Senate Committee on Educational Policy  
Monday, August 24, 2015  
MINUTES

Present: Bettina Francis, Chair; Jennifer Amos, Juan Bernal, Roy Campbell, Phillip Geil, Shawn Gordon, Matt Hill, Randy McCarthy, Eric Meyer, Steven Michael, John Prussing, Madison Scanlan  
ex officio: Michel Bellini, Karen Carney, Brenda Clevenger, John Hart, Kathy Martensen

Absent: Pradeep Dhillon, Laurie Johnson, David Miller, Titus Potter  
ex officio: Keith Marshall

Guests: Amy Edwards, Assistant Provost & Director; Rod Hoewing, Associate Registrar for Student Systems; Mary Lowry, Assistant Dean for Student Success; Allison McKinney, Director of Graduate Programs & Policy

A regular meeting of the Senate Committee on Educational Policy (EPC) was called to order at 1:10 pm on Monday, August 24, 2015, in room 232 English Building with Chair Bettina Francis presiding.

1. Introductions

2. Approval of Minutes
The minutes from April 27, 2015, were approved as distributed.

3. Chair’s Remarks (B. Francis)
Chair Francis welcomed the committee members to the 2015-2016 academic year.

Martensen gave a brief overview of the Report on Administrative approvals through August 24, 2015, EP.16.14; consisting of four from Graduate programs and two from the Undergraduate programs. Discussion followed concerning requirements for a Master of Science in Mathematics in the Graduate program.

Report EP.16.14 was approved by the Committee and will appear on the September 21, 2015 Senate agenda.

Martensen announced that she had just been informed through a mass email, that Provost Ilesanmi Adesida announced he is stepping down and will return to a faculty position next week.

5. Graduate College Updates (J. Hart)
Hart announced that Wojtek J. Chodzko-Zajko, the head of the Kinesiology and Community Health Department had been named the new dean of the UIUC Graduate College.

Hart distributed and gave a brief overview of Part III, Chapter2, Sec. D of the Graduate Handbook to the committee regarding policy on major and minor revisions of the Graduate Programs.

6. Old Business

A. Report from Subcommittee to Study LOG Document EP.16.16
Martensen gave a brief overview of the Levels of Governance (LOG) for Program and Curricular Changes. She advised that the subcommittee (Kuntz, Francis, Geil, Hart, Michael, Carney), who were charged to study the LOG document, met early in the summer. There was discussion back and forth amongst members regarding the topic of what constitutes a “major” vs. “minor” revision. Martensen advised that we are waiting on further information from U of I Administration (UA) about what needs to go to the Board of Trustees (BOT), to accurately and consistently define this. The current published form is
available on the Provost’s website:
http://provost.illinois.edu/programs cps/ Urbana%20 Levels%20 of%20 Governance%20 Fall%20 2015.pdf

The only changes that have been made are:
1) Clarification around language/updates to reflect current procedure, e.g., referencing what goes to HLC
2) The addition of a column for what needs to go to the Council on Teacher Education.

Martensen reiterated the LOG document is not a policy document; rather, it’s a guide for units as they work on proposals and it would be beneficial for access to be widely available. She noted that when we do have further information from UA, we can certainly reconvene a subcommittee to talk through how that clarification impacts our document. There was no committee created at this meeting.

B. Certificates
Discussion was held concerning regulating certificates, with members agreeing that there is more concern for the undergrad certificates than the graduate certificates. Chair Francis asked Martensen to share with the committee, the Certificates Report that was put together based on meetings with representatives from various stakeholders on campus that was originally sent out July 13, 2015.

Chair Francis requested that an ad hoc committee be created to study the Certificate Report and Meyer agreed to chair the committee. Michael noted a box score would be beneficial to the study, with Martensen agreeing to research and provide that for the committee.

C. Enrollment Management Annual Report Review
Chair Francis advised that this item will be deferred to a later EPC meeting. She added that she will check with Keith Marshall for a report and with the Senate Admissions Committee Chair, who has also been charged with reviewing this report, to see how to handle this review between the committees.

7. New Business
A. Subcommittee A: Eric Meyer, Chair; Jennifer Amos, Randy McCarthy, Juan Bernal, Titus Potter, Brenda Clevenger, Keith Marshall, Faculty Vacancy

1. EP.16.01 Proposal to Revise the Environmental Fellows Program into the Sustainability, Energy, and Environment Fellows Program, and to transfer the administration of the program from the School of Earth, Society, and Environmental, College of LAS to the Institute for Sustainability, Energy, and Environment.

