



SENATE OF THE
URBANA-CHAMPAIGN CAMPUS

Bylaws

AS AMENDED:
APRIL 30, 2018

<http://www.senate.illinois.edu/bylaws.asp>

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Part A - Meetings

As amended through September 19, 2016

1. The Chancellor or the Chancellor's designee shall preside at Senate meetings.
2. Regular meetings of the Senate shall be held at least six times during the academic year. Dates and times of such meetings for the next year shall be proposed by the Senate Executive Committee and approved by the Senate at the last regular meeting of the academic year.
3. An agenda for each regular Senate meeting, extensive enough to be descriptive of the subject matter of each item included, shall be prepared by the Senate Executive Committee and sent to all senators at least five days prior to that meeting. The Clerk of the Senate will release the agenda to the appropriate news media on the same day it is distributed to the Senate. Items of business submitted to the Senate Executive Committee by any senator or Senate committee shall be placed on the agenda, provided that such items are submitted in writing prior to preparation and distribution of the agenda. Matters not included in the agenda may not be presented to the Senate without concurrence of a majority of the members present and voting. Such matters may not be acted upon at the meeting in which they are introduced, according to the requirements of the Open Meetings Act.
4. The minutes of Senate meetings shall be recorded by the Senate Clerk and, as approved or amended by the Senate, shall be the official and permanent record of Senate action and debate. Copies of the minutes shall be distributed to all members of the Senate within a reasonable time after each Senate meeting.
5.
 - a. One organizational meeting shall be held after the general election of senators and before the last day of classes. All newly elected senators, those senators whose terms extend through the next year, and ex officio senators shall be eligible to participate.
 - b. Prior to this organizational meeting, nominations shall be made for the Chair and Vice-Chair of the Senate Executive Committee and for members of the Committee on Committees.
 - c. The nomination and election of the Committee on Committees shall be as stated in Part D 6 (c) of these Bylaws.
 - d.
 1. Nominations for Executive Committee officers shall be made by the incumbent Committee on Committees. Nominations may also be made by others and must be accompanied by consent to serve from the person nominated. Nominations must be received in the Senate Office prior to the date set by the Senate Executive Committee. The nominations will clearly distinguish between Chair and Vice-Chair. The nominator shall provide a brief biographical sketch of each nominee.
 2. The final elections shall be by ballot. The ballots shall be marked clearly to distinguish between the election for Chair and the election for Vice-Chair of Senate Executive Committee. Each voter may cast one vote for each position. The biographical sketches shall be included with the ballot.

3. The nominee receiving the highest number of votes for each position shall be declared elected.
- e. As soon as the names of the nominees for a new Senate are known, the incumbent Committee on Committees will commence its work of nominating, as needed for the coming year, chairs and members of the other standing and ad hoc committees of the Senate and the Senate representatives to various other bodies. The Committee's nominations shall be reported at the organizational meeting of the new Senate. After nominations from the floor, the Senate shall hold the elections. At the election meeting, the Senate shall elect three faculty members of the Senate Executive Committee from among the faculty members who chair the standing and ad hoc committees of the Senate. The student members of the Senate shall elect the student members of the Senate Executive Committee before the organizational meeting.
- f. Certification of election results will be completed by the Senate Clerk entering those results in the minutes of the meeting
- g. The organizational meeting shall be supervised by the Senate Executive Committee, and the Chancellor or the Chancellor's designee shall preside.
6. The Senate shall call an annual meeting of the faculty of the campus to hear reports from and to question the Senate Executive Committee and the administration.
7. The Senate Executive Committee shall be empowered to call special meetings of the Senate. At least five days prior to the proposed special meeting, notice of the date, time, place, and purpose of such a meeting shall be sent to all senators.
8. If an emergency exists on the campus requiring the convening of the Senate within a period of time less than the five days necessary for the notice provided above, the Chancellor or the Chair of the Senate Executive Committee may declare that such an emergency exists and convene the Senate as soon as may be practicable. The convening officer shall employ all practical means to notify all senators of the date, time, place, and purpose of such emergency meeting.
9.
 - a. Meetings of the Senate shall ordinarily be open to the public. Accredited representatives of the news media may observe Senate meetings, and facilities shall be provided for the public at large to listen to and, if physically feasible, to observe Senate proceedings.
 - b. The Senate reserves the right to close its sessions in those cases in which public disclosure would substantially and adversely affect the matters being considered. A specific exemption of the Open Meetings Act [5 ILCS 120/2(c)] permitting the closure of the meeting must be cited before closing a session.
 - c. This policy that Senate meetings are open to the public, and any implementing procedures, shall apply to the Senate when meeting as a body, and also to Senate committees and other constituent bodies.

- d. The text of the Open Meetings Act (5 ILCS 120/), including Section 2(c) setting out the permissible reasons for closing a meeting, maybe found at the following URL:
<http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=84&ChapterID=2>
10. An administrative officer not a member of the Senate, expecting Senate debate on a matter of direct concern in the officer's official capacity, may request of the Senate the privilege of the floor at the time of that debate.
11. A student who is an officer of a registered student organization and who is not a member of the Senate, expecting Senate debate on a matter of direct concern in the officer's official capacity, may request of the Senate the privilege of the floor at the time of that debate.
- 12.
- a. Attendance is expected of all Senators at all regularly scheduled Senate meetings, and of all committee members at regularly scheduled meetings of the Senate's committees.
 - b. A Senator who is required to miss a regularly scheduled Senate meeting should notify the Senate Clerk prior to the meeting. A committee member who is required to miss a regularly scheduled meeting of a Senate committee should notify the committee chair prior to the meeting.
 - c. If a Senator misses two consecutive regularly scheduled Senate meetings during an academic year and has failed to notify the Senate Clerk prior to such absences as described in subsection (b), the Clerk shall notify the Senator in writing that because of irregular attendance, the Senator is presumed to have resigned from the Senate, effective as of the date of the letter.
 - d. If a student is removed from the senate of the Illinois student government, the senate of the Illinois student government will notify the Clerk of the UIUC Senate. The Clerk shall notify the Senator in writing that, because of action of the senate of the Illinois student government, the Senator is presumed to have resigned from the UIUC Senate, effective as of the date of the letter.
 - e. Upon receipt of a letter described in subsection (c) or (d), the Senator may, within fourteen calendar days after the date of the letter, notify the Senate Clerk in writing of his or her desire to continue serving as a Senator. Upon receipt of such a letter, the Clerk shall reinstate the Senator. If the Senator fails to respond to a letter described in subsection (c) or (d) within fourteen calendar days after the date of the letter, the resignation becomes final.
 - f. No Senator may be reinstated more than once in any one Senate term under the procedures outlined in subsections (c), (d), and (e) above.
 - g. If a Senator's resignation becomes final under subsection (e) or (f), the Senate Clerk shall notify the Senator's unit of that fact so that a replacement can be selected to serve the remainder of the resigned Senator's term.
 - h. If a committee member misses two consecutive regularly scheduled meetings of a committee of the Senate and has failed to notify the committee chair prior to such absences as described in subsection (b), the committee chair may notify the Senate Clerk of that fact. The Senate Clerk shall then notify the committee member in writing that

because of irregular attendance, the committee member is presumed to have resigned from that committee, effective as of the date of the letter. Upon receipt of this letter, a committee member may be reinstated using the same procedures and subject to the same limitations described in subsections (e) and (f) above. If a committee member's resignation becomes final under these procedures, the Senate Clerk shall notify the chair of the Committee on Committees so that a replacement can be selected to serve the remainder of the resigned committee member's term.

