORG Code: <u>1914</u>	Course Subject and Number: <u>MILS 101</u> Course Title: <u>Foundations of Officership</u> Proposed Effective Term: <input checked="" type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer - 2015
Please indicate current course cross-listings*:	

COURSE DISCONTINUANCE (and all cross-lists*, if any) ; IF CHECKED, SKIP TO #3

-OR- (check the box above or below)

<input checked="" type="checkbox"/> TYPE OF REVISION(S) (check all that apply)		
<input type="checkbox"/> Subject <input type="checkbox"/> Number <input checked="" type="checkbox"/> Title <input type="checkbox"/> Credit Hours <input checked="" type="checkbox"/> Description (subject matter) <input type="checkbox"/> Grade Mode (e.g., request for use of DFR) <input type="checkbox"/> Other, describe:	<input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Revise - Cross-List* <input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Revise - Differential Credit <input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Revise - Repeatability <input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Revise - Credit Restriction <input type="checkbox"/> Add <input type="checkbox"/> Remove <input type="checkbox"/> Revise - Prerequisite	

1. HOW REVISION(S) INDICATED APPEAR CURRENTLY:

Title of course: Foundations of Officership
 Description: Introduction to the aspect of leadership in the military; includes organization, mission and function of the Army, principles of leadership, and tools and techniques for student success while in college.
 The Foundations of Officership are examined through a Study of the Unique Duties and Responsibilities of Officers.
 Prerequisite: Only available to students who have less than 60 credit hours

2. HOW REVISION(S) INDICATED WOULD APPEAR AFTER CHANGE:

Title of course: Introduction to Leadership
 Description: MILS 101 introduces you to the personal challenges and competencies that are critical for effective leadership. You will learn how the personal development of life skills such as goal setting, time management, physical fitness, and stress management relate to leadership, officership, and the Army profession. The focus is on developing basic knowledge and comprehension of Army leadership dimensions, attributes and core leader competencies while gaining a big picture understanding of the ROTC program, its purpose in the Army, and its advantages for the student.

3. JUSTIFY REVISION OR REQUEST:



Our headquarters, U.S. Army Cadet Command, has changed the content of this course since our last revision. We felt that a more updated portrayal of the course content was in order, due to changes, so that students would be able to determine whether this course might fit in with their academic goals.

Proposed By: Eric W. Stetson Date: February 12, 2015

***Note:** Additional approvals are required. An authorized official of each non-controlling, cross-listing department must endorse the revisions(s). In addition, if the cross-listing involves a different college, a dean of that college must also approve. (Letter, e-mail, or note written below the Approvals block are all acceptable methods of approval endorsement.)

COURSE REVISION FORM APPROVALS Course Subject and Number: **MILS 102**

(Signatures required)

 _____	<u>12 FEB 24 15</u> _____
Department/Unit	Date
_____	_____
School (if applicable)	Date
 _____	<u>2/17/2015</u> _____
College	Date
_____	_____
Graduate College (Requests for Graduate Credit)	Date
_____	_____
Provost	Date

ADDITIONAL APPROVALS

The space below may be used for additional approvals involving cross-listed courses – cf. footnote * above – in lieu of letters or e-mails. Indicate department or college after signature and provide date.

Revised 8/2012

UNIVERSITY OF ILLINOIS
AT URBANA-CHAMPAIGN

EP.15.54

Office of the Provost and Vice Chancellor
for Academic Affairs

Swanlund Administration Building
601 East John Street
Champaign, IL 61820



February 20, 2015

Gay Miller, Chair
Senate Committee on Educational Policy
Office of the Senate
228 English Building, MC-461

Dear Professor Miller:

Our office received the attached request to revise MILS 101, Foundations of Officership. The request requires a second level of review.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Kathryn A. Martensen'.

Kathryn A. Martensen
Assistant Provost

Enclosures

c: E. Stetson

ATO-B-DIL-CP
SUBJECT: Course Syllabus for MILS 101

DEPARTMENT OF THE ARMY
DEPARTMENT OF MILITARY SCIENCE, UNIVERSITY OF ILLINOIS
203 ARMORY BUILDING, 505 EAST ARMORY AVENUE
CHAMPAIGN, ILLINOIS 61820-6299

ATO-B-DIL-CP

15 January 2015

MEMORANDUM FOR: Military Science 101 Students (All Sections)

SUBJECT: Course Syllabus for MLS 101, Introduction to Leadership

1. **COURSE TITLE:** MILS 101: Introduction to Leadership
2. **INSTRUCTOR:**

Ms. Diane Moncrief
Armory Building, Room 111
Email: moncrief@illinois.edu
Office Phone: (217)244-1408

MSG Jason A. Staub
Armory Building, Room 205
E-Mail: staub@illinois.edu
Office Phone: (217)244-1409

LTC Eric W. Stetson
Armory Building, Room 107
E-Mail: estetson@illinois.edu
Office Phone: (217)244-1409

Office Hours:
Made by appointment only

3. **COURSE DESCRIPTION:** MSL 101 introduces you to the personal challenges and competencies that are critical for effective leadership. You will learn how the personal development of life skills such as goal setting, time management, physical fitness, and stress management relate to leadership, officership, and the Army profession. The focus is on developing basic knowledge and comprehension of Army leadership dimensions, attributes and core leader competencies while gaining a big picture understanding of the ROTC program, its purpose in the Army, and its advantages for the student.
4. **NUMBER OF LESSONS:** 26 and examinations.
5. **LENGTH OF LESSONS:** 50 minutes per class.
6. **ACADEMIC CREDIT:** Varies according to college. However, MILS 101 grades figure into the calculation of the student's GPA, regardless of the college in which he/she enrolls.