Meyer gave a brief overview of EP.16.01 to revise the Environmental Fellows Program into the Sustainability, Energy, and Environment Fellows Program, and to transfer the administration of the program from the School of Earth, Society, and Environment, College of LAS to the Institute for Sustainability, Energy, and Environment.

Meyer advised there were no major concerns raised; however, several minor concerns were noted. The most significant of these appears to be that the statement for the Programs of Study (POS) should include course listings and requirements mentioned elsewhere in the proposal. Discussion followed concerning the need to complete a separate template regarding academic programs housed outside traditional academic units. Meyer noted he would forward the feedback to the proposal sponsors. EP.16.01 is deferred until the next EPC meeting.

2. EP.16.05 Proposal to Establish a Bachelor of Science in Innovation, Leadership, and Engineering Entrepreneurship (BS in ILEE) degree in the College of Engineering.

Meyer gave a brief overview of EP.16.05, to establish a Bachelor of Science in Innovation, Leadership, and Engineering Entrepreneurship (BS in ILEE) degree in the College of Engineering.
Meyer noted this proposal requires some thought on the overall approach; there is no such degree as this on campus. Discussion followed concerning if an unprecedented dual bachelor’s degree that relies upon the primary bachelor’s degree is appropriate. It was noted that typically this would come in the form of minors or concentrations and one of these may be more appropriate than a dual degree. It was also suggested that another option might be a double major, though like a dual degree it typically cannot be awarded only as a secondary credential and must be offered as a standalone program.

Discussion continued concerning the fact that the program relies upon non-traditional coursework (experiential learning) instead of traditional coursework. Meyer advised he would forward feedback to the proposal sponsors and invite them to the next EPC meeting for continued discussion on this proposals.

3. **EP.16.07 Proposal to Establish a joint degree program between the existing Master of Architecture (M.Arch) and Master of Science in Architectural Studies (MS in AS) degrees offered through the School of Architecture.**

Meyer gave a brief overview of EP.16.07, to establish a joint degree program between the existing Master of Architecture (M.Arch) and Master of Science in Architectural Studies (MS in AS) degrees offered through the School of Architecture.

Discussion followed concerning that approving this would establish a precedent that whenever a concentration is to be encouraged, the concentration itself will not be sufficient inducement on students’ transcripts; and some other form of inducement, such as a second degree, will be requested. Meyer advised he will forward the feedback to the proposal sponsors and further discussion on EP.16.07 will be deferred until the next EPC meeting.

4. **EP.16.10 Proposal to Change the department level requirements for the M.S. degree and the Ph.D. degree in Atmospheric Sciences.**

Meyer gave a brief overview of EP.16.10, to change the department-level requirements for the M.S. degree and Ph.D. degree in Atmospheric Sciences.

Discussion followed concerning the encouragement of doctoral students to complete a master’s program that includes the foundational courses identified; however, it is almost a discouragement as then it is required to take additional hours if they have completed those courses.

Meyer advised he will forward the committee’s feedback to the proposal sponsors, and further discussion of EP.16.10 will be deferred until the next EPC meeting.

5. **EP.16.12 Proposal to Change Unit Name from International Programs and Studies (IPS) to Illinois International Programs (IIP).**

Meyer gave a brief overview of EP.16.12, to change the unit name from International Programs and Studies (IPS) to Illinois International Programs (IIP). Meyer noted the proposal was straightforward and well written.

Discussion followed with suggestions of minor editorial comments and an overall agreement that the proposal is close to being ready for a vote. Further discussion of EP.16.12 will be deferred until the next EPC meeting.

B. **Subcommittee B:** Roy Campbell, Chair; Phil Geil, Laurie Johnson, John Prussing, Shawn Gordon, Madison Scanlan, Karen Carney, Kathy Martensen

1. **EP.16.02 Proposal to Revise the Doctor of Philosophy (Ph.D.) Curriculum in the Department of Recreation, Sport and Tourism (RST), College of Applied Health Sciences (AHS)**
Campbell gave a brief overview of EP.16.02 with discussion following concerning confusion between the Master’s and Ph.D. programs. Campbell reported he would share the committee’s feedback with the proposal sponsors for clarification. Further discussion of EP.16.02 will be deferred until the next EPC meeting.