- i. At the end of each semester, the Senate Clerk shall cause the attendance records for that semester of all Senators at regularly scheduled Senate meetings to be published in any medium or publication chosen by the Senate Clerk.

Part B - Senate Committees

As amended through May 1, 2017

1. The Senate shall have an executive council, called the Senate Executive Committee, and such standing and *ad hoc* committees, with such duties and membership, as the Senate shall determine.
2. The committees of the Senate shall identify those issues embodying substantive policy questions and present them in writing, with committee recommendations, to the Senate for consideration, in accordance with the procedure of Bylaw A-3.
3. Committee members, and chairs of committees other than the Committee on Committees, shall be elected by the Senate.
4. *Ex officio* committee members shall not have voting privileges except where otherwise expressly provided herein.
5. The Committee on Committees shall make nominations for Chair and Vice-Chair of the Senate Executive Committee and for members and chairs of standing and *ad hoc* committees, except for members of the Committee on Committees itself. Nominees for faculty and student positions need not necessarily be senators except where otherwise expressly provided herein, but must be members of the faculty or student electorate of the Urbana-Champaign campus or of the College of Medicine at Urbana-Champaign. Nominees for academic professional positions must be members of the academic professional electorate of the Urbana-Champaign campus or of the College of Medicine at Urbana-Champaign. The academic professional must be eligible to serve in the Senate, as defined in the *Constitution*, Article III, Section 1. A list of those nominated by the Committee on Committees shall be communicated to all senators in accordance with the due notice provision of the *Constitution* prior to each election for committee membership or chair. Additional nominations may be made from the floor. Whether from the Committee on Committees or from the floor, each nomination shall have the consent of the nominee. After nominations have closed, the Senate shall elect from the nominees those who are to serve. Ties will be broken by drawing lots.
6. Unless otherwise provided herein or by the Senate at the time of election, faculty and academic professional members of standing committees shall be elected for terms of two years, about half being elected each year, and student and other members shall be elected for terms of one year. Terms of Executive Committee and other committee members shall begin on the first day of the academic year following election. The term of service for a member of an *ad hoc* committee shall begin upon election and continue until the individual is replaced or recalled or until the committee is discharged. Both senators and non-senators may be reelected to membership.
7.
 - a. A senator whose senatorial term expires before the committee term shall continue as a committee member. If, after election to a committee, a member of the faculty electorate or student electorate at the time of election ceases to be a member of that electorate, then that person shall cease to be a member of the committee. When a vacancy occurs, nomination and election of a replacement shall be in order and shall accord with relevant provisions of these *Bylaws*.

- b. A member of the Senate who resigns from an elected term will be presumed to have resigned also from all standing committees to which the member had been elected, unless the letter of resignation states the member's intention to continue as a member of one or more such committees.
8.
 - a. A committee may be dissolved or discharged from further duties by majority vote of the senators present and voting at a Senate meeting, provided that due notice of such proposed action has been given to the Senate.
 - b. The Senate may recall any individual committee member by a majority vote of the senators present and voting at a Senate meeting, provided that due notice of such proposed action has been given to the Senate and to all members of the committee. Recall of an individual committee member shall immediately terminate service on that committee.
9.
 - a. Senate committees are authorized to act for and in the name of the Senate on minor matters. Such actions shall be reported promptly to the Senate and will stand unless the Senate, upon receiving such a report, takes jurisdiction of the matter for further consideration.
 - b. Senate committees may serve as advisory bodies to the University Board of Trustees and to administrative officials. In such cases, the views of the committees shall be considered as the views of administrative advisory committees and not as the views of the Senate, and any reports made by the committees shall not be considered to be or identified as reports of the Senate unless they have been approved by the Senate.
10. Each standing and *ad hoc* committee shall submit a written report of its activities and unfinished business to the Senate at the last regular meeting of the year, and a supplementary written report shall be submitted at the first regular meeting of the next year if, in the judgment of the committee chair, activity during the summer warrants such a supplementary report.

Part C - Elections

As amended through July 13, 2017

1. Timing of Elections; Election Rules
 - a. Elections of senators shall take place during the spring semester, but not later than the eighth week of classes.
 - b. The Senate may delegate to the organization that conducts elections on behalf of the governing organizations of the student body and/or the academic professional staff the authority to conduct Senate elections concurrently with other elections that it administers, pursuant to rules established by the Senate Committee on Elections and Credentials and subject to approval by the Senate.
 - c. The Committee on Elections and Credentials shall establish Election Rules and Procedures, subject to approval by the Senate, by which all these elections shall be held.
2. Elections and Credentials Committee
 - a. Faculty and Students: Each college or other analogous educational division shall establish an elections and credentials committee to assist the Senate Committee on Elections and Credentials in the conduct of nominations and elections of senators in that college or division.
 - b. Academic Professional Staff: The Council of Academic Professionals shall be the elections and credentials committee for the academic professional electorate described in the Constitution, Article III, Section 1.
 - c. The Senate Committee on Elections and Credentials may delegate to the elections and credentials committees in 2a and 2b such functions as it deems appropriate. Actions of these committees shall be subject to review by the Senate Committee on Elections and Credentials.
3. Joint Affiliation

A member of the electorate who is affiliated with two or more voting units may vote in and be elected from only one such unit, and shall designate the unit of choice in a signed statement submitted to the Senate Committee on Elections and Credentials. Such designation shall remain in effect until such time as a change is approved by the Committee.
4. Nomination and Election of Senators from the Student Electorate

The procedure for nomination and election of senators elected by the student electorate shall be as follows:

 - a. Any member of the student electorate who desires to run for election from the student's electorate unit shall submit a statement to that effect to the appropriate college or division elections and credentials committee.
 - b. If found to be eligible, the student shall be deemed nominated, and the college or division committee shall have the student's name placed on the appropriate election ballot.
 - c. Seats available in each election unit will be filled by ranking the number of votes received. The candidate or candidates receiving the highest number of votes will be elected first,

then the candidate or candidates receiving the second highest number, and so on, until all available seats are filled.

5. Nomination and Election of Senators from the Academic Professional Electorate

The procedure for nomination and election of senators elected by the student electorate shall be as follows:

- a. Any member of the academic professional electorate who desires to run for election shall submit a statement to that effect and a short biography to the elections and credentials committee.
- b. If found to be eligible, the member of the academic professional electorate shall be deemed nominated, and the elections and credentials committee shall have the person's name placed on the appropriate election ballot.
- c. The seat available in each election unit will be filled by the candidate receiving the highest number of votes. Ties will be decided by drawing lots or flipping a coin

6. Vacancies

When a seat becomes vacant, it shall be filled in accordance with procedures established by the Senate Committee on Elections and Credentials.

7. Recall Elections

Petition: A recall election shall be held by a college or division or academic professional elections and credentials committee promptly upon receipt of an appropriate petition.

- a. Faculty: For recall of a faculty senator, the petition shall bear valid signatures of at least one-third of the members of the election unit.
- b. Student: For recall of a student senator, the petition shall bear valid signatures of at least one-third of the members of the election unit or of at least one-half as many members of the election unit as voted in the election in which the student senator was last elected, whichever is smaller.
- c. Academic Professional Staff: For recall of an academic professional senator, the petition shall bear valid signatures of at least one-third of the members of the election unit or of at least one-half as many members of the election unit as voted in the election in which the academic professional senator was last elected, whichever is smaller.