7. **LEARNING OBJECTIVES:** The key objective of this semester is to introduce you to the Army's leadership philosophies and integrate them into your own personal development experiences.
 - a. Students will know the historical, legal, and strategic basis for the United States Army.
 - b. Students will understand the basic organization of the United States Army and the Total Army concept.
 - c. Students will recognize basic motivational/leadership theory.
 - d. Students will understand the different branches of the Army and the role of Commissioned and Non-Commissioned Officers.
 - e. Students will write a short essay using the Army writing style.
 - f. Students will develop confidence in public speaking by briefing various topics to their peers.

8. **COURSE SCHEDULE:** See Enclosure 1.

9. **COURSE MATERIALS:** Most course materials will be provided by the instructor and includes:

TEXT: *Army ROTC e-Book*

10. **ADDITIONAL READING RESOURCES:**

- AR 600-25: Salutes, Honors and Visits of Courtesy (Sep 04)
- FM 1-0: The Army (Jun 05)
- FM 3-0: Operations (Feb 08)
- FM 3-21.5: Drill and Ceremony (Jul 03)
- FM 22-51: Leaders Manual for Combat Stress Control (Sep 94)
- FM 6-22: Army Leadership (Oct 06)

Links to Publications Sites:

<http://www.apd.army.mil>

11. **CONDUCT OF COURSE:** Course consists of lectures, peer to peer discussions, practical exercises, reading and writing assignments, and examinations.

12. **CLASS CONDUCT:** No food, CPU's or cell phones in class.

13. **COURSE EVALUATION**

GRADING STANDARDS

Attendance	10%	A+	97-100%		
Participation	10%	A	94-96%	C	74-76%
Assignments	15%	A-	90-93%	C-	70-73%
Quizzes	20%	B+	87-89%	D+	68-69%
Mid-Term Exam	20%	B	84-86%	D	66-67%
Final Exam	25%	B-	80-83%	D-	65%
		C+	77-79%	F	Below 65%
TOTAL	100%				

ATOB-DIL-CP

SUBJECT: Course Syllabus for MILS 101

Failure to complete an assignment = 0%

Late Assignments will result in a 10% or point specific reduction of the grade

Make-up assignments, including quizzes and/or exams, will be granted in accordance with the policies of the University of Illinois Ombudsman office.

14. **CHEATING POLICY**: Cheating will not be tolerated. Students found cheating will receive a zero for that assignment or test. Disciplinary actions will be taken in accordance with the “Code on Campus Affairs and Regulations applying to all Students”. For Cadets, additional action will be taken in accordance with appropriate Cadet Command regulations.

15. **STUDENT RESPONSIBILITIES**:

- a. Maximum class attendance and promptness are expected in order to achieve course objectives. Any anticipated problems in this area should be brought to the attention of the instructor in advance. Absences will not be excused unless the instructor is notified ahead of time.
- b. You are accountable for all material presented in class – whether you are present or not. Coordinate in advance if you are going to miss class. Total accountability for everything presented in class is expected regardless of your attendance status.
- c. Keep current with the course schedule reading/study assignments. This is testable material that is subject to appear on quizzes and exams.
- d. Complete and turn in all assignments during the 50-minute class period of the assigned due-date for your section with your name and date in the upper right hand corner.
- e. Students are expected to participate actively in learning through critical thought, inquiry, dialogue, and group interactions. This includes participating in class discussion, sharing personal perspectives and experiences related to principles discussed in class or reading, and working with fellow students to engage in class and lab exercises.
- f. For Contracted/Scholarship Cadets – you must have a B /3.0 in this class in order to maintain eligibility status.

ERIC W. STETSON
LTC, FA
Professor of Military Science

Enclosure
1-Course Schedule

ATO-B-DIL-CP

SUBJECT: Course Syllabus for MILS 101

Enclosure 1: Course Schedule

Sections A (Monday, Wednesday 1000) and B (Monday, Wednesday 1100)

Sections C (Tuesday, Thursday 1000) and D (Tuesday, Thursday 1100)

Classes are in Room 313, Armory Building

Lesson	Section A&B	Sections C&D	Subject
1			Class Introduction/Overview
2			Overview/ROTC Bb account creation
			NO CLASS (Labor Day)
3			Military Customs & Courtesies/ Ranks Structures
4			Military Customs & Courtesies/ Ranks Structures
5			“I am Strong”
6			EO/EEO
7			Study and learn
8			R2C (Resiliency)
9			R2C (Resiliency) II
10			Fitness and Leadership
11			Know the structure of your organization (Army organization)
12			Know the structure of your organization II
13			Know your equipment (Army Equipment)
			Mid-Term Exam
14			Army Leadership
15			Army Leadership II
16			Army Leadership III
17			Stress Management
18			Stress Management II
19			Time Management
20			Time Management II
21			Goal Setting
22			Goal Setting II
23			Followership
24			Introduction to Critical Thinking
			NO CLASS (Fall Break)
25			Apply Critical Thinking
26			Apply Critical Thinking II
			Final Exam