2. **EP.16.04 Proposal to Revise the Undergraduate Minor in Food and Environmental Systems** in the **College of Agricultural, Consumer, and Environmental Sciences.**
   Campbell gave a brief overview of EP.16.04, to revise the minor in Food and Environmental Systems at this time due to changes in course offerings. Campbell shared committee feedback that he had received from the committee so far, advising he will share with the proposal sponsors for further discussion of EP.16.04 at the next EPC meeting.

3. **EP.16.08 Proposal to Create a 5-Year Program leading to a BALAS in the College of Liberal Arts and Sciences (LAS) and an MA in European Union Studies (MAEUS).**
   Campbell gave a brief overview of EP.16.08, to create an accelerated path for LAS students in selected undergraduate majors related to European Union studies (i.e., European languages, Global Studies, and Political Science) who are interested in pursuing an MA in European Union Studies.
   Campbell noted this is primarily a recruitment opportunity and makes no curriculum changes. Campbell requested if there is any feedback from the committee to forward it to him so that he can share it with the proposal sponsors for further discussion at the next EPC meeting.

4. **EP.16.13 Proposal to Establish a Graduate Concentration in Computational Engineering within the Major in Engineering in the Master of Engineering Degree in the College of Engineering.**
   Campbell gave a brief overview of EP.16.13, to establish a concentration in Computational Engineering within the Major in Engineering in the Master of Engineering (M.Eng.), noting that this is a self-supporting program.
   Campbell noted he had received some feedback on concerns that he will forward to the proposal sponsors. Further discussion of EP.16.13 will be deferred until the next EPC meeting.

C. **Subcommittee C:** Steve Michael, Chair; Pradeep Dhillon, David Miller, Matt Hill, Michael Bellini, John Hart, Faculty Vacancy

1. **EP.16.03 Proposal to Revise the Undergraduate Concentration in Hospitality Management leading to the Bachelor of Science in Food Science and Human Nutrition in the Department of Food Science and Human Nutrition in the College of ACES**
   Michael gave a brief overview of EP.16.03, to change the current requirement of CHEM 102, 103, 104 and 105 to CHEM 101 for students in the Hospitality Management concentration. Michael advised that there have been no issues raised, and the sponsor has provided a table of explanation regarding the Program of Study (POS) and has responded to the questions of the subcommittee.
   Michael moved for approval of EP.16.03. No further discussion was held, and the motion to approve EP.16.03 passed by voice with two abstentions. EP.16.03 will appear on the September 21, 2015, Senate agenda.

2. **EP.16.06 Proposal to Revise the Ph.D. Program in Economics, Department of Economics, College of LAS.**
   Michael gave a brief overview of EP.16.06, to allow students to enter the Ph.D. Program in Economics with an approved master’s degree, at the discretion of the Director of Graduate Studies. Students who are approved for this option would need 24 hours fewer for
completing their Ph.D. degree, compared to students without an M.S.; these hours correspond to the classes in the first year of the Ph.D. program.

Michael advised he had received clarification on two minor concerns and moved for approval of EP.16.06. No further discussion was held and the motion to approve EP.16.06 passed unanimously by voice. EP.16.06 will appear on the September 21, 2015, Senate agenda.

3. **EP.16.09 Proposal to Request to move the Gender Relations in International Development (GRID) Graduate Minor from College of ACES to School of Social Work.**
   Michael gave a brief overview of EP.16.09 to move GRID Graduate Minor to School of Social Work from the Department of Human and Community Development within the College of ACES, where it is currently housed.

   Discussion followed; Michael will share feedback with the proposal sponsors. Further discussion will be deferred until the next EPC meeting.

4. **EP.16.11 Proposal to Revise the Undergraduate Curriculum in the Finance Department, College of Business.**
   Michael gave a brief overview of EP.16.11, to revise the requirements for the Bachelors of Science in Finance, tightening the requirements by making one specific additional course mandatory, eliminating the major elective requirement, and adding three additional Finance courses to the current requirements, expanding the required hours for the program from 18 to 24.

   Discussion followed concerning the “Justification” wording and the Statement for the POS on page 2, which seems incomplete. Discussion continued with a committee member requesting clarification on the first year curriculum for the COB, to ensure that adding a course is a workable option for students.

   Michael advised he will forward the committee’s feedback to the proposal sponsors and further discussion on EP.16.11 will be deferred until the next EPC meeting.

8. **Adjournment**
   The meeting adjourned at 3:00 pm.

Rachel Park
Senate Office Staff