Result: The result of the recall election shall be promptly reported to the Senate Committee on Elections and Credentials and by it to the Senate at its next regular meeting. When the report is accepted by the Senate, the seat of a recalled senator shall be declared vacant and the senator's name shall be forthwith removed from the list of members of the Senate.

Part D - Standing Committees

As amended through May 2, 2016

1. Senate Executive Committee

As amended through September 21, 2015

a. Duties

The Senate Executive Committee shall:

1. Initiate and guide the work of the Senate;
2. Coordinate the activities of the Senate committees, evaluate the functions of those committees, and conduct an annual review of the current status of *ad hoc* committees of the Senate, recommending appropriate action to the Senate;
3. Prepare the agenda for Senate meetings;
4. Inform the Senate concerning the charge and composition of each committee created by the campus or University administration;
5. Propose to the Senate a date and agenda for the annual meeting of the faculty;
6. Report to the faculty at the annual meeting;
7. Schedule and supervise the organizing of the Senate in accordance with Part A of these *Bylaws*;
8. Nominate members of the Committee on Committees;
9. Provide advice annually to the Chancellor on the appointment or reappointment of the vice chancellors;
10. Provide advice annually to the President on the reappointment of the Chancellor;
11. Review Campus Budget Oversight Committee (CBOC), Research Board, and Research Policy Committee nominees; and
12. Perform such other duties as the *Statutes* or Senate shall specify.

b. Membership

The Senate Executive Committee shall be composed of 16 members consisting of:

- a. a Chair and a Vice-Chair, elected by ballot by and from among the membership of the Senate, who shall be the presiding officers of the Senate Executive Committee,
- b. the Chair of the Committee on Committees,
- c. the Chair of the Educational Policy Committee,
- d. the Chair of the General University Policy Committee,
- e. the Chair of the Information Technology Committee,
- f. the Chair of the University Statutes and Senate Procedures Committee,
- g. three members elected by the Senate from a slate consisting of all remaining committee chairs willing to serve, with a runoff among the five candidates receiving the most votes and additional candidates if tied for fifth place,

- h. three students, including at least one undergraduate and at least one graduate or professional student, all of whom shall be elected by and from among the student senators,
- i. one of the Senate's representatives to the University Senates Conference, elected by the Senate to serve on the Executive Committee,
- j. the campus faculty member of the Faculty Advisory Council to the Board of Higher Education *ex officio* with vote, and
- k. the Chair of the committee which performs the statutory function of the Professional Advisory Committee or the Chair's designee *ex officio* with vote.

In the event of a vacancy in the Chair position, the Vice-Chair will immediately succeed to the position of Chair. In the event of a vacancy in the Vice-Chair position, an election by the Senate of a Vice-Chair will be conducted at the next meeting of the Senate in accordance with the provisions of Part A, Section 5 (d). From the time the Vice-Chair position becomes vacant and until a Vice-Chair has been elected and certified, that sitting member of the Executive Committee with longest university service will serve as interim Vice-Chair. Any other vacancy on the Senate Executive Committee shall be filled by the same procedure utilized in selecting the vacating member.

- c. The officers and members of the Executive Committee shall be elected for terms of one year. The Chair shall be released from other academic duties for one-half time, with this appointment funded from campus resources.
- d. The Chair of the Senate Executive Committee, or the Vice-Chair at the request of the Chair, or an Executive Committee member designated by the Chair with the advice of the Executive Committee, shall establish and maintain liaison with the offices of the President of the University and the Board of Trustees on matters of major concern to the Senate.
- e. During the summer months, the Senate Executive Committee is authorized to act for and on behalf of the Senate on urgent matters that require immediate attention, with the stipulation that, before taking any such action, the Executive Committee shall seek the advice of those senators present on campus. Any such emergency action taken by the Executive Committee shall be reported to the Senate at the first regular meeting of the Senate following such emergency action.

2. Committee on Academic Freedom and Tenure

As amended through April 3, 2017

a. Duties

The Committee shall:

Serve as an authorized group to safeguard the academic freedom of the tenure system and non-tenure system faculty and tenure status of the tenure system faculty, and to assure that unit governance is in accord with the *University Statutes* and unit bylaws. The Committee shall conduct hearings in cases involving dismissal of faculty, as provided in the *University Statutes*, may investigate instances of possible infringement of academic freedom and hear cases involving allegations of such infringement, and may make such recommendations to the Chancellor and reports to the Senate as are appropriate. The Committee may investigate allegations of violations of the role of tenure and non-tenure system faculty in governance as specified in the *University Statutes* and unit bylaws and report to the Chancellor and the Senate if appropriate changes are not made. The Committee will respect the autonomy of individual units when making any recommendations regarding governance.

b. Membership

The Committee shall consist of:

1. Seven tenure system faculty members whose administrative duties are below the level of deans and directors, with no two members from any one college, school, institute, or similar unit, and one non-tenure system faculty member; and
2. Three students, of whom at least one shall be an undergraduate and at least one shall be a graduate or professional student.

When the Committee is called to serve as a hearing committee under Article X, Section 1(e) or Section 2 of the *University Statutes* on a case involving a tenure system faculty member, the non-tenure system faculty member and student members shall not participate in its activities or deliberations and shall not be counted as Committee members for determining the quorum. When the Committee is called to serve as a hearing committee under Article IX, Section 12 or Article X, Section 2(d) of the *University Statutes* on a case involving a non-tenure system faculty member, the student members shall not participate in its activities or deliberations and shall not be counted as Committee members for determining the quorum.

3. Committee on Admissions

As amended through March 26, 2007

a. Duties

The Committee shall:

1. Consider matters of policy concerning campus standards and procedures for admission of students from secondary schools and higher institutions, and make reports and recommendations to the Senate;
2. Advise the Associate Provost for Enrollment Management and review administrative actions on student petitions.

b. Membership

The Committee shall consist of:

1. Two faculty members from the College of Liberal Arts and Sciences and one faculty member from each other college, except that the Graduate College shall be represented by the Dean of the College or the Dean's designee (*ex officio*);
2. One academic professional member;
3. Four student members, not more than one of whom may be a graduate or professional student;
4. The Associate Provost for Enrollment Management or the Associate Provost's designee (*ex officio*); and
5. A member of the Committee of Assistant and Associate Deans (*ex officio*), selected by that committee.

4. Committee on the Budget

As amended through March 26, 2007

a. Duties

The Committee shall:

Study general trends in the budgets of the State and nation which may affect the University, the budgets of the University and the Urbana-Champaign campus, the allocation of resources among the different units of the Urbana-Champaign campus, the criteria followed in determining budgetary needs and in allocating existing and requested new resources, and the general implications of budget decisions for educational policy and the quality of academic and related programs in the University. It shall regularly advise members of the campus administration on the formulation of policies affecting the budget and on the allocation of funds requested by and appropriated to the University and the Urbana-Champaign campus. It shall duly report on these matters and on its relations with the University and campus administrations, and make recommendations to the Senate.

b. Membership

The Committee shall consist of:

1. Five faculty members,
2. One academic professional member,
3. Two student members, and
4. The Provost or the Provost's designee (*ex officio*).

5. Committee on Campus Operations

As amended through April 29, 2013

a. Duties

The Committee shall:

1. Identify and consider problems, needs, and concerns pertaining to campus administrative operations affecting academic activities and the academic environment, and recommend desirable changes in campus policy;
2. Examine trends in campus operations here and in higher education generally and recommend appropriate changes in campus policy;
3. Serve in a broad advisory capacity to the Chancellor;
4. Report to the Senate newly adopted or proposed changes in policy or procedure when Senate advice or knowledge of the matter is appropriate;
5. Monitor the availability of instructional space using as guidelines resolutions adopted by the Senate for the assignment of instructional space; and
6. Consider the environmental sustainability of campus operations and recommend changes in campus policy to enhance the environmental stewardship of our campus.

b. Membership

The Committee shall consist of:

1. Eight faculty members,
2. One academic professional member,
3. Two student members,
4. The Assistant Vice President for Business and Finance or the Assistant Vice President's designee (*ex officio*), and
5. The Executive Director of Facilities and Services or the Executive Director's designee (*ex officio*),
6. The Director of the Institute for Sustainability, Energy, and Environment (iSEE) or the Director's designee (*ex officio*), and
7. The Chair of the Student Sustainability Committee or the Chair's designee (*ex officio*).

6. Committee on Committees

As amended through September 21, 2015

a. Duties

The Committee shall:

Nominate the Chair and Vice-Chair of the Senate Executive Committee and appropriate numbers of persons to serve on standing and *ad hoc* committees of the Senate, and on other University bodies of which members are designated by the Senate.

b. Membership

The Committee shall consist of:

1. Five senators who are members of the faculty electorate at the time of election, with no two from the same college, school, institute, or similar unit; and
2. Three senators who are members of the student electorate, with no two from the same college, school, institute, or similar unit, and at least one of whom shall be an undergraduate and at least one of whom shall be a graduate or professional student; and
3. One academic professional member selected by the Council of Academic Professionals; and
4. The Clerk of the Senate or the Clerk's designee (*ex officio*).

c. Nomination and Election of Faculty and Student Members

1. Nominations for the Committee on Committees shall be made by the incumbent Senate Executive Committee. Nominations may also be made for faculty committee positions by faculty senators, and for student committee positions by student senators. Each nomination shall be accompanied by the consent of the nominee. Nominees must be senators at the time the committee term begins.
2. If necessary, a preliminary ballot shall be held to reduce the number of faculty or student nominees, as the case may be, to twice the number of positions to be filled. In any such preliminary ballot, each student senator may vote for as many student nominees as there are student committee positions to be filled, and each faculty senator may vote for as many faculty nominees as there are faculty committee positions to be filled. Cumulative voting shall not be allowed.
3.
 - a. The final election shall be by ballot.
 - b. The final ballot shall contain the names of at least twice as many faculty senators as there are faculty positions and at least twice as many student senators as there are student positions to be filled. Among the students named, there shall be at least two undergraduates if an undergraduate is to be elected and at least two graduate or professional students if a graduate or professional student is to be elected.
 - c. If there was a preliminary ballot, the names on the final ballot shall be those of the nominees receiving the highest numbers of votes on that preliminary ballot.

- d. With respect to either the faculty nominees or the student nominees, the names on the final ballot from any college, school, institute, or similar unit shall not exceed one if fewer than three committee positions are to be filled, or two if more than two committee positions are to be filled.
 - e. In determining which nominees received the highest numbers of votes on the nominating ballots, the names of persons who would be barred from the final ballot by subparagraph (d) shall be disregarded.
4. On the final ballot each senator may vote both for as many faculty nominees as there are faculty positions to be filled, and for as many student nominees as there are student positions to be filled. Cumulative voting shall not be allowed. The faculty nominees and the student nominees receiving the highest numbers of votes shall be elected, except in cases where subsection (b) above Membership above would thereby be violated.
- d. Chair
The Committee shall elect its own chair.

7. Conference on Conduct Governance

As amended through November 13, 2017

a. Duties

Legislative Function of the Conference

The Conference is a Senate Committee which, in conjunction with the Chancellor, and with the assistance of the Office of the Dean of Students, shall have the following legislative functions:

1. Review and transmit in writing to the Chancellor its approval, disapproval, or modification of standards of conduct (hereafter called "rules") initiated by subcommunities of the campus;
2. Initiate and recommend in writing to the Chancellor adoption of additional rules it deems desirable;
3. File with the Office of the Dean of Students and with the Clerk of the Senate a notice of such transmittals and recommendations including the text of the rules; and
4. Periodically review the conduct governance system and make general recommendations to the Chancellor and the Senate regarding revision of the system. To this end, it may request reports from members of the system.

b. Authority and Jurisdiction

1. Rules filed with the Office of the Dean of Students and with the Clerk of the Senate shall become effective thirty (30) days after filing unless contrary action has been taken by the Chancellor. The Senate may submit its recommendations to the Chancellor with respect to proposed rule changes. To this end, the thirty (30) day period may be extended by the Senate or Senate Executive Committee to ninety (90) days, excluding the period May 16 through August 15.
2. The jurisdiction of the Conference shall not extend to (1) rules governing conduct arising within the duties and obligations imposed by the contract of employment and within the scope of the particular duties and responsibilities of the person employed; (2) those rules which are adopted or imposed in the course of the purchase of goods or services; or (3) rules on purely academic matters, including requirements for degrees and standards of academic performance, except that the Conference shall have jurisdiction over academic irregularities such as cheating, plagiarism, falsification of records, or destruction of teaching, research, or library books, documents, or files.

c. The Office of the Dean of Students shall function as the staff agency for the Conference. Two functions of the Office shall be:

1. Serve as a registry for rules adopted or approved by the Conference and accepted by the Chancellor; and
2. Publish annually (by August 1 of each year) in a convenient form all rules adopted by the Conference and accepted by the Chancellor which are applicable to the entire community, or to some sub-community thereof, and cause amendments to the rules as they are from time to time adopted to be published and disseminated to the University community.

All rules, both those adopted by particular University authorities and those adopted by the Conference on its own initiative, shall be promulgated by the Office of the Dean of Students by special publications, regularly issued newsletters or bulletins, and periodic codification. The Office shall maintain an up-to-date file of rules in force which may be consulted by any interested person. It shall serve as clerk to the Conference for recording and promulgating its actions, for keeping a record of its meetings, and for any other purpose the Conference determines.

The staff of the Office shall be under the supervision of one or more of the vice chancellors who will consult with the Chair of the Conference regarding staff functions and appointments.

d. Membership

The Conference shall consist of:

1. Six members of the faculty electorate, of whom there shall be at least one from each professorial rank and of whom one shall be designated chair by the Senate;
2. Seven members of the student electorate, of whom four shall be undergraduates, two graduate students, and one student of a professional college;
3. Four members from among the administrative officers of the campus chosen with due regard for appropriate areas of concern and in consultation with the Chancellor or the Chancellor's designee;
4. A member of the Committee of Assistant and Associate Deans (*ex officio*), selected by that committee; and a Graduate College designee (*ex officio*), selected by the Graduate College.

In making its nominations for the Conference, the Committee on Committees shall consider the expressed needs of organized racial and ethnic minorities. The terms of membership shall be two years.

8. Committee on Educational Policy

As amended through March 26, 2007

a. Duties

The Committee on Educational Policy shall examine, and make recommendations to the Senate concerning appropriate action on, educational policy matters over which the Senate has legislative jurisdiction, including:

1. Degree programs,
2. Initiation, changes or discontinuance of curricula,
3. Requirements for award of degrees,
4. Grading regulations,
5. Review and evaluation of experimental educational programs,
6. Budgetary implications of the foregoing.

The Committee, with the assistance of the Senate Clerk, shall also be responsible for recommending to the Senate a calendar which defines the periods of instruction, examination and vacation for the Urbana-Champaign campus. Each such calendar shall specify the beginning and ending dates of the academic year, the division between the first and second semesters, and the official University holidays. The Committee shall also be responsible for recommending to the Senate the synopsis of policies governing the calendar.

b. Membership

The Committee shall consist of:

1. Thirteen faculty members,
2. Five students, of whom at least one shall be a graduate student, at least two shall be undergraduate students, and no more than one shall be a professional student,
3. The Provost or the Provost's designee (*ex officio*),
4. The Associate Provost for Enrollment Management or the Associate Provost's designee (*ex officio*),
5. The Executive Director of the Council on Teacher Education or the Director's designee (*ex officio*),
6. A representative of the Committee of Assistant and Associate Deans (*ex officio*),
7. The Dean of the Graduate College or the Dean's designee (*ex officio*), and
8. The Director of the Office of Continuing Education or the Director's designee (*ex officio*).

- c. The chair shall be released from other academic duties for one-half time, with this appointment funded from campus resources.

9. Committee on Elections and Credentials

As amended through May 2, 2016

a. Duties

The Committee shall be responsible for the overall supervision and conduct of all nominations and elections of senators, including: determination of faculty voting units and of student election units; allocation of senatorial seats among faculty voting units and among student election units; ruling on questions of eligibility and interpretation of election rules; generally ensuring that nominations and elections are conducted in accordance with rules and procedures that it shall devise; and certifying election results.

a. Membership

The Committee shall consist of:

1. Five faculty members;
2. One academic professional member;
3. Two student members;
4. The Clerk of the Senate or the Clerk's designee (*ex officio*);
5. The Vice Chancellor for Student Affairs or the Vice Chancellor's designee (*ex officio*);
6. The Provost or the Provost's designee (*ex officio*);
7. The Chair of the organization which conducts student elections on behalf of the governing organization of the student body, or the Chair's designee (*ex officio*), should the Senate exercise the option of delegating the student Senate election process to the organization conducting student elections.

10. Committee on Equal Opportunity and Inclusion

As amended through November 13, 2017

b. Duties

The Committee shall:

1. Develop and support programs and guidelines promoting an equitable and welcoming campus environment for members of any underrepresented, historically disadvantaged, or marginalized groups. Programs and guidelines may be developed wherever an apparent need exists, including but not necessarily limited to the following areas:
 - a. Academic and civil service employment, teaching, research, and public service;
 - b. Admission and financial aid policies and practices for undergraduate, graduate, and professional students, as well as educational policies, practices and programs;
 - c. Community projects and studies which relate to equal opportunity for disadvantaged and minority groups at all levels (students, faculty, and staff) on the campus.
2. Evaluate continually the equal opportunity posture of the campus and the University as a whole with regard to enunciated principles and actions taken.
3. Communicate and cooperate with other campus and University offices and committees established to work toward the objectives of this committee (e.g., the Office of Equal Opportunity and Access and the Chancellor's Committee on the Status of Women), as well as with local (non-University) community groups concerned with equal education and employment opportunity and with access of community minority groups to University cultural and recreational facilities and programs.
4. Where appropriate, make reports and recommendations to the Senate and to other units and officials of the University.
5. Monitor diversity programs on the campus, recommend new and improved initiatives, and report to the Senate on the University's diversity status on an annual basis.

c. Membership

The Committee shall consist of:

1. Seven faculty members,
2. One academic professional member,
3. Three students,
4. One designee of the Chancellor (*ex officio*), and
5. Up to three non-voting members, recommended by the voting members and approved by the Senate, representing underrepresented, historically disadvantaged, or marginalized groups.

11. Committee on Faculty and Academic Staff Benefits

As amended through April 30, 2018

a. Duties

The Committee shall investigate and regularly report to the Senate on the adequacy and other attributes of the University's provisions for salaries, retirement benefits, sabbatical leaves, hospitalization and medical insurance, life insurance, other insurance, investment and savings plans, travel reimbursement, housing benefits, educational benefits, recreational benefits, and other perquisites, benefits and conditions of faculty and academic staff employment.

b. Membership

The Committee shall consist of:

1. Five non-emeritus faculty members,
2. One emeritus or emerita faculty member,
3. One academic professional member,
4. The campus faculty representatives to the State Universities Retirement System Members Advisory Committee (*ex officio*),
5. The Director of the Benefits Center or the Director's designee (*ex officio*),
6. The Executive Director of the State Universities Retirement System or the Director's designee (*ex officio*),
7. The Provost or the Provost's designee (*ex officio*),
8. The Director of the Faculty Staff Assistance Services or the Director's designee (*ex officio*)
9. The Associate Vice President for Human Resources or the Associate Vice President's designee (*ex officio*),
10. The President of the UIUC Chapter of the State Universities Annuitants Association or that President's designee (*ex officio*), and
11. The Chair of the Council of Academic Professionals or the Chair's designee (*ex officio*).

12. Committee on General University Policy

As amended through March 26, 2007

a. Duties

The Committee shall study and, after such consultation with other committees as it deems appropriate, shall report and make recommendations to the Senate concerning general University policy in broad terms, including such matters as the size and composition of the student body; budget trends as related to the quality of the University and its capability to satisfy public demands on it; educational policy as to creation, combination, changes in affiliation or abolition of departments, centers, divisions, institutes, colleges, campuses and similar educational, research and public-service units; the allocation of resources among such units and the methods employed by administrative officials in making such allocations; and formulation of policy in anticipation of major societal changes.

b. Membership

The Committee shall consist of:

1. Five faculty members,
2. One academic professional member,
3. Two students, and
4. The Provost or the Provost's designee (*ex officio*).

13. Committee on Honorary Degrees

As amended through September 16, 2013

a. Duties

The Committee shall initiate and review nominations for honorary degrees and make recommendations to the Senate.

b. Candidate selection criteria

The prime, controlling consideration for an honorary degree should be distinction. The nominee should have made a distinguished contribution in the relevant field of endeavor, and should have shown sustained activity of uncommon merit. The contributions may be made in a wide range of activities, including, but not limited to:

- Scholarship, in any discipline: major breakthroughs in knowledge in fields of scholarly work.
- Creative Arts, in the broad sense of the term: literature, music, architecture, engineering, science, etc.; the development of new frontiers of creativity.
- Professions: distinguished contributions, innovative work of distinction.
- Public Service: outstanding achievement in statesmanship, administration, legislative activity, the judiciary, non-governmental civic activity.
- Business, Industry, Labor: outstanding, innovative activity.

c. Membership

The Committee shall consist of:

1. Five faculty members, and
2. Two students.

14. Committee on Information Technology

As amended through November 13, 2017

a. Duties

The Committee shall:

1. Identify and consider problems, needs, and concerns pertaining to campus IT issues and recommend desirable changes in campus policy;
2. Examine trends in IT here and in higher education generally and recommend appropriate changes in campus policy;
3. Serve in a broad advisory capacity to the Campus Chief Information Officer and the University Associate Vice President for Administrative Information Technology Services;

b. Membership

The Committee shall consist of:

1. Eight faculty members, with no more than two coming from any single college,
2. One academic professional member,
3. Two student members,
4. The Campus Chief Information Officer (CIO) or the CIO's designee (*ex officio*), and
5. The University Associate Vice President for Administrative Information Technology Services or designee (*ex officio*), and
6. The director of the Center for Innovation in Teaching & Learning (CITL) or the director's designee (*ex officio*).

15. Committee on the Library

As amended through February 25, 2008

a. Duties

The Committee shall advise the director of the Campus Library on the apportionment of the Library budget and on the formulation and execution of policies governing the operation of the Library, including its branches. The Committee shall advise the Chancellor on the appointment and evaluation of the director of the Campus Library.

b. Membership

The Committee shall consist of:

1. Nine faculty members, at least three of whom are senators when elected to the committee, with no more than two members from any one college, school, institute, or similar unit. Election shall be for staggered three-year terms.
2. Two students.
3. The director of the Campus Library or the director's designee (*ex officio*).

16. Committee on Public Engagement and Institutional Advancement

As amended through October 6, 2008

a. Duties

Public engagement is the application for the public good of the knowledge and expertise of a faculty or staff member to issues of societal importance. Typically, this activity is done in collaboration with others inside and outside the university. The activity may enrich research and teaching as well as lead to new directions within the university.

Institutional advancement relates to fund-raising and development efforts at the campus level, with strong ties to the University of Illinois Foundation. These activities are targeted to support the multiple missions of the university in teaching, research, service and public engagement.

The Committee shall:

1. Identify and consider programs, needs, concerns and interests of the faculty, staff and students pertaining to public engagement, institutional advancement, and alumni relations, and recommend desirable changes in campus policy,
2. Examine trends in public engagement and institutional advancement here and in higher education generally, and recommend appropriate changes in campus policy and ways to facilitate best practices with internal and external constituencies,
3. Advise the Senate on matters of institutional advancement and public engagement as appropriate including relevant matters brought forward by the Senate membership, faculty, staff and students, and the administration,
4. Serve in a broad advisory capacity to the Vice Chancellor for Public Engagement and to the Vice Chancellor for Institutional Advancement, and
5. Appoint subcommittees as needed to address specific needs.

b. Membership

The Committee shall consist of:

1. Five faculty members,
2. One academic professional member,
3. Two students,
4. The Vice Chancellor for Public Engagement or the Vice Chancellor's designee (*ex officio*),
5. The Vice Chancellor for Institutional Advancement or the Vice Chancellor's designee (*ex officio*), and
6. Such other *ex officio* members from among the administrative officers of the campus as the voting members shall recommend and the Senate shall approve.

17. Committee on Student Discipline

As amended through March 30, 2009

a. Duties

The Committee shall be responsible for the conduct of the judicial functions of the student conduct governance system in accord with the *University Statutes* and with rules and policies established by the Board of Trustees and the Senate.

b. Membership

The Committee shall consist of:

1. Nine faculty members,
2. Six students, and
3. The Vice Chancellor for Student Affairs or the Vice Chancellor's designee (*ex officio*).

18. Committee on University Senates Conference

As amended through March 26, 2007

The University Senates Conference is a University-wide body established by the *University Statutes* and composed of a total of twenty representatives from the several campus senates. The number of representatives from each senate is specified in the *Statutes*. The representatives are elected by their respective senates for three-year terms beginning on the first day of the academic year following their election, and must be faculty members or members-elect of their senates at the time of their election. As close to one-third as possible of the representatives from each senate are elected each year. Representatives from the Urbana-Champaign Senate may serve no more than two full terms consecutively.

a. Duties

1. The Senate Committee on the University Senates Conference shall keep the Senate informed concerning matters before the Conference and represent the interests of the Senate in the Conference.
2. One member of the Committee on University Senates Conference shall be elected to the Senate Executive Committee, as prescribed in Bylaw D, 1 (b).

b. Membership

The Senate Committee shall consist of the Conference members from this campus.

19. Committee on University Statutes and Senate Procedures

As amended through February 9, 2015

a. Duties

The Committee shall:

1. Review the form of proposed amendments to the *University Statutes*, to the *General Rules Concerning University Organization and Procedure*, and to the *Senate Constitution and Bylaws*, and assure that substantive review of such proposals is made by the other appropriate Senate committees;
2. Regularly review Senate procedures and make appropriate recommendations to the Senate;
3. Review interpretations of the *Statutes* made by the Chancellor or the President of the University and advise the Senate on any need for revisions to the *Statutes* that may be necessary as a result of these interpretations;
4. Provide legislative history and commentary on specific sections of the *Statutes* in response to requests from the Senate Executive Committee or from the Senate's constituency;
5. Appoint at least two parliamentarians, who shall be members of the Senate electorate, to advise the presiding officer at Senate meetings on matters of parliamentary procedure.

b. Membership

The Committee shall consist of:

1. Five faculty members,
2. One academic professional member,
3. Two students,
4. One designee of the Chancellor (*ex officio*), and
5. The Clerk of the Senate or the Clerk's designee (*ex officio*).

20. Committee on University Student Life

As amended through February 25, 2008

a. Duties

The Committee shall:

1. Identify and consider the problems, needs, and concerns of students as related to the academic environment, and recommend desirable changes in campus policy;
2. Examine short- and long-term trends in student life here and in higher education generally, and recommend changes in campus policy to adjust appropriately to those trends;
3. Serve in a broad advisory capacity to the Vice Chancellor for Student Affairs;
4. Keep informed of campus needs concerning recreational and intramural facilities, programs and policies, and recommend changes to the Senate and administrative officers of the campus;
5. Review and report to the Senate the annual changes, in both qualitative and quantitative terms, in the total recreational programs and facilities of the Urbana-Champaign campus; and
6. Establish liaison and cooperate with the Athletic Board.

b. Membership

The Committee shall consist of:

1. Four faculty members,
2. One academic professional member,
3. Five student members,
4. Depending on the structure of the student government, the elected head of the student body or designee, or the elected head of the undergraduate student body and the elected head of the graduate student body or designees (*ex officio*),
5. The Vice Chancellor for Student Affairs or the Vice Chancellor's designee (*ex officio*),
6. The Dean of Students or the Dean's designee (*ex officio*), and
7. A member of the Committee of Assistant and Associate Deans (*ex officio*), selected by that committee.

c. Vice-Chair

The five student members as specified in (b)3 shall elect one of their number to serve as Vice-Chair.

Part E - Governing and Advisory Bodies

As amended through April 26, 2010

1. Athletic Board

As amended through April 26, 2010

The Athletic Board is the committee concerned with intercollegiate athletics (varsity sports) at the University of Illinois at Urbana-Champaign. This Board is responsible to the Senate for the intercollegiate athletic program as it relates to the University's academic and educational objectives as defined by the Senate. The Athletic Board serves also as an advisory committee to the Chancellor and the Athletic Director on the financial management, personnel, and other operational aspects of the intercollegiate athletics program in the Division of Intercollegiate Athletics.

- a. Duties as a Senate committee The Athletic Board shall:
 1. Establish the standards relating to recruitment and eligibility for student participation in intercollegiate athletics, and monitor their implementation.
 2. Establish a Subcommittee on Academic Progress and Eligibility, composed of six or more faculty or student members of the Board. The Subcommittee shall review and approve or disapprove all certifications of athletic eligibility to, and all petitions for waivers of rules and regulations of, the Intercollegiate Conference of Faculty Representatives (Big Ten Conference) and the National Collegiate Athletic Association (NCAA).
 3. Review and approve or disapprove schedules for all intercollegiate athletic contests which involve participants from the Urbana- Champaign campus.
 4. Meet, as necessary, with responsible officials and others concerning the intercollegiate athletic program, including solicitation of the views and concerns of student athletes.
 5. Hear reports from and offer guidance on the institutional vote of the campus representatives to NCAA meetings. In the event of disagreement between the Board and the Chancellor, they should meet to attempt to work out a resolution of the differences.
 6. Establish the institutional vote of the faculty representatives to the Big Ten on all matters of academic policy.
 7. Keep informed of issues and developments in the Big Ten and NCAA which affect the intercollegiate athletic program.
 8. Keep informed in appropriate ways of campus desires and needs in intercollegiate athletics.
 9. Establish liaison and ensure cooperation with the Senate Committee on University Student Life.
 10. Monitor, review, and assess the intercollegiate athletic program in terms of academic requirements, and report the findings to the Senate.
 11. Report to the Senate at least twice each year, with at least yearly input from the Athletic Director.
 12. Be subject to Senate Bylaws, except where Part E.1 provides otherwise.

b. Duties as an advisory committee to the Chancellor and Athletic Director

The Athletic Board shall work with the Chancellor in defining a meaningful advisory role for the Board with respect to policies concerning financial management, personnel, and other operational aspects of the Division of Intercollegiate Athletics. The Senate shall be kept informed of such policies.

c. Membership

The Athletic Board shall consist of:

1. Nine faculty members:

- The two Faculty Representatives of this campus to the Big Ten Conference, appointed annually by the Chancellor, following consultation with the Athletic Board. The Faculty Representatives shall serve at the pleasure of the Chancellor, but for a period normally not to exceed ten years. The Senate shall approve any extensions beyond ten years.
- Seven faculty members, appointed by the Chancellor from nominations by the Senate.

2. Four graduates of the University of Illinois at Urbana-Champaign, who are members of the Alumni Association of the University, appointed by the Chancellor from nominations by the Urbana-Champaign Council of the Alumni Association.

3. Three student members:

- One student appointed by the Chancellor from a slate of two candidates from the Student Athlete Advisory Board.
- Two students appointed by the Chancellor from a slate of four candidates from the Illinois student government.

4. Designee of the Chancellor, ex officio without vote.

5. University Comptroller or designee of the Comptroller, ex officio without vote.

6. Athletic Director, ex officio without vote.

d. Appointment procedures, criteria and terms

1. Two nominees for membership on the Board shall be elected by the Senate for each faculty and student position to be filled from the Senate. The Senate Committee on Committees shall propose nominees; additional proposals may be made from the floor of the Senate. The Chancellor will be invited to meet with the Committee to discuss the composition of the Board and to suggest nominees. In proposing student nominees the Committee shall solicit the views of student groups. New appointees shall be selected soon enough that they may attend the last quarterly meeting of the Board that precedes the beginning of their term of office.

2. The nominations by the Senate and all appointments by the Chancellor shall be made with due regard for representation of those interested and knowledgeable in men's athletics, women's athletics, and minority participation in the intercollegiate athletic program, and knowledgeable of the University's educational and academic objectives, as well as those knowledgeable in business and financial management.

3. Terms of faculty (1.b) and alumni (2), ordinarily shall be four years, and of students (3.) one year. Appointments ordinarily shall be staggered so that the terms of two faculty (one in leap years), one alumnus and three students begin each year. Faculty and alumni may be reappointed to a second term but are then ineligible for reappointment until a period equaling the length of their second term has passed. Students may be appointed to a second one-year term. Terms of office shall commence at the beginning of the first quarterly meeting of the Board in August.
 4. All appointments made by the Chancellor to the Athletic Board shall be subject to the approval of the Board of Trustees including the two faculty representatives to the Big Ten.
 5. Policies of the Athletic Board or the Senate providing for the suspension or removal of Board members shall be subject to the approval of the Board of Trustees.
- e. The Chair
- The Chair of the Athletic Board shall be a faculty member elected annually by the Board. The Faculty Representatives will not be eligible for the position of Chair.

2. Faculty Advisory Committee

As amended through March 26, 2007

a. Duties

The Faculty Advisory Committee shall provide for the orderly voicing of suggestions for the good of the University, afford added recourse for the consideration of grievances, and furnish a channel for direct and concerted communication between the academic staff and the administrative officers of the University, its colleges, schools, institutes, divisions, and other administrative units on matters of interest or concern to the academic staff or any member of it. The Faculty Advisory Committee operates under its own Articles of Procedure.

b. Membership

The Committee shall consist of nine tenured faculty members.

c. Nominations

The deadline for filing nominations shall be determined by the Clerk of the Senate in consultation with the Faculty Advisory Committee.

3. General Education Board

As amended through March 26, 2007

The General Education Board is a campus-wide body established by the Senate and subject to the will of the Senate. The Board's charge is to oversee the campus general education program in accordance with requirements adopted by the Senate, and to ensure, as much as possible, that general education courses will be valuable intellectual experiences.

a. Duties

The duties enumerated in this subsection shall be carried out by the General Education Board prior to implementation of the general education program, and thereafter shall be carried out on a continuing basis.

1. The Board shall refine the definitions of the several categories of general education requirements so that courses may be clearly identified as to the category or categories into which they fall. The categories shall be defined so that, in principle: (a) any academic department on campus will be able to offer coursework in at least one category; (b) an academic department can offer coursework in multiple categories; and (c) no single academic department is the exclusive provider of coursework in any category. These refined definitions are subject to approval of the Senate and the Provost.
2. The Board shall develop minimal aims and criteria for approval of courses in each category. These aims and criteria are subject to approval of the Senate and the Provost.
3. The Board shall solicit from all academic departments proposals for courses to be approved as satisfying general education requirements in particular categories. The Board shall review such proposals and approve those that meet the established criteria. The Board shall solicit revisions and new course developments where the need exists.
4. The Board shall work with the deans, the Provost, and the Chancellor to estimate the costs of the campus program of general education and the availability of resources required to implement the program. Only when the Chancellor and the Provost, in consultation with the deans and the Senate Committee on the Budget, are satisfied that adequate resources can be made available will the Board develop and announce an implementation schedule for the general education program. During the period prior to full implementation of the program, the Board will report regularly to the Senate on the progress toward implementation.
5. The Board shall identify and address the needs of groups of students who are at risk of being adversely affected by the general education program requirements, so as to help such students meet the requirements effectively. The Board shall regularly consult representatives of such student populations for guidance.
6. The Board shall periodically review courses approved as meeting general education requirements. Upon review, courses which no longer seem to the Board to meet the intent of the general education program shall be revised in accord with the criteria in their categories or shall be removed from the list of courses approved as meeting general education requirements.

7. The Board will report its recommendations to the Senate through the Committee on Educational Policy or the Committee on the Budget, as appropriate.

b. Membership

The General Education Board shall be made up of nineteen or twenty faculty members (see 1.d. below) and three undergraduate student members.

1. The faculty members shall be designated by the deans of their colleges, as follows:

- a. One member shall be selected to represent each of the following colleges: Agricultural, Consumer, and Environmental Sciences; Applied Health Sciences; Business; Education; Engineering; Fine and Applied Arts; Liberal Arts and Sciences; and Media.
- b. Eleven members shall be apportioned among the colleges which provide a significant percentage of general education courses. The allocation of this group will depend on the number of departments in the colleges which offer substantial amounts of instruction to students not majoring in those departments. These eleven representatives will be apportioned as follows: two for Business, two for Engineering, and seven for Liberal Arts and Sciences. This allocation is subject to revision by the Senate as enrollment trends change and as additional colleges assume responsibility for general education courses.
- c. The dean of each college will decide, with the advice and consent of the college Executive Committee, on the manner of selection of representatives of that college to the Board so as to assure proper representation of disciplines which contribute heavily to general education. Each college may choose either for its faculty to elect its representatives, or for them to be appointed by the dean. Should a college choose for its representatives to be appointed by the dean rather than elected, the dean's selection shall be reviewed by the college Executive Committee.
- d. The Provost may appoint an additional faculty member to the Board.

2. The undergraduate student members shall be selected by the Provost from nominations provided by the Committee on Committees. The three students must be from three different colleges.

c. Terms of Appointment

1. Faculty members shall serve three year terms.
2. Student members shall serve two year terms.

d. Chair

The Provost shall choose which of the faculty members of the Board shall serve as its chair.

4. Joint Advisory Committee on Investment, Licensing, and Naming Rights

As amended through March 6, 2017

a. Duties

The Committee shall provide advice to the Chancellor's Office on issues of social responsibility related to campus investment, licensing, and naming rights consistent with the values of the university. Issues within its responsibility include, but are not limited to, licensing of the campus's names, symbols, and insignia; supporting workers' rights and fair labor practices; sponsorship of products; and corporate social responsibility more generally. The Committee will also review proposals to name campus buildings, classrooms, or other physical facilities for donors or other honorees.

b. Membership

The Committee shall consist of:

1. Five members of the faculty;
2. One academic professional;
3. Three students, including at least one undergraduate student and at least one graduate or professional student;
4. A representative from the University of Illinois Extension, designated by the Director of Extension (*ex officio* with vote);
5. The representative of the Division of Intercollegiate Athletics with responsibility for licensing and corporate sponsorships, designated by the Director of DIA (*ex officio* with vote);
6. The campus's representative to the University Caucus of the Worker Rights Consortium (*ex officio* with vote);
7. A member of the Office of the Chancellor designated by the Chancellor (*ex officio*).

c. Appointment and Terms of Office

1. Three of the faculty positions and the student positions shall be filled as follows. The Committee on Committees shall prepare, and the Senate shall approve, a list of candidates, with at least two nominees for each position to be filled. The Chancellor, in consultation with the Chair of the Senate Executive Committee, shall appoint members from the list. The Chancellor shall appoint up to two additional faculty members of the Chancellor's choosing, in consultation with the Chair of the Senate Executive Committee, to bring the total to five.
2. The academic professional position shall be filled as follows: The Council of Academic Professionals shall prepare a list of at least two nominees. The Chancellor, in consultation with the Chair of the Council of Academic Professionals, shall appoint the member from the list.
3. The five faculty members shall serve staggered, renewable terms of three years. The one academic professional member shall serve renewable terms of three years. The three student members shall serve renewable terms of one year.

d. Chair

The Chair of the Committee shall be elected annually by the Committee.

Part F - Senate Representatives to Other Bodies

As amended through April 3, 2017

1. **State Universities Retirement System Members Advisory Committee.** The campus has two academic representatives on the Committee, elected by the Senate for six-year terms, starting January 1. They need not be senators.
2. **Faculty Advisory Council to the Board of Higher Education.** The campus has one faculty member of the Council who (a) is elected by the Senate for a four-year term starting July 1, (b) shall report to the Senate at least once each academic year, and (c) shall be a member of the Senate Executive Committee ex officio with vote. The Chair of the Senate Executive Committee shall designate an alternate to the Council when necessary.
3. **Military Education Council.** The Military Education Council is a campus body charged with reviewing staff appointments in military departments; reviewing and supervising the military education curricula; administering related budget, space, interdepartmental liaison and contract negotiations; and ensuring academic freedom within military departments. The Council is composed of a chair and one non-voting member appointed by the Chancellor; six civilian faculty members elected by the Senate; one undergraduate and one graduate or professional student, both elected by the Senate; the three military department heads ex officio with vote; and one student appointed by the Armed Forces Council. Terms of elected faculty and student members start August 16. The six civilian faculty members are elected for two-year terms, three of them being elected each year. Three of them must be senators, and three need not be. The student members chosen by the Senate are elected for one-year terms and need not be senators.
4. **Research Policy Committee.** This committee advises the Chancellor, the Vice Chancellor for Research (VCR), and the Senate on matters of research policy. The Committee should have no fewer than ten members and no more than fifteen members, and the VCR appoints all members of the committee, typically for two year terms. The Committee has a faculty chair selected in consultation with the Senate Executive Committee. At least eight members of the Committee shall be faculty chosen from nominations provided by the Senate Committee on Committees, submitted to the full Senate for approval and subsequent transmittal of the nominees to the VCR. The other members shall be appointed by the VCR and may include students and academic professionals. The Chair of the Research Policy Committee will provide a written report to the Senate on the activities of this committee at least annually and will provide additional reports to the Senate and the Senate Executive Committee as requested.
5. The composition of a committee selected by the Senate to advise the President on the occasion of the appointment of a new chancellor shall be determined by the Senate. The Committee will include faculty and student members elected in accordance with Article VI, Section 11 of the Senate Constitution. Any representatives of other University of Illinois at Urbana-Champaign constituencies shall be nominated in consultation with representative bodies of those constituencies and shall be elected by the full Senate.

Part G - General Provisions

As amended through March 26, 2007

1. A petition by members of the faculty electorate requiring the Senate to present a question to and obtain an expression of opinion from the faculty electorate under Article V, Section 1 of the Constitution, shall contain the signatures of at least 200 members of the faculty electorate. A petition with fewer signatures may be presented to the Senate, but it shall be within the Senate's discretion whether to present the question to the faculty electorate. In either case the Senate may call a general meeting of the faculty electorate to discuss the question prior to conducting the mail poll. The petition, including the petitioner's signatures, will become a public document upon its presentation to the Senate.
2. All senators, and such other persons as the Senate Executive Committee may designate, shall receive copies of the agenda, minutes, and reports of the Senate.
3. Each faculty voting unit shall receive a reasonable number of copies of the agenda, minutes, and reports of the Senate.
4. Any interested person may have access to the agenda, minutes, and reports of the Senate at the Office of the Clerk of the Senate. A reasonable number of copies shall be available for distribution.

Individual faculty or students, a group of faculty and/or students, or an academic department intending to appeal an administrative interpretation of the University Statutes to the Chancellor or to the President and believing the issue to be a concern for a wide segment of the faculty and/or students, may ask the Senate Executive Committee to review the issue and determine whether it represents a broadly shared concern. This request shall be filed with the Chair of the Senate Executive Committee prior to the appeal to the Chancellor or to the President. If the Senate Executive Committee determines the issue is of broad concern, it will so inform the individual or group submitting the request, and offer to submit a statement certifying that decision along with any supporting statements from the Senate Executive Committee. The individual or group originating the appeal of the interpretation of the Statutes may elect to accept the Senate Executive Committee's certification and jointly file the appeal with the Senate Executive Committee or may elect to proceed alone on appeal. In no case is this procedure intended to limit the right of an individual or group to appeal directly to the Chancellor, the President, or the Board of Trustees, nor is it intended to be used in any argument for or against the merits of the appeal beyond the assessment of its potential for broad concern of the constituents of the Senate.